



FULLERTON COLLEGE

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Student and Support Services

2022 - 2023 Self-Study

Three-Year Program Review Template

Fullerton College Food Bank

Student Support Services

Statement of Collaboration

The program staff listed below collaborated in an open and forthright dialogue to prepare this Self Study. Statements included herein accurately reflect the conclusions and opinions by consensus of the program staff involved in the self-study.

Participants in the self-study

Joey Rocha

Dana Timmermans

Authorization

After the document is complete, it must be signed by the Principal Author, the Department Manager, and (when appropriate) the Dean or appropriate Immediate Management Supervisor (IMS) prior to submission to the Program Review Committee.

Dana Timmermans

Printed name of Principal Author

Signature

Director Behavioral
Health Services

Title

12/31/2022

Date

Dana Timmermans

Printed name of Department Manager

Signature

Director Behavioral
Health Services

Title

12/31/2022

Date

Elaine Lipiz Gonzalez

Printed name of Dean or
Immediate Management Supervisor (IMS)

SSS

Elaine Lipiz Gonzalez (Jan 24, 2023 10:04 PST)

Signature

Dean

Title

Jan 24, 2023

Date

Dr. Gil Contreras

Gilbert Contreras (Jan 24, 2023 10:06 PST)

Dr. Gil Contreras, VPSS

1.0 Mission and Goals

Mission, Vision, Core Values and College Goals drive all college activities. The Program Review committee would like to understand the connection of your program to the Mission, Vision, Core Values and College Goals. Summarize how your program supports each area.

Mission: Fullerton College advances student learning and achievement by developing flexible pathways for students from our diverse communities who seek educational and career growth, certificates, associate degrees, and transfer. We foster a supportive and inclusive environment for students to be successful learners, and engaged community members.

Fullerton College Food Bank is dedicated to its partnership with our diverse campus community, providing access to food, housing and other basic needs in support of students experiencing food or housing insecurity.

Vision: Fullerton College will transform lives and inspire positive change in the world.

Fullerton College Food Bank seeks to stem the tide of students struggling with food and housing insecurity, eliminating barriers and encouraging emotional, physical, social, and academic success.

Core Values: Community; Diversity; Equity; Excellence; Growth; Inclusivity; Innovation; Integrity; Partnership; Respect; Responsibility

Fullerton College Food Bank strives to be an essential part of student success by making available quality, services offered equally to all students regardless of their circumstances. Students are treated with respect, dignity and compassion as staff provides support services, leading to stable health and happy life.

College Goals:

1. Promote success for every student.
By providing a welcoming supportive environment in which to address basic needs and the conditions/barriers that may block students from performing at their highest levels.
2. Cultivate a culture of equity
The Fullerton College Food Bank promotes food and housing security necessary for individual and community health and wellbeing to improve performance educationally, relationally, and socially, leading to equity in accessing basic needs and healthy choices for all students.
3. Strengthen connections with the community.
Food Bank fosters community partnerships with a variety of agencies, organizations and other non-profits to better serve students in need.
4. Commit to Accountability and quality improvement
The Food Bank is committed to serving our campus community with life sustaining services while using limited resources effectively to improve student service.

2.0 Program Description/Data & Trends Analysis

2.1 Describe the purpose, components, and staffing of this program.

Food Bank History

When the Chris Lamm & Toni Dubois-Walker Memorial Food Bank opened its doors to students in 2012, it was established as a collaborative program to help address the growing number of Fullerton College students experiencing food insecurity. Much of the work fell to volunteers and staff who made it their personal mission to help feed students in need. Today, the Chris Lamm & Toni Dubois-Walker Memorial Food Bank continues that legacy, providing students with one of life's basic needs – food. But the support provided goes beyond food. At the Food Bank, students are also cared for, listened to, and referred to other vital resources in the community, because we know that all of these factors lead to a student's overall success. "When a student has more connections or social support here on campus, they tend to do better, they tend to stay, and they tend to graduate,"

The Chris Lamm & Toni Dubois-Walker Memorial Food Bank struggled for years to source enough food to serve the students in need on this campus. In 2019 the States Chancellor's Office provide a the Hunger free campus program.

In 2019 the Food Bank started its partnership with POH (Pathways of Hope) a local Non-profit based in Fullerton, serving Northern Orange County residents. POH has a long history of serving residents that are food, housing insecure. POH provides food sourcing and talent in the housing insecurity issues. POH is contacted with Fullerton College and NOCCCD to provide a Service Navigator that works on location 40 hour a week, year-round. The Service Navigator is assisted by POH volunteers and three student hourly employees. Together they provide sort staple food, stock shelves to serve groceries to 100 to 300 students each week. Student shoppers choose the food products they prefer. Grocery Food cards are also provided twice a year to augment student food supplies.

The Fullerton College Food Bank is a part of more comprehensive "basic needs plan" to advance the campus commitment to value diversity, support equity, creating an atmosphere of safety and support" for all students. The Food Bank's services are specifically designed to be available to students experiencing food and housing insecurities, providing access to resources on and off-campus to enable them to complete their educational goals.

