

**Student Equity and Achievement (SEA)**

**Committee Meeting Notes**

Date: Monday, March 17, 2025

Time: 3:00 – 4:30 PM

Location: Cruz Reynoso Hall, Building 200, Room 227

Meeting Co-Chairs: Anita Juarez and Ericka Adakai

**AGENDA**

**Voting Members Present:** ~~Anita Carlos~~, Anita Juarez, ~~Arnette Edwards~~, ~~Beth Kelley~~, Ericka Adakai, Cecilia Arriaza, ~~Connie Moreno Yamashiro~~, Dani Wilson, Daniel Berumen, Devyn Hartnett, Gina Bevec, Jeanne Costello, Jorge Gamboa, Juan Zaragoza, Katheryn McGuthry, Marrietta Gilliard, ~~Monica Ernandes~~, ~~Philip Austin~~, Porsha Boyd, Tim Ream, Todd Smith, and ~~Seung Ji~~.

**Committee Liaisons and Resource Members Present:** Cynthia Guardado, ~~Elisabeth Martinez~~, ~~Henry Hua~~, ~~Jennifer Merchant~~, ~~José Ramón Núñez, Karina Corona~~, Mashonda Salsberry, ~~Rosio Becerra.~~

**Guests Presenter:** Daniel Berumen

**HOUSEKEEPING**

1. Call to Order: 3:09 PM
2. Public Comments: N/A
3. Announcements:
   1. Team & Program Finalization:
      1. A reminder was sent via email about the list of teams, programs, and offices last week. Feedback was expected before today's meeting.
4. Approval of Notes:
   1. December 2, 2024: Approved as is.
   2. March 3, 2025: Approved with edits.
5. Committee Liaisons Related Reports: N/A

**AGENDA TOPICS**

* + - 1. **Strategic Plan: Overview of the Fullerton College Strategic Plan and its alignment with the 2025-2028 SEA Plan.**
         1. Presentation by Daniel Berumen, Director of the Office of Institutional Effectiveness, Fullerton College.
         2. Mission Statement Updates

The Mission must align with new accreditation standards from the Accrediting Commission for Community and Junior Colleges (ACCJC).

Institutional Identity & Equity Commitments: Updates reflect the college’s character, values, student demographics, and commitment to equitable outcomes.

Board Approval History: Previous mission statement updates were not approved by the Board of Trustees.

Feedback forum from February 7, 2025 emphasized: More clarity on who the institution serves; a more action-oriented and equity-focused statement; simplifying technical language; and avoiding language that could be misinterpreted negatively.

* + - * 1. Core Values

Looking for any critical missing elements rather than rewording.

* + - * 1. Strategic Plan & Alignment with Accreditation and Budgeting

Vision 2030: Statewide focus on equity, success, and access. Goals should align with the institution’s program review and budgeting processes. New software integration to ensure department requests align with strategic objectives. Departments must justify resource requests in alignment with strategic objectives.

* + - * 1. Revised Goals & Objectives (March 17, 2025, Version)

Goals simplified to match Vision 2030’s focus on equity, success, and access.

Objectives include increasing access (e.g., dual enrollment, job placement, reducing equity gaps). Supporting diverse student needs (e.g., HSI initiatives, online programs for non-traditional students).

* + - * 1. Additional Campus-Wide Feedback Forums (April 11 & 14)
    1. Finalizing edits before sharing with the campus.
    2. The in-person session will be in the Humanities Building.
    3. An alternative Zoom session will be available on April 14. However, feedback submission is encouraged before April 11 for integration into the final document.

1. Governance & Approval Process
   * 1. After feedback forums, the strategic plan will go through governance committees: Classified Senate, Faculty Senate, PAC, and the Board of Trustees (final approval in June).
2. **Data Overview**
3. Presentation by Daniel Berumen, Director of the Office of Institutional Effectiveness, Fullerton College.
4. Webinar Resources
   1. The Chancellor’s Office has hosted several webinars providing context on data discussions. Two previous webinars were recorded and available for reference.
   2. An upcoming webinar on Data Vista 2.0 is scheduled for Wednesday 3/19/25 (2:30-4:00 PM).
5. **Finalizing Writing Teams**
   1. Reminders: A team placement grid will be shared via email.
      1. Team members can adjust their placement if they prefer a different metric. A deadline for finalizing placements will be provided.
   2. Team leads will be identified to coordinate group efforts. Leads will have offline meetings with co-chairs for guidance and support.
   3. Feedback Collection & Stakeholder Engagement:
      1. Need to identify key groups to consult for input. To streamline information requests, a process will be developed to assign point people for outreach instead of multiple individuals approaching the same departments. A questionnaire will be created to structure feedback gathering.
      2. The writing effort is not limited to committee members—others interested can join.
   4. Meeting Structure & Next Steps:
      1. Upcoming meetings will focus on administrative tasks, team development, and feedback integration. The goal is to maintain collaboration across teams to ensure consistency.
      2. A handbook with writing guidance and metric explanations will be provided (participants can request printed copies).
6. **Homework**
   1. Collaboration & Communication: Teams should remain in conversation with each other to maintain alignment.
   2. Use the comment feature and tag team members (@name) when making document changes for visibility.

**Discussion Points from Members:**

* Debate on setting ambitious vs. realistic institutional goals.
* Review of key performance indicators: enrollment, transfer-level math/English completion, persistence, degree/certificate completion, and transfer rates.
* Challenges in defining data metrics (e.g., defining full-time student status).
* Finalized writing team assignments (with the option to adjust).

**Adjournment:** 4:32 PM

**Note Taker:** Carolina Marrujo

**Next Meeting:** Monday, April 7, 2025. Building 200 Cruz Reynozo Hall, Room 227 at 3:00 pm