**Fall 2024 APRU Questions – Music Department Form**

**Instrumental Area**

**Part 1: Review of Data**

Use the data provided by the Office of Institutional Effectiveness (OIE)--available in August 2024--to review your program completion and success rates and compare them to the Institution Set Standards for course completion and success rates. Then, answer these questions:

1. **Where your program meets or exceeds the college-wide standard for completion and success, to what do you attribute your success?**

Student success and completion rates in MUS 274F (92.6%), MUS 273F (82.4%), MUSA 200F (91%) and MUSA 262F (77.6%) exceed the institutional success and completion rates. This is largely due to the fact that our students benefit from weekly sessions with faculty who work with them as specialists on their dedicated instruments. Each student receives weekly instruction, coaching, and the opportunity to perform in a masterclass setting. Students also receive the opportunity to perform in ensembles multiple times per week where they are assigned a unique role in a team atmosphere. This regular contact and engagement establishes a sense of community while simultaneously offering our students the guidance and support to build the skills required to transfer.

1. **Where your program does not meet this standard, please examine the possible reasons and note any actions that should be taken, if appropriate.**

The instrumental program meets the college standard for success and retention.

1. **Compare your data analysis in questions 1 and 2 to the review of data in your 2023 Annual Program Review update (available on the Program Review and Planning Committee website). Are there significant changes? Do you notice any patterns from year to year?**

No significant changes we found in comparison to data in 2023 APRU.

**Part 2: Additional Resource Request Reasoning and Support**

We have reviewed our most recent self-study and **have identified significant changes** that necessitate additional resource requests.

1. **Briefly describe your resource request.**
* The Music Department would like to request the purchase of Zildjian low octave crotales $2198, Yamaha Vibraphone $6083, Yamaha YTR 4335 GII Bb Trumpet- $2058, Yamaha flugel horn YFH 631G- $2,552, Haynes Amadeus Alto Flute AF670- $4042.
* The FC music department would like to request new music stands and musicians chairs for our growing program. 3 Manhasset Model 48 Symphony Music Stand 6 packs would cost $954 including tax. 10 Wenger Musician Chairs would cost $3,660 with tax.
* The Music Department would like to request student travel hotel and conference registration for the Music Association of California Community Colleges annual conference 2025. A TCS motorcoach $6,468, 2 night hotel stay at DoubleTree Berkely Marina ($4,048) and student registration fees ($2700) would cost $ 13, 216 including tax. This would provide 30 FC students equitable access for this experience.
* The total cost for this request including tax would be $34,763.
	1. **Is this request related to an essential safety need?**

This request is not related to an essential safety need.

1. **Why must this resource request be processed now rather than during the Fall 2025 comprehensive self-study?**

Yes, it is imperative that this resource request be processed now rather that fall 2025. FC instruments are used by our music majors each semester. Updating the FC instrument inventory will have an immediate impact on current students as well as those who enter in fall of 2025. Without these requested instruments our current students will have to either use inadequate instruments or skip any opportunities that require these instruments. Either would be an unfortunate consequence that hinders their development.

The request for chairs and music stands are needed now as our program has grown significantly in the last two years.

1. **How will this additional resource allocation specifically enhance your program’s services, activities, processes, etc. to continue or improve student learning and achievement?**

The request for instruments and travel to the MACCC annual conference would help ensure equitable access for music majors who are not able to afford quality instruments or fees required for the Music Association of California Community Colleges conference. The request for chairs and music stands will help us create collaborative rehearsal spaces for students.

1. **Is the resource request personnel-related? If so, please provide evidence to justify the requested positions such as retirements, program growth or curricular demands, full-time/adjunct ratios, etc.**

This request is not personnel related.

1. **How will this additional resource allocation help you serve the college mission or strategic initiatives, and your program’s goals for improvement, as stated in your last self-study?**
* Quality musical instruments are very expensive. Some students are able to afford their own however most students are not. FC Music established an instrument inventory approximately 60 years ago however there exists an urgent need to replace some instruments that no longer hold their maintenance. Last year the resource request for Program Review Annual Update provided funds to replace flutes, clarinets, saxophones and brass instruments. However percussion and auxiliary instruments were omitted in order to make the request more manageable. This year’s request focuses on those instruments in order to promote the college’s goals and objectives by promoting success for every student (Goal #1) and cultivating a culture of equity (Goal #2).

