



Fullerton College

Health & Safety Committee MEETING NOTES

Student Services Office

ROOM 229 or [ZOOM](#)

Date: March 17, 2025

Chairs: Elizabeth Martinez;

Present

Theresa Ullrich

Present

Recorder: Monica Ernandes

Present

Managers:

Johnathan Krok, Director, Campus Safety

Present

Khaoi Mady, Director, Academic Computing Technologies

Present

Larry Lara, Director, Physical Plant & Facilities

Present

Miranda Bates, Director, Campus Communications

Absent

Faculty

Philip Austin

Absent

Zachary Harless

Present

Klutch Stanaway

Absent

Amber Tsung Ju Kuo

Present

Kevin Hughes

Present

Classified:

Summer Marquardt,

Absent

EJ Herrera

Present

Students:

Eeman Aslam Adam,

Absent

Valarie Cubias

Absent

District Representatives:

Julie Leggin, District Director, Risk Management & Workplace

Present

Safety

Mejon Kairan, District Manager EH&S, Risk Management

Present

Purpose:

- Raise awareness and use of campus and community health and safety resources
- Ensure compliance with laws and regulations affecting safety
- Maintaining safe working conditions
- Increasing awareness of healthy lifestyle choices

In order to facilitate our work together, we agree to the following commitments:

- Commit to open, honest and constructive dialogue.
- Listen to the perspectives of others and seek understanding.
- Create and maintain a culture of trust, honesty, support and confidentiality.
- Respect each other's lived experiences, perspectives and ideas.
- Prioritize projects that are in the best interest of the Fullerton College community through the lens of Access, Community and Learning.
- Collaborate on shared goals with a growth mindset for continuous improvement.
- Be present, engaged and prepared.
- Following the meeting, speak positively and support the work of the team.
- Have fun.

Outcomes:

- To facilitate communication of unsafe conditions, practices, and health concerns and recommended corrective action
- To participate in the gathering and dissemination of health and safety information and training.
- Promote and provide opportunities for health and wellness activities.
- Serve as advisory group on Emergency Preparedness issues.

AGENDA ITEM	ACTION
The new Campus Safety Director, John Krok is the incoming Co-Chair for the Health & Safety Committee	
Updates on Current Projects: • Lighting on campus ○ Lights have been addressed by campus facilities. They realized that many of the light were out due to construction. ○ Facilities was able to update lighting and correct the light lights that were out. ○ There are some areas that need more lighting, but these are areas that see less traffic ○ We are within code (OSHA guidelines) regarding the amount of lighting that is required of us. • Emergency Kits (Earthquake and First Aid) ○ Cintas as a possible outside company to provide and inspect kits ○ EJ did an inventory of emergency kits on campus ○ Need to identify a specific place for kits that is easy to access ○ Need to access and standardize what is included in the Earthquake kit: ▪ Hand crank radio ▪ Do we have an AM frequency ▪ Longer battery life flashlight ○ Also look into Disaster kits (different than First Aid Kits) ○ Need a pod/tough shed to store emergency materials that do not disintegrate or mold up and can keep materials safe. ○ Concern that campus safety does not have a power generator—if power outage occurs, command center has no power.	How will we communicate to new and current employees where the kits are? - Include in onboarding for new employees - Checklist of employees in each area What level of training is needed? Need to standardize what is in the kits: Mejon to bring Cypress Disaster Kits and First Aid Kits and will compare with Fullerton's. Larry to check up and follow up on power generator is in place. Work was previously done, and this issue may be resolved.

Fire Alarm Solutions • 2,600 alarms across the campus and are inspected annually ◦ 95% of our buildings have the old system ◦ Many get dirty, have added cleaning to maintenance schedule ◦ Company that services them is slow respond • Students vaping in the bathrooms setting off the fire alarms. • Increase of incidents in Gym-especially ◦ How to increase security ◦ Increase signage • Campus Safety to table on "Escape the Vape" tabling	Work with communications on a campaign to provide better signage and messages to students about vaping/smoking on campus. Put signs in the bathroom that are more "attention giving" - STOP Sign - Vaping and Smoke will set alarm off - Smoke Free Campus Promoting "Smoke Free Campus" - Adding information on syllabus, new student orientation, new manager/staff orientation - Global announcements
Risk Assessment Report • Student ran into a door and broke glasses (construction issue). Contractor re-did • Employee hit by umbrella-anchor umbrella • Employee fell, twisted ankle on the ledge • Employee fell rushing- slow down • Burglary (3 M&O trucks were broken into and shed was also broken into) • Employee hit foot on toe of trailer while unloading-be careful • Employee was driving a utility cart and ran into a wall—do not drive if having emotional distress	
Report Outs Clarify and Streamline Incident Report	

Walking Path • Using Wellness Center Gym • Classified senate had done work on using gym to use during lunch (wellness center) ○ Unable to due to equipment and staffing Emergency Preparedness (Campus Wide) Instructional Emergency Preparedness • Getting information from higher risk divisions on what their emergency procedures are	
Spring 2025 Meeting Schedule: • March 17, 2025 • April 21, 2025 • May 19, 2025 • June 16, 2025	Cruz Reynoso Hall, Room 229 Topic: Health & Safety Committee Join Zoom Meeting https://fullcoll-edu.zoom.us/j/83000977070?pwd=sbklHOCyjbCJQqZzJn34qWwckXeOp.1 Meeting ID: 830 0097 7070 Passcode: 883581