

Fall 2025 SLOA Committee Meeting Agenda

Friday-September 5th, 2025-Noon- 1:00 PM (Room 904-in-person)

Meeting called by George Bonnand, Chair

Members: Caleb Petrie; Toni Nielson; George Bonnand; Deanna Smedley; Brian Lopez; Tricia Gonzalez; Sean Sheil; Michael Mueller; Anna Shyrokova; Phat Truong; Karin Pavelek; Anastasia Nagel

Resources: José Ramón Núñez; Daniel Berumen; Committees@fullcoll.edu

Agenda Items

Assignment of Meeting Minutes Scribe

Approval of Agenda for today's meeting (See below)-

Topics	Supporting Document Filename	Bring Copy
1. Review and approval of proposed agenda for today (9-5-25). (see attachment)		No
2. Review and approval of previous meeting minutes on 5-2-25		No
3. Assignment of Meeting Minutes Scribe (G. Bonnand)		No
4. Elumen Dashboard/Insights		No
5. Elumen assessments for Fall 2025		No
6. Insights update		No
7. Overview of Rubrics		No
8. Other-Issues, problems, reports.		Yes as necessary
9. Open training session on Elumen-After meeting.		Yes as necessary

The zoom link recording for this meeting is below:

https://fullcoll-edu.zoom.us/rec/share/VYrOu-aM1HQs1pZ4-M-D2KG0VksWI2-sOznaMzHJk0PUE6rR_M7VADjqrQg534XJ.b6LPk_IrAAfwG9mO?startTime=1757098492000

Please find below a very brief and short summary of the meeting minutes for the in-person SLOA meeting on 9-5-25. This meeting was held in room 904 in building 900 at approximately 12:05PM. (Meeting minutes taken and written by George Bonnand).

The meeting started at approximately 12:05 PM on 9-5-25 in room 904 with the following members present:

- George Bonnard
- Caleb Petrie
- Deanna Smedley
- Anna Shyrokova
- Michael Mueller
- Karin Pavelek
- Toni Nielson
- Ana Nagel
- Brian Lopez
- Tricia Gonzalez

Not present for this meeting are as follows:

- Phat Truong
- Sean Sheild

The following items were reviewed.

1. Review and approval of proposed agenda for today (9-5-25). (see attachment)
 - All members present approved of the agenda for 9-5-25.
2. Review and approval of previous meeting minutes on 5-2-25
 - All members present approved the minutes from the 5-2-25 meeting.
3. Assignment of Meeting Minutes Scribe (G. Bonnard)
 - George Bonnard volunteered to take the Meeting Minutes since he is recording it on Zoom.
4. Elumen Dashboard/Insights-
 - Committee members asked questions regarding the End-of-Life memo for the Elumen System. The company issued a memo stating that end of life is December 2026, however our end of life will be in December 2025. This decision was made so that we do not support two systems.
 - There was a discussion regarding Insights among members. Some issues/questions that have come up are as follows:
 - Deanna Smedley stated that Insights was not showing up in Canvas for each course she had. Darnell Kemp has been made aware of this.
 - What do we use to do assessments for Fall 2025?
5. Elumen assessments for Fall 2025
 - Assessments for courses will be done in Insights using the Rubrics for Fall 2025.
 - SLOAC Members should notify their faculty to use the Rubrics application to connect the SLOs to their Rubric for each assignment. Alternatively, one rubric can be used to assess students in a course if all SLOs are attached.

6. Insights update
 - George Bonnand stated that Elumen has asked the college to host a community workshop on Insights on October 21st. We did this in the past, so I anticipate doing this again. Permission to do this has been requested, however more specifics are necessary before the college can grant permission.
 - There was a discussion about Elumen and Coursedog. There is some talk about switching over to the Coursedog system which would replace the CurriUnet system. If this occurred, we would in effect have merged the SLOA process and the Curriculum process together since the two systems work together and have a free flow of information between the two systems as I understand it.
 - George Bonnand asked committee members to go into Canvas and to click on their course Outcomes to make sure they are all there.
 - A brief overview of how Rubrics and Canvas work together was given during a discussion about using Rubrics and Canvas together. There was also a discussion or overview about Outcomes and Rubrics.
 - A discussion about unapproved outcomes was mentioned by some committee members showing up in Insights. A discussion ensued regarding unapproved outcomes and approved outcomes in Insights. George Bonnand asked members to remove (trash can) unapproved outcomes for their division.
 - Some members stated that some of the Outcomes were not up to date- this will need to be updated as we go. I asked committee members to forward to George Bonnand any courses that need to have their SLOs updated. (11:31)
 - George Bonnand gave a brief presentation on unapproved outcomes in Insights and how to delete. Members have access to all department/course outcomes in Insights.
7. Overview of Rubrics and Insights
 - George Bonnand gave an overview presentation of Rubrics in Canvas (15:15) to members of the committee and how the Rubric application are linked in Insights.
 - Members were shown how to find Outcomes in Insights and given some directions for their division.
 - Members of the committee found several issues with the set-up and information in Insights. Some can be fixed readily by George Bonnand and others will need the help of the Elumen/Insights support team. (18:47)
 - A discussion about how to use the Rubrics and how to attach SLOs to individual Rubrics ensued with members. (25:55)
 - A discussion about Outcomes (approved and unapproved) in Insights also ensued along with a discussion of Rubrics. (43:41)
 - It was suggested that we have some standard memo/emails we send out to faculty to make sure that they do not put in unapproved SLOs. It was suggested that members send out information to their division faculty to alert them of Insights and Rubric information. (49:49)
 - An excellent discussion of Rubrics, how it works, and how to attach Outcomes ensued.
8. Other-Issues, problems, reports.
 - No other issues or problems or questions were mentioned by members.

9. Open training session on Elumen-After meeting.
- No training sessions were given after the meeting.

Meeting adjourned at 1:10PM

Action Items:

- George Bonnard to send out to all members some information regarding Rubrics and Insights.
- George Bonnard to send out meeting minutes to everyone.