Fullerton College students face significant challenges in their academic pursuit to change their vocational future. This is particularly true of students facing food/housing insecurities while attending community college. Poverty, pervasive inequalities in schooling, and lack of supportive social and intellectual communities on campus are among the factors that undermine the success of housing and food insecure students, who are more likely to leave college without completing a degree or certificate.

The Food Bank has had to pivot to accommodate the needs of students during COVID-19 by developing the Health Hornets Food Drive-Thru serving 150 to 300 students per week.

During this time needed bags of groceries were delivered to the homes of student that were unable to pick up food themselves due to being positive for COVID.

Thanks to funding from the California State Chancellor's Office, for Basic Need and other resources Fullerton College Food bank is making strides in addressing Food and Housing insecurities for Fullerton College students.

California State Chancellor's Office vision of Community College Basic Needs "One Stop Centers"

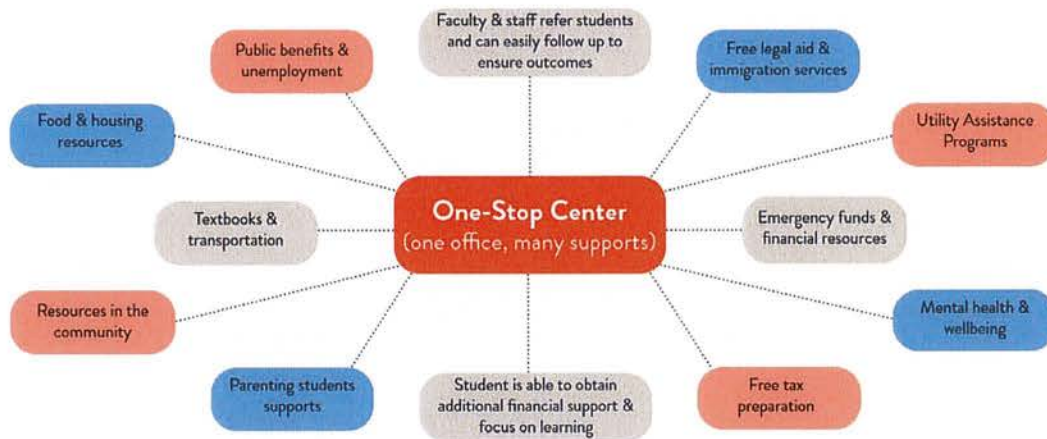


Image 1: Price & Umaña, 2021

Fullerton College Chris Lamm & Toni Dubois-Walker Memorial Food Bank fits into the California State Chancellor's Office plan of offering "One Stop Service" to community college students. The Food Bank Service Navigator provides referrals for all the services in the above diagram.

- 2.2 Staffing – complete the table below. Please list the total number of personnel in each type of position in the department/program. Within each classification in the first column, please list the position titles. For confidentiality, **do not** include the names of any people in the position.

CURRENT STAFF					
Classification (Include position titles)	# of staff in each position title	Percent of employment	Months per year of employment	Source of funding (General / Categorical)	FTE
Managers					
Behavioral Health Services Director	1	20%	12	Grant	.2
Classified					
Faculty (full-time)					
Faculty (Adjunct)					

CURRENT STAFF					
Classification (Include position titles)	# of staff in each position title	Percent of employment	Months per year of employment	Source of funding (General / Categorical)	FTE
Hourly - Adult					
Clerical Staff	1		9	Grant	.4
Hourly - Student					
Clerical Staff	2		9	Grant	.8
Professional Experts					
Total FTE					1.4

2.3 Other Resources

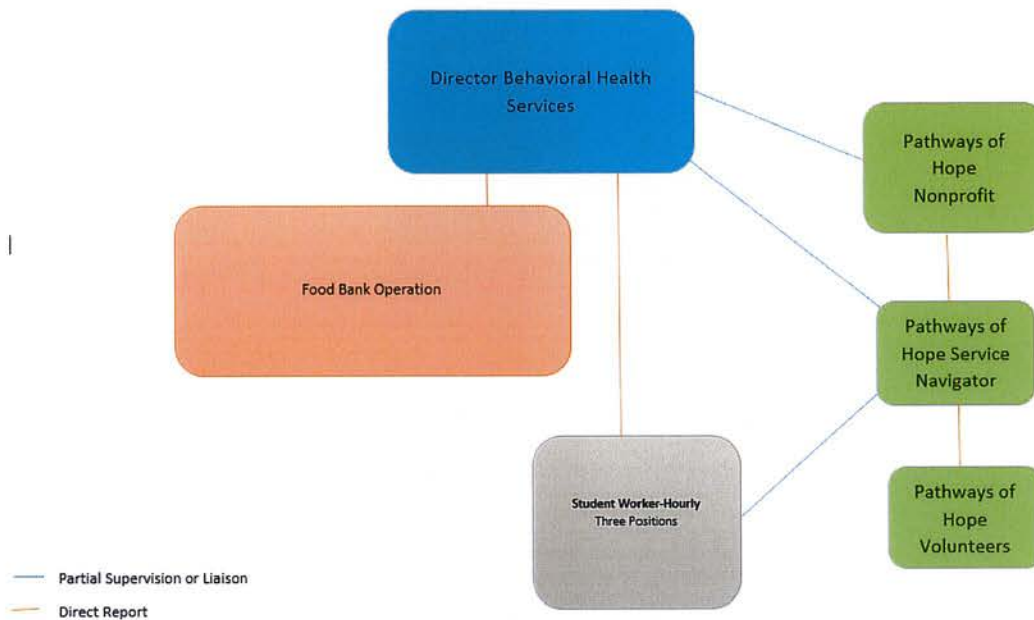
OTHER RESOURCES				
Please list each position by classification in the department/program	Services Provided	Number of Hours	Overall Cost	Source of funding (General / Categorical)
Independent Contractors				
Pathways of Hope Non-Profit contracted	Daily operation of services	40	\$48,000	Grant
Pathways of Hope Non-Profit contracted	Management of POH's on- site employee	6	\$12,000	Grant
Volunteers				
Interns				
Total Hours & Costs		46	\$60,000	
Total FTE				1.1

