

**Student Equity and Achievement (SEA)**

**Committee Meeting Notes**

Date: Monday, April 7, 2025

Time: 3:00 – 4:30 PM

Location: Cruz Reynoso Hall, Building 200, Room 227

Meeting Co-Chairs: Anita Juarez and Ericka Adakai

**AGENDA**

**Voting Members Present:** ~~Anita Carlos~~, Anita Juarez, ~~Arnette Edwards~~, ~~Beth Kelley~~, Cecilia Arriaza, Connie Moreno Yamashiro, Dani Wilson, Daniel Berumen, Devyn Hartnett, Ericka Adakai, Gina Bevec, Jeanne Costello, Jorge Gamboa, ~~Juan Zaragoza~~, Katheryn McGuthry, ~~Marrietta Gilliard~~, ~~Monica Ernandes~~, Philip Austin, Porsha Boyd, ~~Seung Ji~~, Tim Ream, and Todd Smith.

**Committee Liaisons and Resource Members Present:** ~~Cynthia Guardado~~, ~~Elisabeth Martinez~~, ~~Henry Hua~~, Jennifer Merchant, ~~José Ramón Núñez, Karina Corona~~, ~~Mashonda Salsberry~~, and Rosio Becerra.

**Guest Presenter:** Daniel Berumen, Director of The Office of Institutional Effectiveness.

**HOUSEKEEPING**

1. Call to Order: 3:02 PM
2. Public Comments: N/A
3. Announcements: University Week starts April 14-18, 2025. Flyers provided with more details available.
4. Approval of Notes:
   1. March 17, 2025: Approved with one correction.
5. Committee Liaisons Related Reports:
   1. Staff Development: N/A
   2. Diversity Committee: Recommendations will be approved on Wednesday 4/9/25.
   3. Guided Pathways: N/A

**AGENDA TOPICS**

* + - 1. **Writing Data Foundation: Follow-Up Discussion**
         1. Presentation by Daniel Berumen, Director of the Office of Institutional Effectiveness, Fullerton College.
         2. Purpose of Disaggregated Data: Helps reveal differences in outcomes across student groups. It provides more meaningful insights and allows for targeted interventions.

Example: Course Success Rates: Overall data may look consistent, but disaggregation reveals disparities. Example: Black/African American students showed an 11-percentage point gap in success rates compared to others.

* + - * 1. Statewide Mandates & Vision 2030

Drivers of Equity Work: Mandates from the State and accreditors.

Moral responsibility to ensure equity.

Core focus areas of Vision 2030: Equity in access, support, and success.

* 1. Five Key Metrics for Equity-Focused Planning:
     1. Successful Enrollment: % of first-time students who apply and enroll.
     2. Transfer-Level Math & English Completion in the first year.
     3. Persistence: % of first-time students returning for their second term.
     4. Vision Goal Completion: Earning a certificate/degree within 3 years.
     5. Transfer to a 4-Year University within 3 years.

1. **Next Steps: Writing Teams**
2. Writing Teams
   1. PowerPoint Reference: A link to the PowerPoint shared a few weeks ago has been posted in the comments/Teams. The final slides of that PowerPoint include:
      * 1. List of writing group leads.
        2. Designation of offices and programs assigned to each group.
3. Team Formation:
   * 1. Initial teams were tentatively assigned, but feedback is welcome.
     2. Everyone is encouraged to request changes if they feel better suited to a different group.
4. Writing Team Goals:
   1. Each team will have a lead and should begin coordinating efforts. There may be a need to recruit additional team members to ensure the groups have enough capacity to move forward effectively.
   2. Objective: Begin brainstorming and drafting using the equity data and provided templates.
   3. Key Date: Friday, April 18 – Designated working session for leads and writing teams to collaborate and begin populating the document guide. Individuals can meet via Zoom or in-person meetings.
      * 1. Katheryn-Persistence from Primary Term to Secondary Term member.
        2. Cecilia-Transfer to a 4-year lead
        3. Jeanne- Completed Both Transfer-Level Math & English lead
        4. Dani/Tim- Completion members.
        5. Daniel-Completion/Successful Enrollment lead.

**Discussion Points from Members:**

* Discuss the trend of using ambitious stretch goals to enhance outcomes and drive performance.
* Identify gaps in outcomes across different student groups based on five key equity metrics. Understand where we are not equitably serving students.
* The Equity Plan is not tied to funding amounts but rather to how funds support equitable outcomes.

**Adjournment:** 4:33 PM

**Note Taker:** Carolina Marrujo

**Next Meeting:** Monday, April 21, 2025. Building 200 Cruz Reynozo Hall, Room 227 at 3:00 pm