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| For each separate resource request, programs will complete this chart with details of the request: **Type of Resource**  | **Itemized Requested Dollar Amount**  |
| Personnel  | (Programs will select position type from a drop-down menu) |
| Facilities  |  |
| Equipment  | * Zildjian low octave crotales $2198, Yamaha Vibraphone $6083, Yamaha YTR 4335 GII Bb Trumpet- $2058, Yamaha flugel horn YFH 631G- $2,552, Haynes Amadeus Alto Flute AF670- $4042.
* 3 Manhasset Model 48 Symphony Music Stand 6 packs would cost $954 including tax. 10 Wenger Musician Chairs would cost $3,660 with tax.
* A TCS motorcoach $6,468, 2 night hotel stay at DoubleTree Berkely Marina ($4,048) and student registration fees ($2700) would cost $13, 216 including tax.
 |
| Supplies  |  |
| Computer Hardware  |  |
| Computer Software  |  |
| Training  |  |
| Other  |  |
| **Total Requested Amount: $34,763** |

**Jazz Area**

**Part 1: Review of Data**

Use the data provided by the Office of Institutional Effectiveness (OIE)--available in August 2024--to review your program completion and success rates and compare them to the Institution Set Standards for course completion and success rates. Then, answer these questions:

1. **Where your program meets or exceeds the college-wide standard for completion and success, to what do you attribute your success?**

Looking at the data provided, our Music Department meets or exceeds the Success Standard for all different race and ethnicity areas, and also meets the Aspirational Goal in most areas. There is improvement still to be made but where we are successful we attribute this to the faculty’s commitment to student success.

1. **Where your program does not meet this standard, please examine the possible reasons and note any actions that should be taken, if appropriate.**

Looking at the data provided, the Music Department does currently meet the standard. However, we are committed to working towards improving where we see areas that could still do better.

1. **Compare your data analysis in questions 1 and 2 to the review of data in your 2023 Annual Program Review update (available on the Program Review and Planning Committee website). Are there significant changes? Do you notice any patterns from year to year?**

Based on the data provided, the Music Department shows improvement from last year. We continue to have conversations about how to better help students succeed.

**Part 2: Additional Resource Request Reasoning and Support**

Select one:

* We have reviewed our most recent self-study and **have not identified any significant changes** that necessitate resource requests for the upcoming academic year.

OR

* **X** We have reviewed our most recent self-study and **have identified significant changes** that necessitate additional resource requests.
1. **Briefly describe your resource request.**

The music department has a need for a new soprano saxophone.

* 1. **Is this request related to an essential safety need?**

NO

1. **Why must this resource request be processed now rather than during the Fall 2025 comprehensive self-study?**

The sooner we are able to have the instrument available for students to use the more the students will benefit from it.

1. **How will this additional resource allocation specifically enhance your program’s services, activities, processes, etc. to continue or improve student learning and achievement?**

There is much Jazz Band literature that requires soprano saxophone and it would benefit students to be able to play that instrument. However, most of our students are saving money for an upgrade to their primary instrument (alto or tenor saxophone) and can’t afford to also purchase a soprano.

1. **Is the resource request personnel-related? If so, please provide evidence to justify the requested positions such as retirements, program growth or curricular demands, full-time/adjunct ratios, etc.**

No

1. **How will this additional resource allocation help you serve the college mission or strategic initiatives, and your program’s goals for improvement, as stated in your last self-study?**

This resource helps the Music Department to serve the Fullerton College’s Core Value of Access by providing a resource that is often times a barrier to success for students. It also serves to meet the College’s Goal #1 to ensure equitable access and outcomes.

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| For each separate resource request, programs will complete this chart with details of the request: **Type of Resource**  | **Itemized Requested Dollar Amount**  |
| Personnel  | (Programs will select position type from a drop-down menu) |
| Facilities  |  |
| Equipment: Yamaha: YSS-475II | $3,000 |
| Supplies  |  |
| Computer Hardware  |  |
| Computer Software  |  |
| Training  |  |
| Other  |  |
| **Total Requested Amount: $3,000** |

**Choral/Vocal Area**

**Part 1: Review of Data**

Use the data provided by the Office of Institutional Effectiveness (OIE)--available in August 2024--to review your program completion and success rates and compare them to the Institution Set Standards for course completion and success rates. Then, answer these questions:

1. **Where your program meets or exceeds the college-wide standard for completion and success, to what do you attribute your success?**

The Choral Area has consistently demonstrated exceptional success and completion rates across all student demographics, as evidenced by the data from the Office of Institutional Effectiveness. Focusing on MUS 281 - Concert Choir, our largest-enrolled course:

* White students: 85.7% average success, 92.9% average completion.
* Students reporting two or more races/ethnicities: 93.3% average success and completion rates.
* Latinx students: 94.6% average success, 95.9% average completion.
* All other demographics (Asian, Black/African-American, Pacific Islander, and Unknown): 100% success and completion rates.