2.4 Utilize the data provided in the tables above in a discussion of the appropriateness of the staffing levels of this program.

Staffing levels are appropriate for the services provided through the Food Bank at this time. However, there are currently unmet student needs not directly related to food/housing insecurity that are sure to increase in the coming years. The responsibility for managing these essential services will likely fall in part on the Food Bank. To provide the necessary services to combat food/housing insecurities, along with the stated intention to address the gaps in basic

needs for student on this campus, it is necessary to develop and fill a new position of Basic Needs Coordinator. Otherwise, the thoughtful disbursement of services and equity in distribution may not occur. Also, the Food Bank would benefit from the addition of a student hourly employee skilled in maintaining our social media presence, providing need in-reach to students in need.

Fullerton College Chris Lamm & Toni Dubois-Walker Memorial Food Bank Services Organizational Chart 2022/2023



Fullerton College Chris Lamm & Toni Dubois-Walker Memorial Food Bank is a very lean program by design, allowing for the majority of funding to be utilized on services rather than salaries.

2.5 How many students are served? How has this number changed since the last review?

Distribution of Food

Due to the use of a third-party vendor with the Food Bank the information on usage is difficult to separate out particularly between ethnic groups which were not well defined.

For Fall, Spring, Summer of 2022:

Students Receiving Food

- Unduplicated Number = 1151
- Number of Visits = 5481

Students Receiving Food by Gender

- Female 476
- Male 336
- Unknown 320
- Nonsingular gender 15
- Questioning 1

- Transgender 3
 - Unknown 320
- Total 1151**

Ethnicity

Was only broken down by Hispanic, Non-Hispanic and Unknown. The information was largely unhelpful at this time. See Addendum 1-A

- Unknown 334
- Hispanic/Latin 447
- Non-Hispanic Latin 370
- **Total 1,151**

Housing Insecurity:

During the 2019 2022 Program Review period, 173 students were seen by the Food Bank Service for housing needs. Each student seen for housing services, which includes housing and shelter assistance, education on navigating the housing system, rapid re-housing and rent to prevent eviction received a minimum of three additional referrals for additional resource.

Health Hornets Food Drive-Thru:

Although students served during the food drive-thru were tracked, we were unable to gain access to that needed information. During the COVID-19 restriction our weekly drive-thru served between 150 to 300 students each week. Additional, Food Bank services were provided while campus was not in session. Note: *for the past three years the Food Bank/Drive-Thru only closes during the weeks staff are not on campus.*

This is the first Program Review for this area, and there are no program numbers prior to this review. Will work together with campus Office of Institutional Research & Planning and Pathways of Hope to secure needed data collection going forward.

- 2.6 Since the previous Program Review Self-Study what significant changes have occurred that impact the services of this program?

This is the first Program Review for this area, and there are no program numbers prior to this review.

The campus, and our nation experienced a once in a 100-year pandemic, which shut down and restricted much of the campus services. However, the Food Bank quickly responded to the needs of our students and with the assistance of EOPS staff, students in-need received life sustaining food along with personal care products. Bags of groceries were delivered to home bound (COVID positive) student. Housing services continued to be provided remotely.

- 2.7 Describe any laws, regulations, trends, policies and procedures or other influences that have an impact on the effectiveness of your program.

There are County Health Department Standards that the Food Bank adheres to in order to maintain compliance.

Recent global food shortages created difficulties for Pathway of Hope, our third-party partner, and their supplier Second Harvest Food Bank, in their ability to source food. Sourcing food, drastically decreasing the amount of food we were able to provide our students. The Food Bank staff quickly took steps to decrease the negative impact the students would feel from this decrease by purchasing food staples from the local grocery stores at market prices. Fortunately, our campus Food Bank staff recognized a potential for a food shortage so storable food in the form of MREs (Military Meals Ready to Eat) were purchased six months in advance of this sourcing difficulty. Although MREs are not the most enjoyable meals, they are substantial and nutritional.

- 2.8 Provide any other data that is relevant to your self-study, **for example, if you collected data to assess an outcome.**

None at this time, as this is the first Program Review for this area, and we experienced difficulties in obtaining data that was collected, but “messy” according to our campus Office of Institutional Research & Planning.

