

**Student Equity and Achievement (SEA)**

**Committee Meeting Notes**

Date: Monday, April 21, 2025

Time: 3:00 – 4:30 PM

Location: Cruz Reynoso Hall, Building 200, Room 224

Meeting Co-Chairs: Anita Juarez and Ericka Adakai

**AGENDA**

**Voting Members Present:** ~~Anita Carlos~~, Anita Juarez, ~~Beth Kelley~~, Cecilia Arriaza, ~~Connie Moreno Yamashiro~~, Dani Wilson, Daniel Berumen, Devyn Hartnett, Ericka Adakai, Gina Bevec, Jeanne Costello, Jorge Gamboa, Juan Zaragoza, ~~Katheryn McGuthry~~, Marrietta Gilliard~~, Monica Ernandes~~, Philip Austin, ~~Porsha Boyd~~, ~~Seung Ji~~, Tim Ream, and Todd Smith.

**Committee Liaisons and Resource Members Present:** Cynthia Guardado, ~~Elisabeth Martinez~~, ~~Henry Hua~~, ~~Jennifer Merchant~~, ~~José Ramón Núñez, Karina Corona~~, ~~Mashonda Salsberry~~, and ~~Rosio Becerra.~~

**Guest Presenter:** N/A

**HOUSEKEEPING**

1. Call to Order: 3:08 PM
2. Public Comments: N/A
3. Announcements: N/A
4. Approval of Notes:
   1. April 7, 2025, Approved.
5. Committee Liaisons Related Reports:
   1. Staff Development: Mental Health and Well-being has been selected for Fall 2025 keynote topic for Faculty Flex Day.
   2. Diversity Committee: N/A
   3. Guided Pathways: N/A

**AGENDA TOPICS**

* + - 1. **Committee Progress Highlights.**
         1. Phase 1: Completed a "Road Show" presentation to all shared governance groups (March–April).
         2. Phase 2: Data reviewed in the last two SEA meetings.
         3. Phase 3: Reflection & Logistics Discussing reflections, progress, and challenges today.

The writing workshop was held on 4/18/25 which focused on logistics and the next steps.

Draft PowerPoint being developed for May road show.

Program questionnaires sent to relevant groups via email and will be collected on May 2, 2025.

Tracker created in Teams to monitor responses.

Writing Teams and leads established.

Gathering summer availability from committee members to coordinate working sessions.

* 1. Prepare for Phases 4–8: Set to take place over summer and into fall semesters.

1. **SEA CAMPUS FORUM CCHALES Reflection Tool and Planning Crosswalk Worksheet Facilitation.**
   1. The committee facilitated a group dialogue centered around the CCHALES worksheet. Participants split into metric-based groups to review worksheet questions, reflect on campus-wide equity work, engage in collaborative discussion and input.

**Discussion Points from Members:**

* Outreach and Tracking Gaps: There is currently no unified software system to manage prospective students (e.g., leads from outreach events or high school visits).
* Need for Centralized Data: Desire for an integrated system that would track prospective student engagement from outreach events through enrollment. Improve institutional ability to measure outreach effectiveness and support services.
* No clear pathway for evening/weekend degree completion, possibly focusing on cohort-based models, dedicated support (counseling, tutoring), and/or cohesive marketing and communication.

**Adjournment:** 4:28 PM

**Note Taker:** Carolina Marrujo

**Next Meeting:** Monday, May 5, 2025. Building 200 Cruz Reynozo Hall, Room 227 at 3:00 pm

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