Importantly, all demographic groups exceed institutional standards, and SLO data reveal that the Choral Area outperforms Department and campus averages across the board.

*Attribution of Success:*

* Community Support
	+ Anecdotal evidence suggests that the Choral Area's remarkable success can be attributed to the strong sense of community support. Students, regardless of demographic background, feel comfortable seeking help from instructors or peers when facing challenges or barriers to educational performance/success, such as financial hardship, housing inequality, and food insecurity.
* Team-Building Events
	+ The success is further fostered through team-building events, most notably through our annual retreat. This retreat not only provides an opportunity for intensive rehearsal, but also it include exercises cultivating a sense of belonging, contributing to a more robust academic experience.
1. **Where your program does not meet this standard, please examine the possible reasons and note any actions that should be taken, if appropriate.**

Though the data discussed above shows evidence of overall success, it should be noted that the average success rate for Latinx students dropped from 98.2% to 94.6% over the course of one year. Though this success rate is still above institutional standards, the trend is concerning. Additionally, despite high success rates, there is a concerning lack of representation from Black/African-American students—less than 5%--emphasizing the need for further exploration.

* Financial Sustainability and Burden on Students
	+ There are concerns about the financial sustainability of the current model. The significant cost associated with team-building events, including the annual retreat, places a burden on students. Flexible payment structures are in place, and we never exclude students from activities due to inability to pay; however, as a result, the Department Budget and Choir Auxiliary Bursar Account face financial challenges. If there is no intervention from the college, there may come a time where we cannot afford to attend these events, and student success and retention rates would likely suffer as a result.
1. **Compare your data analysis in questions 1 and 2 to the review of data in your 2023 Annual Program Review update (available on the Program Review and Planning Committee website). Are there significant changes? Do you notice any patterns from year to year?**

As noted under question 2, the average success rate for Latinx students dropped from 98.2% to 94.6% over the course of one year. Though this success rate is still above institutional standards, the trend is concerning. All other data remained fairly consistent from last year to this year.

**Part 2: Additional Resource Request Reasoning and Support**

Select one:

* We have reviewed our most recent self-study and **have not identified any significant changes** that necessitate resource requests for the upcoming academic year.

OR

* **X** We have reviewed our most recent self-study and **have identified significant changes** that necessitate additional resource requests.
1. **Briefly describe your resource request.**

We are seeking funding for the annual choirs retreat, a mandatory overnight field trip. Urgent funding is needed to address equity implications and preserve the robust sense of community and belonging. This request would ensure all students partake in social learning events that contribute to essential community building. This request is aligned with the college’s mission of equity and inclusivity.

* 1. **Is this request related to an essential safety need?**

No

1. **Why must this resource request be processed now rather than during the Fall 2025 comprehensive self-study?**

This annual retreat is very time sensitive in nature, because it happens at the beginning of every year. If we are able to fund this, then for the first time in history, we can say that it does not cost anything for students to participate in choir at Fullerton College. This will drastically help foster student success, particularly among our most underserved students.

1. **How will this additional resource allocation specifically enhance your program’s services, activities, processes, etc. to continue or improve student learning and achievement?**

Participation in our annual retreat is essential to success in the course, due to the fact that some of our most consequential rehearsals tend to occur in this uniquely focused environment. This retreat increases a sense of belonging among students, which leads to their subsequent success. Eliminating the financial burden of this event ensures that all students—even those who are from less privileged financial backgrounds—can succeed in an equitable manner.

1. **Is the resource request personnel-related? If so, please provide evidence to justify the requested positions such as retirements, program growth or curricular demands, full-time/adjunct ratios, etc.**

No

1. **How will this additional resource allocation help you serve the college mission or strategic initiatives, and your program’s goals for improvement, as stated in your last self-study?**

This resource allocation serves the college’s core values of access, community, and learning, since it will increase student access of events that typically can be cost prohibitive for some. Reducing financial burden on the Department would open up more opportunities to spend those funds on things like tours, which are important experiences typically reserved for the most privileged music programs. This retreat fosters a sense of community, and substantial learning occurs during the uniquely focused rehearsal environment.