3.0 Strengths, Weaknesses, Opportunities, Challenges (SWOC)

- 3.1 Based on your analysis in 2.1 through 2.8, what are the strengths of your program?

- Although this is the first Program Review for the Fullerton College Food Bank, we are aware of our strengths in being able to pivot when needed, to serve the needs of our students. An example would be the ability to continue serving students when the campus was closed down by a once in a hundred-year pandemic.
- Our partnership with POH a community non-profit has allowed the ability to provide useful services that we are unable to perform on our own at this time.

- 3.2. Based on your analysis in 2.1 through 2.8, what are the weaknesses of your program?

- Reliance on one non-profit has limited our ability to react as quickly as needed in the direction the campus feels is appropriate.
- Underdeveloped system for tracking services to students.

- 3.3 Based on your analysis in 2.1 through 2.8, what opportunities exist for your program?

- Developing relationships with additional non-profit organizations.
- Increase presence on social media.
- Obtain a useful system to tracking distribution of services to students.

- 3.4 Based on your analysis in 2.1 through 2.8, what challenges exist for your program?

- Increased exposure is needed but this comes with increased numbers of students to feed when there is limited amount of food available.

4.0 Outcome Assessment

Note: Sections 4.9 and 4.10 are new. Please review before filling out your outcome tables below.

4.1 List your outcomes and complete the expandable table below.

	What are your program outcomes?	When was the Assessment Completed?	When did you analyze the data?	When were changes made?	Number of Cycles Completed
1.	<i>NEW</i> Student will have a positive experience when visiting the Food Bank as a result of a welcoming environment and decreased stigma related to receiving services	N/A	N/A	N/A	N/A
2.	<i>NEW</i> The number of students being served for Housing Insecurity will increase as a result of improved Social Media Marketing	N/A	N/A	N/A	N/A

4.2 Assessment: Complete the expandable table below.

	Intended Outcomes	How will you determine if the outcome is met?	How will you collect the data?	Can this data be disaggregated at the student level?	What will the results show?
1.	<i>New:</i> Increase the number of students served each semester informed by campus specific survey data to tailor food sourcing and referrals when possible.	Yearly reports of un-duplicated students	Food Bank check-in system	Yes by expanding the questions asked	Usage by ethnicity, gender and age
2.	<i>New</i> Improve student experience by involving students in the Student Health Advisory Board with a focus on SDOH (Social Determinants of Health) providing access to healthy foods	Surveys results and meeting minutes	Surveys completed semester	Yes, but it may require a more sophisticated survey process	Students feel they are provided access to health food options

3	<i>NEW</i> The number of students being served for Food Insecurity will increase as a result of improved Social Media Marketing and Food Bank Social Events.	Surveys results	Surveys completed each semester	Yes, but it may require a more sophisticated survey process	More student learned about Food Bank Services as a result of social media and social events
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4.3 How has assessment of program outcomes led to improvements in services provided to students by this program?

- This is the First Program Review for The Food Bank
- The Food Bank has had to pivot to accommodate the needs of students during COVID-19 by developing the Health Hornets Food Drive-Thru serving 150 to 300 students per week.
- Needed bags of groceries were delivered to the homes of student that were unable to pick up food themselves due to being positive for COVID.

4.4 How has assessment of outcomes led to improvements in student learning and achievement?

- This is the First Program Review for The Food Bank
- We have not taken the opportunity to survey students on proposed measures.

4.5 What challenges remain to make your program outcomes more effective?

- The way our student information is currently collected seems to add to student-survey fatigue, as every week students present for services they are asked the same questions. Our current survey is performed verbally and is therefore limited to the kinds of questions that can be asked and the level of openness achieved. Also staffing levels are low in this area relying on student hourlies and volunteers to ask personal questions. We are exploring a kiosk-based check-in/survey product that would provide fruitful answers to our questions but would be expensive to operate.

4.6 Describe how the program's outcomes are linked to the [college's goals](#).

Goal 1: Promote success for every student. Objective 1: *Create a clear pathway for every student.*

- *Maintaining good physical health is critical to attaining success in college, by offering staple food, housing services and referrals to other campus and community resources the Food Bank helps to create an environment that promotes student success.*

Goal 2: Cultivate a culture of equity. Objective 4: Foster a sense of belonging where all are welcome, and student basic needs are addressed.

- *The Food Bank Staff are aware of inequities in access to health food and housing in out community. The Food Bank provides a safe non-judgmental environment to receive essential services and resources necessary to succeed academically. A Food bank goal is to be an active part of the Student Health Advisory Board, which is in line with equity as*

recruitment of traditionally marginalized and underserved communities will provide guidance to the Food Banks with campus in-reach to all communities with services and programs that meet the needs of all students.

Goal 3: Strengthen connections with our community. Objective 2: Create and expand relationships with local businesses and civic organizations.

- *By partnering with County Health (OCHCA) we provide students with continuity of services and strengthening our community ties.*

Goal 4: Commit to accountability and continuous quality improvement. Objective 3: Provide professional and career development opportunities for students, faculty, and staff.

