



Fullerton College

Planning and Budget Steering Committee Meeting Notes

May 6, 2026

Co-Chairs: Henry Hua (Vice President of Administrative Services) and Bridget Kominek (Faculty Senate President)

Members: Grant Linsell (Manager Representative), Gilberto Valencia (Classified Professional Representative), Ryan Patterson (Classified Professional Representative), Brandon Floerke

Resource Members: None present

Guests: Bianca Gladen (OIE), Brenda Perez (AS), David Francisco Lopez

Recorder: Bridget Kominek

HOUSEKEEPING

1. Call to Order at 2:05pm
2. Approval of Agenda with the change to move New Business to after the co-chair reports (M/S/U Linsell/Patterson)
3. Approval of notes from [April 15, 2026 PBSC meeting](#) (M/S/U Patterson/Floerke)
4. Co-chair Reports
 - a. The committee welcomed Marisa Cornejo, Executive Assistant II in the VPAS office.
 - b. The committee welcomed David Francisco Lopez as the incoming Faculty Senate President Elect.
 - c. The co-chairs thanked Brandon Floerke for his service on the committee in his role of Acting Immediate Past President of Faculty Senate.
 - d. Bridget reported that PBSC recommendations were approved at Faculty Senate with a small change for accuracy in the description of the Geography request and PAC is expected to vote on the recommendations at the 5/13 meeting.
 - e. Henry shared that the Division of Ethnic Studies and Student Equity is interested in asking for approval to make a change to how they're using funds recommended for allocation by this committee. Henry will work with them to bring this to PBSC at the 5/20 meeting for action.

NEW BUSINESS

1. Sodexo contract (Discussion, 20 minutes)--The committee received a [presentation by Associated Students](#) (AS) with from Brenda Perez who also shared this information at the 4/22 PAC meeting regarding FC's contract with Sodexo and PBSC's role in addressing concerns. PBSC plans to agendize a recommendation that the college establish a workgroup in Spring 2027 to allow for faculty, students, and classified staff have input on the process for bidding

once the current Sodexo contract ends in 2028.

OLD BUSINESS

1. Evaluation criteria review (Action, 20 minutes)
 - a. The committee reviewed and made suggestions for revising the [evaluation criteria](#) to be used for the 2026/2027 program review cycle.
 - b. A revised draft will be considered as an action item at the 5/20 PBSC meeting with three changes:
 - i. Addition of "While not all divisions or areas will be recommended to receive funding, the committee prioritizes funding as many requests as possible from as many divisions or areas as possible."
 - ii. Addition of "The committee may take funding history into account when making recommendations."
 - iii. Moving item 5 from assumption to the criteria list.
 - c. The finalized evaluation criteria document will be shared with the Program Review and Planning Committee (PRPC) to be distributed with the program review forms in late May or early June, and it will be shared with Faculty Senate and PAC in their annual reports.
 - d. Members of PBSC will provide consultation for program leads doing program review in Fall 2026, similar to the support offered by PRPC to answer questions for programs developing resource requests.
2. Funding timeline (Action, 20 minutes)
 - a. The committee discussed and offered feedback to the office of the Vice President of Administrative Services (VPAS) regarding the timeline for use of funds allocated from the program review process.
 - b. The office of the VPAS will include timelines for spending in the emails sent out to programs that are awarded funding.
3. Program review software debrief (Discussion, 20 minutes)
 - a. The committee discussed feedback on the new program review software and its usefulness for our process as a committee. Generally, the software was seen as an improvement and the information provided to PBSC was useful.
 - b. One piece of information that might be helpful to include is the amount of time programs imagine they will need to spend any funding allocated in service of a Strategic Action Plan (SAP). Henry is going to follow up with ACT to see about adding this as a field in consultation with the PRPC co-chairs.
 - c. The committee discussed the ongoing challenge of the definition of "program" in both the instructional and student services program reviews (i.e. departments that are considered one program, but which have several "subprograms" that may want to submit separate program reviews). The definition of "program" for these purposes is the purview of the PRPC, and these considerations will be shared with the PRPC co-chairs as they manage the Fall 2026 program review process.
4. PBSC report to Faculty Senate and PAC (Discussion, 10 minutes)
 - a. The committee discussed information it would like to share with Faculty Senate and President's Advisory Council (PAC) in the committee's annual report.

1st and 3rd Wednesdays
2pm-4pm in 227/Cruz Reynoso Hall

- b. Bridget and Henry will draft a report and send it to the committee for feedback by 5/15.

Next meeting: 5/20