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| For each separate resource request, programs will complete this chart with details of the request: **Type of Resource**  | **Itemized Requested Dollar Amount**  |
| Personnel  | (Programs will select position type from a drop-down menu) |
| Facilities  |  |
| Equipment |  |
| Supplies  |  |
| Computer Hardware  |  |
| Computer Software  |  |
| Training  |  |
| Other: Annual Retreat for Choir | $8,000 |
| **Total Requested Amount: $8,000** |

1. **Briefly describe your resource request.**

Institutional subscription to the educational app, “Appcompanist.” This would give our students and teachers access to thousands of piano accompaniment tracks that they can use to learn, practice, record, and even perform their assigned repertoire. This app has the capability of not only playing the piano accompaniment, but has a great degree of flexibility to accommodate every individual’s unique needs. Using this app, a student can control the speed/tempo at any point during the track, hold notes (fermatas) to accommodate individual interpretation, change the key to suit their voice category, hear the piano accompaniment alone or hear the vocal line alone - or a blend thereof.

1. **Is this request related to an essential safety need?**

No.

1. **Why must this resource request be processed now rather than during the Fall 2025 comprehensive self-study?**

All our Applied Voice students are transfer-bound. Before granting an applicant a live audition, transfer institutions are increasingly requiring that students submit screening videos of their singing. Those who are applying for transfer in Fall 2025 generally sing their auditions in February 2025. The sooner they begin to use Appcompanist, the better in terms of their musical preparation and ease of operation.

1. **How will this additional resource allocation specifically enhance your program’s services, activities, processes, etc. to continue or improve student learning and achievement?**

Every semester, our students are tasked with learning several pieces for their voice classes. This tool would be something they would use all the time as they work on learning the pitches and rhythms of their vocal lines, as well as how they relate to the piano part. This essential learning tool would help them with their musical preparation and set them up for success. Our students get to work with our staff pianist only once a week. Having access to Appcompanist would be the next best thing to having a live pianist with them every time they practice their music. Additionally, all our students are transfer-bound. Four-year institutions (as well as many vocal competitions) often ask students to submit screening videos before they are granted an audition. Appcompanist would enable our students to record such videos in the privacy and convenience of their own homes, without having to rent a space and hire a pianist (which would be a prohibitive cost for many of them). While the major benefit of this app is student learning and preparation, it has the potential to positively impact our transfer rates, as well.

Finally, this app would enable our voice teachers to serve our students even better. Operating it during voice lessons, as opposed to trying to play the piano at the same time, would enable our voice teachers to focus 100% of their attention on the student’s vocalism and artistry.

1. **Is the resource request personnel-related? If so, please provide evidence to justify the requested positions such as retirements, program growth or curricular demands, full-time/adjunct ratios, etc.**

No.

1. **How will this additional resource allocation help you serve the college mission or strategic initiatives, and your program’s goals for improvement, as stated in your last self-study?**

This resource would greatly serve the college’s core values of access and learning. Our program’s job is to prepare students for transfer to a four-year institution. Our students’ success in the program is largely dependent on the amount of time their spend in effective and deliberate practice. In the past, what has often stood in the way student progress has been lack of access to our practice rooms (when the practice room suite is closed) and fact that they see their pianist only once a week, for 15 minutes. This app solves these problems. Thus, by enabling our students to put in more hours of practice, they will have the opportunity to grow and excel as they develop their skills, and as they compete with transferring students from other institutions. Students from more privileged and well-resourced backgrounds have access to these tools, and thus have an advantage. Providing all our voice students with this same advantageous resource will not only affect student learning and success, but also have an impact on graduation and transfer rates.