- *Our program goals to improve educational opportunities for our Food Bank staff will positively impact service delivery to students.*

- 4.7 Describe how the program's outcomes support the achievement of the [institution level SLOs](#).

2. Critical Thinking and Information Competency: Students will be able to think critically by analyzing data in addressing and evaluating problems and issues in making decisions.

- The Food Bank's goal is to provide services to address food and housing insecurity for Fullerton College students. When students are freed from focusing on hunger and homelessness they think more critically, improving higher level processing necessary for addressing and evaluating problems and issues in making decisions.
- The Food Banks program services empower students to be a proactive participant in addressing their food and housing needs by educating them on various resources and services, on campus and in the community. The process encourages use of critical thinking and problem-solving skills.

Personal Responsibility and Professional Development: *Students will be able to demonstrate self-awareness, social and physical wellness, and workplace skills.*

The Food Bank promotes social-awareness, insight, personal responsibility, problem solving, pro-social skills development, increasing personal protective factors. All of which are a natural product of our services provided.

- 4.8 A. What methods are used to assess the program's success in serving the student population that interacts with your program?

- We will utilize a user survey indicating satisfaction of product and service on a five likert scale, as well as user count indicating; duplicated and unduplicated students, the number of students served by gender, ethnicity, and age.

B. What do the results of the above methods of assessment indicate about the effectiveness of the program?

- This would indicate if the Food Bank is providing the correct services, in a respectful way and making headway in reducing Food and Housing Insecurity with Fullerton College Students.

C. How were the assessment results used to make improvements to services provided by this program? Please provide examples.

- Results will be used to make necessary adjustments in the hours of operation, staffing, product selection

4.9 At least one outcomes listed in 4.1 should address the following:

A. List the outcomes that focuses on individual student learning or actions.

- Number 2 , The number of students being served for housing need will increase as a result of social media exposure.

B. Identify methods to assess outcomes in such a way that the data can be disaggregated.

- The data will indicate usage by age, gender and ethnicity, who utilized the Food Bank services and with what frequency.

C. Identify a process for using outcome assessment data to improve student services programs. The data will be shared with the Student Health Advisory Board. Recommendations for needed changes will be explored to improve SDOH (Social Determinants of Health)

D. Identify a process for assessing outcomes and collecting data that can be used to build dashboards (where applicable).

A dashboard indicating:

- The number of Unduplicated and Duplicate Student Shoppers
- Housing” and Other Housing related services.
- The number of Campus Referral
- The number of Community Referrals.

4.10 Outcomes Equity Analysis

- A. Looking at the one outcome from 4.9, do you find significant differences by race, ethnicity, gender, and other categories? Describe here what the data shows. What strategies will you use to close the attainment gaps among groups of students? What kinds of professional learning would help?
- Sadly, we were informed by **the office of Institutional Research & Planning**, that the data from recent years was “messy” and there was not time to detangle the results. This in part is a result of our non-profit partner’s requirement for information that differs from our requirements. Moving forward there will be an alignment in information requested and the requirements that shape the questions.

5.0 Evaluation of Progress Toward Previous Strategic Action Plans

5.1 List the goals from your last self-study/program review.

- This is the first Program Review for the Food Bank and therefore there were no formal goals other than the provided students experiencing food and housing insecurity helpful services.

5.2 Describe the level of success and/or progress achieved in the goals listed above.

Although the Food Bank had not previous goals, during the 2022 Fall, Spring, Summer 1151 students received groceries with 5481 visits.

Students Receiving Food by Gender

- Female 476
- Male 336
- Unknown 320
- Non singular gender 15
- Questioning 1
- Transgender 3
- Unknown 320

Total 1151

Ethnicity

Was only broken down by Hispanic, Non-Hispanic and Unknown. The information was largely unhelpful at this time. See Addendum 1-A

- Unknown 334
- Hispanic/Latin 447
- Non-Hispanic Latin 370
- **Total 1,151**

Housing

171 students met with the Food Bank Services Navigator and assisted with housing and shelter search. Over 513 housing/shelter and additional referrals were provided.

5.3 How did you measure the level of success and/or progress achieved in the goals listed above?

- This is the first Program Review for the Food Bank

5.4 Provide examples of how the goals in the last cycle contributed to the continuous quality improvement of your program.

- We will work with Institutional Research & Planning to develop realistic measurable goals that will assist the Food Bank, POH in telling the story of how the Fullerton College Food Bank improves quality of life for students.

- 5.5 In cases where resources were allocated toward goals in the last cycle, how did the resources contribute to the improvement of the program?
- This is the first Program Review for the Food Bank
Additional funding was provided by the state Chancellors Office for Basic Needs, which includes funding for Food Bank's services to address food and housing insecurity.
 - Also, funding was accessed through an alternat source to provide hot meals on campus for students. This was not under the direction of the Food Bank but the results lessened the demand on the Food Bank Resources. Funding for these meals was provided by the Coronavirus (COVID-19) Emergency Grants for Postsecondary Education, CARES HEERF.
- 5.6 If funds were not allocated in the last review cycle, how did it impact your program?
- This is not an issue at this time.

