Student Services and Administrative Operational Annual Program Review and Planning Update Form Fall 2024

## BACKGROUND:

**Program review is an integral part of the campus planning process. As programs and areas monitor their progress on the current comprehensive four-year program review, changes in need and scope can be expected. This Annual PR Update form is designed to outline and request modifications to the current program review that occur between comprehensive four-year review cycles, as needed.**

**Examples of a requested change include new information such as action plans, outcomes modifications, personnel changes, technology needs, and capital expenditures requirements. As programs and areas monitor their progress on the previous comprehensive four-year program review, the form provides the basis to suggest a change in plans and processes to improve student success and institutional effectiveness.**

## SUBMISSION:

**Program:**

International Student Center

**Principal Author(s):**

Alexander Brown

**Manager:**

Albert Abutin

**Submission Date:**

11/26/2024 2:51:35 PM

**Author Signature:**

|  |
| --- |
| Electronically signed by Alexander Brown on 11/25/2024 3:54:52 PM |

**Manager Signature:**

|  |
| --- |
| Electronically signed by Albert Abutin on 11/26/2024 2:51:35 PM |

# Part 1: Review of Data

1. **List the outcomes from your Fall 2022 self-study. Which outcomes has your program assessed in the last year and/or which do you plan to assess in the coming year?**

Our Fall 2022 outcome plans included the following:

1. Increase the number of F-1 visa students from Japan by 50%

2. Increase Academic and F-1 visa orientation participation in students aged 17-19 to 90%

We have reviewed both outcomes from 2022 for this year and have seen increases in both outcomes. In reviewing, we have met the 2022 goal of increasing Japanese international students by 50%.

1. **What changes, if any, have been made to your program or outcomes as a result of outcomes assessment?**

Where we are making changes to our program outcomes is focused on the orientation participation. Since 2022, we have seen numbers roughly stay the same, which is good in that it has not decreased, but it has not met our original goal to increase participation. Beginning for the Spring 2025 F-1 orientation, we are piloting increasing awareness and being more proactive in reminding and encouraging students of the importance of the attendance requirement. We are also tying the orientation to their F1 visa, with the hopes that for those that are unable to arrive on time, due to embassy issues, are alerting the ISC ahead of time so that we can accommodate and still get them the information they missed.

Regarding our Japanese student population, we are continuing with our original plans to continue to see increased enrollment, as we have already begun to see some positive gains from our original efforts.

1. **How is your area collecting or working to collect disaggregated, student-level outcomes assessment data?**

Our area keeps track of matriculated students in an Excel spreadsheet, which includes various demographic information, including country of origin. We also take attendance of students on the day of orientation and keep that updated in a separate spreadsheet to monitor who is attending, who alerted us of not being able to attend, who was a no-show but is still enrolled, and who are no-show for orientation and have not enrolled (this is for students who may have been denied a visa or decided to no longer attend FC, but have not alerted our office of their decisions or situation).

# Part 2: Additional Resource Request Reasoning and Support

[x] **We have reviewed our most recent self-study and have not identified any significant changes that necessitate resource requests for the upcoming academic year.**

[ ] **We have reviewed our most recent self-study and have identified significant changes that necessitate additional resource requests.**