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| For each separate resource request, programs will complete this chart with details of the request: **Type of Resource**  | **Itemized Requested Dollar Amount**  |
| Personnel   | (Programs will select position type from a drop-down menu)  |
| Facilities   |   |
| Equipment   |   |
| Supplies   |   |
| Computer Hardware   |   |
| Computer Software: **Appcompanist**  | **$2820 annually** (40 students + 7 teachers; $60 per account)  |
| Training   |   |
| Other   |   |
| **Total Requested Amount:** $2820 |

**Piano Area**

**Part 1: Review of Data**

Use the data provided by the Office of Institutional Effectiveness (OIE)--available in August 2024--to review your program completion and success rates and compare them to the Institution Set Standards for course completion and success rates. Then, answer these questions:

1. **Where your program meets or exceeds the college-wide standard for completion and success, to what do you attribute your success?**

The success of piano courses can be attributed to the strength of the faculty and the continued updates that are being made to the Keyboard Lab facility. Our full-time faculty are publishing important books in their field and speaking at the most important conferences for piano pedagogy. The Keyboard Lab, which includes cutting-edge technology, gives motivated the tools to succeed in their classes.

1. **Where your program does not meet this standard, please examine the possible reasons and note any actions that should be taken, if appropriate.**

Many of our courses have below standard success rates, particularly for Latinx and African American students. Some of the reason is logistical. Although reaching students is sometimes impossible, faculty need to be dogged in getting students to drop when they cease to attend classes.

 Other reasons for the below-standard success rate could include:

* placement; we need to make sure that students are auditioned into the correct classes so that they are set up for success.
* outside-of-class facilities; providing students with good environments to practice and improve outside of class is crucial. Although we have some practice spaces available, our current spaces are limited and students do not always feel comfortable reserving them.
* integration of technology; it is important for all classes have a Canvas component, including sample videos and play-along audio. Useful technology like Sight Reading Factory and Piano Marvel should be available both inside and outside of class.
* diverse faculty; currently, all piano classes are taught by Asian and Caucasian faculty. Adding a Latinx or African American faculty member could help improve retention and build community among those populations.
* performance opportunities; organizing informal performances and gatherings could help inspire students to make the extra “push” in their practice and studies.
1. **Compare your data analysis in questions 1 and 2 to the review of data in your 2023 Annual Program Review update (available on the Program Review and Planning Committee website). Are there significant changes? Do you notice any patterns from year to year?**

The overall completion rate for music department classes ranges from around 77% to 90%. Our piano classes generally boast high competition rates and have remained mostly steady from year to year.

**Part 2: Additional Resource Request Reasoning and Support**

**Select one:**

* **We have reviewed our most recent self-study and have not identified any significant changes that necessitate resource requests for the upcoming academic year.**

**OR**

**X We have reviewed our most recent self-study and have identified significant changes that necessitate additional resource requests.**

1. **Briefly describe your resource request.**

The piano studies area does not meet the college-wide standards for performance piano quality. The pianos, particularly those used on stage and in classrooms, fall short of industry standards for both educational and performance settings. As a result, students miss the opportunity to train and perform on sensitive, high-quality instruments during their studies at Fullerton College.

While this problem will take years to address, the most urgent need is to replace the piano in the Campus Theater. This instrument is abysmally inadequate for performances of any kind. The quality of this piano negatively affects Fullerton students in nearly all music ensembles, including bands, choirs, jazz groups, and, of course, piano performance majors. The lack of a usable instrument negatively affects events like our jazz festival and gives community members and potential students a negative impression of the quality of our programs.

Although administration has discussed fixing or rebuilding the current piano, piano technicians have universally agreed that it is not salvageable due to cracks in the soundboard. Currently, the department wastes resources attempting to tune this piano for important events or moving pianos from other venues into the Campus Theater. The piano department avoids hosting events in the Campus Theater because they know that the instrument is not suitable for even serious students. A new piano will unlock more spaces for performance and rehearsal and encourage faculty to seek new opportunities and collaborations. The time to replace this piano is now!

We are requesting funds to purchase a grand piano for the Campus Theater. This venue is used by many music students, ensembles, guest artists, and students in the theater/musical theater programs. It is used in important recruiting events like the Jazz Festival. Although our request of $40,000 will not buy us the new grand piano of our dreams, it can purchase a quality rebuilt grand piano that can serve our needs until we can raise funds for the ideal piano. At that point, the instrument can be moved into a classroom, where we also have dire piano needs.

* 1. **Is this request related to an essential safety need?**

No.

1. **Why must this resource request be processed now rather than during the Fall 2025 comprehensive self-study?**

A piano for the Campus Theater is used in many concerts that are open to the public. Piano technicians have advised us that our piano will cost more to continue to repair and retune than to replace. The longer we wait, the more money we will waste on an instrument that cannot meet our standards.

How will this additional resource allocation specifically enhance your program’s services, activities, processes, etc. to continue or improve student learning and achievement?