6.0 Strategic Action Plans (SAP)

Using the tables below, list the strategic action plans (SAPs) for your program. These plans should follow logically from the information provided in the self-study. Use a separate table for each SAP.

SAPs for this three-year cycle:

STRATEGIC ACTION PLAN # 1	
Strategic Action Plan Name:	Basic Needs Coordinator Position
List College goal/objective the plan meets:	College Goal #: 2 Cultivate a Culture of Equity Objective #:4 Foster a sense of belonging where all are welcome and student basic needs are addressed
Briefly describe the SAP, including title of person(s) responsible and timeframe, in 150 words or less.	The addition of a Basic Needs Program Coordinator (full-time) is needed to manage the Food Bank as well as other Basic Needs/ Resources, and relationship with our partner Pathways of Hope, the Fullerton College Foundation, and other off-campus partners. The coordinator would also oversee program evaluation activities. Adding a management position to lead Basic Needs Resources is critical, as many of these functions are currently performed by the Director of Behavioral Health Services. This would increase the campus ability to reach and inform additional students through continues focus of Equity in Basic Needs access.
What <i>Measurable Outcome</i> is anticipated for this SAP?	Campus-wide survey will show students awareness of resources as well as an increased usage of services. Demonstrated increase in the number of students receiving services addressing Basic Needs and linkage to longer term solutions.
What specific aspects of this SAP can be accomplished without additional financial resources?	The Food Bank can continue to serve students that are food/housing insecure but will experience difficulty in expanding services and increase the number of students served in the future.
If additional financial resources would be required to accomplish this SAP, please complete the section below. Keep in mind that requests for resources must follow logically from the information provided in this self-study.	

Type of Resource	Requested Dollar Amount	Potential Funding Source
Personnel Coordinator	\$110,000	Basic Needs Funding
Facilities		
Equipment	\$1,000	Basic Needs Funding
Supplies		
Computer Hardware	\$3,000	Basic Needs Funding
Computer Software		
Training	\$1,000	Basic Needs Funding
Other		
Total Requested Amount	\$115,000	Basic Needs Funding

STRATEGIC ACTION PLAN # 2	
Strategic Action Plan Name:	CalFresh Use Expansion Campaign
List College goal/objective the plan meets:	College Goal #: 2 Cultivate a Culture of Equity Objective #:4 Foster a sense of belonging where all are welcome and students basic needs are addressed
Briefly describe the SAP, including title of person(s) responsible and timeframe, in 150 words or less.	Provide campus in-reach activities promoting CalFresh benefits through social media and in-person training. Conduct CalFresh pre-screens and application assistance to all students seeking housing services make available CalFresh information to all students utilizing the FC Food Bank, Increase promotion of CalFresh through Food Bank social media and provide additional information to campus special programs. Basic Need Coordinator and the Food Bank Service Navigator are to implement this plan.
What <i>Measurable Outcome</i> is anticipated for this SAP?	Provide 3 to 4 CalFresh Educational trainings/workshops to campus community. 70% of participants will complete the full CalFresh application process with assistance from Service Navigator and or the Basic Need Coordinator. Campus-wide surveys will demonstrate students' awareness of resources and increased usage of services.
What specific aspects of this SAP can be accomplished without additional financial resources?	Promote CalFresh benefits and application access through the Food Bank, CalFresh information workshops, Promote CalFresh during Flex Day presentations. Interactions between the Service Navigator, and student shoppers can assist students with their CalFresh application. Fullerton College Basic Needs Resources page already includes CalFresh, however, it is not prominent.
If additional financial resources would be required to accomplish this SAP, please complete the section below. Keep in mind that requests for resources must follow logically from the information provided in this self-study.	
Type of Resource	Requested Dollar Amount
Personnel	
Facilities	

Equipment		
Supplies		
Computer Hardware		
Computer Software		
Training	\$700	Basic Needs Funding
Other	\$800	
Total Requested Amount	\$1,500	Basic Needs Funding

STRATEGIC ACTION PLAN # 3		
Strategic Action Plan Name:	Hire a Student Hourly to maintain social media for Food Bank marketing	
List College goal/objective the plan meets:	College Goal #: 2 Cultivate a Culture of Equity Objective #:4 Foster a sense of belonging where all are welcome and students basic needs are addressed	
Briefly describe the SAP, including title of person(s) responsible and timeframe, in 150 words or less.	Hire a Student Hourly employee to maintain social median and other market efforts focused at a peer level to enforce a culture of equity in receiving food and housing services. This individual would work with the Food Bank staff and the Basic Needs Coordinator, reporting to the Director of Behavioral Health Services. The focus would be in directing students to available services from this office.	
What <i>Measurable Outcome</i> is anticipated for this SAP?	An increase in the number of students responding to social media events. Demonstrate knowledge of the Food Bank Services as evidenced by responses to campus wide survey asking students about service knowledge.	
What specific aspects of this SAP can be accomplished without additional financial resources?	Basic quarterly social media updates	
If additional financial resources would be required to accomplish this SAP, please complete the section below. Keep in mind that requests for resources must follow logically from the information provided in this self-study.		
Type of Resource	Requested Dollar Amount	Potential Funding Source
Personnel	8,520	Basic Need
Facilities		
Equipment		
Supplies	\$1,200	
Computer Hardware	\$1,000	Basic Needs
Computer Software		
Training		
Other		
Total Requested Amount	\$10,720	Basic Need

7.0 Long Term Plans

Describe the long-term plans (four-six years) for your program. Please consider future trends in your narrative. Identifying financial resources needed for these plans is optional.