* Having a quality grand piano at our most important and largest performance venue creates a positive first impression for prospective students, which is likely to increase enrollment rates.
* With a better performance instrument, the department could attract summer programs, institutes, and other events that would be beneficial for recruitment and publicity if it had professional-quality instruments.
* Having instruments that reflect and honor the efforts of student performers creates a positive cycle of inspiration. Currently, the difficulty of playing this instrument creates a negative cycle in which students feel like no matter how much effort they exert, they will never achieve the kind of performance they aspire to.
1. **Is the resource request personnel-related? If so, please provide evidence to justify the requested positions such as retirements, program growth or curricular demands, full-time/adjunct ratios, etc.**

No.

1. **How will this additional resource allocation help you serve the college mission or strategic initiatives, and your program’s goals for improvement, as stated in your last self-study?**

Having professional-level pianos reflects Fullerton’s core value of “Excellence.” It’s hard to inspire students towards excellence in their field when they are using subpar equipment. For our pianists, excellence is even more elusive than it needs to be due to instruments that aren’t always responsive, consistent, or beautiful. In order to foster excellence in our piano community, we need high-level tools that reflect our high standards.

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| For each separate resource request, programs will complete this chart with details of the request: **Type of Resource**  | **Itemized Requested Dollar Amount**  |
| Personnel  | (Programs will select position type from a drop-down menu) |
| Facilities  |  |
| Equipment Rebuilt Steinway, Yamaha, or Kawai piano from a reputable rebuilder | $40,000 |
| Supplies  |  |
| Computer Hardware  |  |
| Computer Software  |  |
| Training  |  |
| Other  |  |
| **Total Requested Amount: $40,000** |

**Electronic Music Area**

**Part 1: Review of Data**

Use the data provided by the Office of Institutional Effectiveness (OIE)--available in August 2024--to review your program completion and success rates and compare them to the Institution Set Standards for course completion and success rates. Then, answer these questions:

1. **Where your program meets or exceeds the college-wide standard for completion and success, to what do you attribute your success?**

In reviewing the success and retention rates for the Music Tech Area, especially MUS 108, MUS 110, and MUS 112, it is clear that the program generally meets or exceeds the college-wide standards in retention across various demographic groups, reflecting a positive and engaging learning environment. However, certain groups exhibit lower success rates, indicating a need for additional support to improve performance outcomes. To address this, investing in technology updates and providing access to loaner MacBooks could be a pivotal strategy. Access to up-to-date hardware and software ensures that all students, particularly those from underperforming demographics, have the necessary tools to succeed. Updated technology facilitates a more effective learning experience, enabling students to work with industry-standard software like Logic Pro and Pro Tools both in and outside of class. By eliminating technology barriers, we can promote equity in access and enhance overall success rates, empowering students to achieve their academic and career goals.

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1. **Where your program does not meet this standard, please examine the possible reasons and note any actions that should be taken, if appropriate.**

In areas where our program does not meet the success standard, such as with certain demographic groups in MUS 108, MUS 110, and MUS 112, a lack of access to updated technology may be a contributing factor. Students who do not have access to reliable computers and industry-standard software outside of class are at a disadvantage, which can hinder their ability to complete assignments effectively and fully engage with course material. This technology gap may disproportionately impact underperforming groups, limiting their success despite strong retention rates.

To address this issue, we recommend two primary actions:

Invest in Technology Updates: Ensuring that our labs and classrooms have the latest hardware and software will allow students to work with tools that are current in the music production industry, reducing downtime and improving their learning experience.

Implement a Loaner MacBook Program: Providing loaner MacBooks equipped with necessary software will help bridge the technology gap for students who lack access to these resources at home. This initiative would allow all students to complete their coursework and practice skills outside of class, regardless of their personal financial situation.

These actions are anticipated to improve success rates by giving all students the tools needed to fully participate and succeed in our courses, creating a more equitable and supportive environment.

Investing in Spatial Audio and Sampling Libraries to ensure students learn orchestral scoring will increase the marketability of our student’s skill sets.