Long Term:

- A new Student Support Services building is scheduled to be completed in 2024. The Food Bank will move to this building that will be located at the corner of East Chapman Avenue and Newell Street along with many other Student Supportive Services to improve visibility, provide appropriate space and increase cross referrals
- Develop a sixty second commercial to be shown on closed circuit TV to inform of services and decrease stigma.

Short Term:

- Develop a useful data tracking system parting the campus Office of Institutional Research & Planning, which demonstrates the hard work provided by the Fullerton College Food Bank in meeting the needs of students and campus.
- Develop monthly themed social events for students and staff on the patio area contiguous to the Food Bank to increase awareness of the Food Bank services and to decrease stigma related to receiving basic needs services. The plan is to utilize themes such as: Mocha Monday, Tea Tuesday, Ice Cream Social Wednesday and more.
- Develop relationships with green grocers to provide direct deliveries of fresh fruit and vegetables weekly to increase health selection. Currently, the food bank offers a limited selection of produce sourced by POH. The food offerings are often augmented by staff purchasing produce from Smart and Final when possible.
- Hire one student hourly employee to support and re-fresh Food Bank (social media to increase outreach, communication and decrease stigma with students.
- Continue to utilize the Food Bank to provide information about Student Health Services (Medical and Behavioral Health) and other basic needs services on campus.

7.1 Describe in detail your need for additional resources as listed above (if applicable)

A full-time Basic Needs Program Coordinator is needed to manage Basic Needs Resources of the Food Bank and relationship with our partner POH the Fullerton College Foundation and other off-campus partners. The coordinator would also oversee program evaluation activities. Adding a management position to lead Basic Needs Resources is critical, as many of these functions are currently performed by the Director of Behavioral Health Services.

The addition of a Student Hourly employee to maintain social median market efforts from a peer perspective will decrease stigma and reenforce a culture of equity for students receiving services.

8.0 Self-Study Summary

This section provides the reader with an overview of the highlights, themes, and key segments of the self-study. It should not include new information that is not mentioned in other sections of this document.

The Chris Lamm & Toni Dubois-Walker Memorial Food Bank opened its doors in 2012 thanks to the support of faculty, staff and student volunteer. Funds were raised through events and donations to secure food for students without. At that time, it was not permissible to use public education funds to provide food for students.

Fast forward and the California State Legislature approved \$2.5 million dollars of one-time funding of the Hunger free campus program for the 2017- 18 State Budget for California Community Colleges willing to provide services addressing food insecurity of their students. Fullerton College received approximately \$40,000 in one-time funding to start the improvement and supply food to campus students in need. As basic needs are seen as equity issues by the State Chancellor's Office funding has now been made ongoing to address food and housing insecurity as well as other basic needs area. The Fullerton College Food Bank now receives funding from the California State Community College Chancellor's Office through a Basic Needs grant

According to California League of Community Colleges

**Hunger can have lasting physical and mental effects on college students. These students frequently skip meals or go without food. Students facing hunger are more likely to report their overall health as being "poor" and struggle with depression. ** Further, food-insecure students were more likely than food secure students to report a lower GPA (2.0–2.49) versus a higher GPA (3.5–4.0). Data suggest that food insecurity is an issue for an increasing percentage of community college students. Food insecurity may have adverse effects on student academic performance and is a factor to be considered by college administrators, faculty, and students.*

* <https://journalistsresource.org/environment/college-student-hunger-food-pantry/>

** <https://www.tandfonline.com/doi/abs/10.1080/10668926.2013.850758>

In 2019 the Chris Lamm & Toni Dubois-Walker Memorial Food Bank was remodeled to better serve the Fullerton College campus. Fullerton College also developed a relationship with POH (Pathways of Hope) a local nonprofit, because of their experience in the area of food/housing insecurity. POH was able to source food and provide a trained Service Navigator to run the daily operation of the program with oversight from the Director of Behavioral Health Services.

Thanks to funding from the California State Chancellor's Office, for Basic Need and other resources Fullerton College Food bank is making strides in addressing Food and Housing insecurities for Fullerton College students.

In 2024 the Chris Lamm & Toni Dubois-Walker Memorial Food Bank is scheduled to move to the new building at the corner of East Chapman Avenue and Newell Street where it will join other Student Support Service leading to a more seamless Student Supportive Services and Basic Needs program for Fullerton College students.

Chris Lamm & Toni Dubois-Walker Memorial Food Bank continues the legacy of providing food for our campus students. Now the list of services includes but are not limited to:

- Weekly food distribution
- Personal Care Items
- Healthy Hornets Food Drive-Thru (when needed)
- Housing and Shelter assistance navigating the system and referrals
- Rapid Re-Housing
- Rent to Prevent Eviction
- Promotion and support of CalFresh enrollment for students that qualify
- Referrals to On-Campus Services
- Referrals to Community Support Services

Hours of Operation (Fall/Spring 2022/2023):

- Mon: 2PM – 4PM
- Tues: 9:30AM – 12PM & 1PM – 4PM
- Wed: 9:30AM – 12PM & 1PM – 4PM
- Thurs: 9:30AM – 12PM & 1PM – 4PM
- Fri: 9:30AM – 12PM

Summer Hours of Operation will be adjusted to meet the needs of students and campus.

The Fullerton College Food Bank endeavors to provide an open and welcoming environment free of judgement for all students.

9.0 Publication Review

Fullerton College is committed to assuring integrity in all representations of its mission, programs, and services. As such, during the program review self-study process programs are required to document their publications (websites, brochures, magazines, pamphlets, etc.) that are used to promote programs and services to the campus community and community at-large. This review should specify when the publication was last reviewed, if the information in the publication is accurate, and if the information correctly represents the college's mission, programs, and services.

Information on the college's graphic standards is available here: <http://news.fullcoll.edu/campus-communications/web-help/graphics/>.

In the far right column please provide the URL where the publication can be accessed. If it cannot be accessed via the Internet, please provide a sample of the publication with your program review self-study. If you have any questions about what type of publication should be included, please contact Lisa McPheron, Director of Campus Communications at lmcpheron@fullcoll.edu.

For publications that you have identified as inaccurate, please provide the action plan for implementing corrections below.

Publication	Date last reviewed	Is the information accurate?	URL of publication
Fullerton College Food Bank page	12/07/2022	Yes	https://fcfoodbank.fullcoll.edu/
Instagram	12 /07/2022	No	https://www.instagram.com/fullcoll_foodbank/?hl=en
Fullerton College Basic Need Page	12/07/2022	Yes	https://vpss.fullcoll.edu/basic-needs/

Fullerton College Directory	12/07/2022	No	https://www.fullcoll.edu/directory/

Routing & Response Page

Originator → IMS → Program Review Chair → Appropriate President's Staff Member

Originator: *Electronically submit completed Program Review to Division Dean/IMS for review.*

Appropriate Immediate Management Supervisor (IMS): *Select one and provide response if necessary. Forward electronically to appropriate Vice President's Office.*

RESPONSE

Dr. Elaine Lipiz Gonzalez

Dean, Student Support Services

1/20/2023

Printed name of IMS

Title

Date

☐ *I concur with the findings contained in this Program Review.*

☐ *I concur with the findings contained in this Program Review with the following exceptions (include a narrative explaining the basis for each exception):*

Area of exception:

☐ *I do not concur with the findings contained in this Program Review (include a narrative explanation):*

Appropriate President's Staff Member: *Print Program Review, sign, and route both hard copy and electronic version to Program Review Chair.*

ACKNOWLEDGING RECEIPT

Printed Name _____

Signature _____

Title _____

Date _____

Addendum A1

Student food resources in 2022 as provided by office of Institutional Research & Planning.

Table 1. Students by Term			
Term	Students	Visits	Average of Total household
Fall 2022	833	3343	4.3
Spring 2022	341	1330	3.0
Summer 2022	236	808	3.9
Grand Total	1151	5481	3.9
Table 2. Students by Hispanic/Latinx Status			
Ethnicity	Students	Percent	
Unknown/Unreported	334	29.0%	
Hispanic/Latin(a)(o)(x)	447	38.8%	
Non-Hispanic/Latina(a)(o)(x)	370	32.1%	
Grand Total	1151	100.0%	
Table 3. Students by Gender			
Gender	Students	Percent	
Unknown/Unreported	320	27.8%	
Female	476	41.4%	
Gender that is not singularly	15	1.3%	
Male	336	29.2%	
Questioning	1	0.1%	
Transgender	3	0.3%	
Grand Total	1151	100.0%	



Fullerton College Mission Statement

MISSION

Fullerton College advances student learning and achievement by developing flexible pathways for students from our diverse communities who seek educational and career growth, certificates, associate degrees, and transfer. We foster a supportive and inclusive environment for students to be successful learners, responsible leaders, and engaged community members.

VISION

Fullerton College will transform lives and inspire positive change in the world.

*Approved by Fullerton College
President's Advisory Council and
accepted by President Schulz
May 2017.*

VALUES

Community

We promote a sense of community that enhances the well-being of our campus and surrounding areas.

Diversity

We embrace and value the diversity of our entire community.

Equity

We commit to equity for all we serve.

Excellence

We honor and build upon our tradition of excellence.

Growth

We expect everyone to continue growing and learning.

Inclusivity

We support the involvement of all in the decision-making process.

Innovation

We support innovation in teaching and learning.

Integrity

We act in accordance with personal integrity and high ethical standards.

Partnership

We work together with our educational and community partners.

Respect

We support an environment of mutual respect and trust that embraces the individuality of all.

Responsibility

We accept our responsibility for the betterment of the world around us.