1. **Compare your data analysis in questions 1 and 2 to the review of data in your 2023 Annual Program Review update (available on the Program Review and Planning Committee website). Are there significant changes? Do you notice any patterns from year to year?**

When comparing this year’s data analysis with the 2023 Annual Program Review update, several patterns and incremental changes are evident. One consistent trend is high retention across various demographic groups in courses like MUS 108, MUS 110, and MUS 112, reflecting strong student engagement and satisfaction with the program. However, as seen in the previous review, there remains a gap in success rates among certain underperforming demographic groups, which has persisted year over year. This gap highlights the need for continued attention to technology access and resource equity. While retention has remained stable, the ongoing challenge of meeting success standards for specific groups suggests that lack of access to up-to-date technology and essential resources could be a contributing factor. These findings support the recommendations for implementing technology updates and a loaner MacBook program as actionable steps to address this disparity. In terms of year-over-year patterns, it’s clear that while retention

is strong, addressing barriers to success through targeted resource allocation may help close the success rate gap and foster a more equitable learning environment.

**Part 2: Additional Resource Request Reasoning and Support**

**Select one:**

* **We have reviewed our most recent self-study and have not identified any significant changes that necessitate resource requests for the upcoming academic year.**

**OR**

**X We have reviewed our most recent self-study and have identified significant changes that necessitate additional resource requests.**

1. **Briefly describe your resource request.**

*Room 1125 and 1127 Improvements:* We request a one-time investment of $40,000 for essential structural improvements to support our music production and sound design program. Room 1125 currently has a deteriorating carpet that needs replacement, along with secure storage solutions for our synthesizer collection and other high-value equipment. Additionally, Room 1127, which was previously used as office space, needs to be converted into a teaching room dedicated to synthesis. This room requires wall fixtures to safely house synthesizers and other hardware, as well as integration into the DANTE network to enhance connectivity and flexibility for instructional use.

*Itemized Budget for Room 1125 and Room 1127 Improvements:*

1. Carpet Replacement in Room 1125
	* Description: Removal of old carpet and installation of new, durable, sound-absorbent carpet.
	* Cost: $4,000
2. Secure Storage for Synthesizers and Equipment in Room 1125
	* Description: Purchase and installation of secure, lockable cabinets or racks for high-value equipment, including synthesizers, mixers, and other audio hardware.
	* Cost: $8,000
3. Wall Fixtures for Synthesizers in Room 1127
	* Description: Custom wall mounts and shelves to safely display and store synthesizers, minimizing cable clutter and trip hazards.
	* Cost: $5,000
4. Conversion of Room 1127 into a Teaching Room
	* Description: Electrical and network wiring upgrades, including additional power outlets, to accommodate multiple devices and ensure DANTE network compatibility.
	* Cost: $10,000
5. DANTE Network Integration for Both Rooms
	* Description: Installation of DANTE network hardware, including adapters, switches, and cabling, to allow seamless digital audio over Ethernet connections between rooms.
	* Cost: $6,000
6. Miscellaneous Supplies and Labor Costs
	* Description: General labor, hardware (such as screws, brackets, etc.), and other unforeseen expenses related to installation and setup.
	* Cost: $3,000

Total Estimated Cost: $36,000

* 1. **Is this request related to an essential safety need?**

Yes, the structural improvements are necessary to create a safe, optimal learning environment for hands-on audio engineering and production work.

* 1. **If yes, how will this resource help your program meet an essential safety need?**

The requested facilities improvement funding of $40,000 is essential for addressing safety concerns within the program’s physical spaces. Specifically, these funds will enable necessary structural enhancements to create a secure and optimized learning environment. Improved facilities will ensure that students and faculty can work in spaces that meet safety standards, particularly in areas designated for recording, music production, and sound design, where electrical and acoustical equipment require proper setup and ventilation.

Additionally, ensuring that Room 1125 and Room 1227 are rewired and made DANTE-ready will significantly improve safety by reducing the number of long-distance cables required, thus minimizing tripping hazards and electrical risks. With DANTE (Digital Audio Network Through Ethernet) technology, all hardware and synthesizers can communicate seamlessly via Ethernet ports, enabling a safer, more efficient workflow with fewer cables. This setup not only enhances connectivity but also provides a scalable and future-proof solution for digital audio networking

1. **Why must this resource request be processed now rather than during the Fall 2025 comprehensive self-study?**

Immediate processing is needed to maintain current standards and provide students with access to relevant technology and equipment. Delays in funding may hinder student learning outcomes and the program’s ability to stay competitive with similar programs. Especially with a new Certificate focusing on Scoring, Sound Design and Spatial Audio.

1. **How will this additional resource allocation specifically enhance your program’s services, activities, processes, etc. to continue or improve student learning and achievement?**

Updated facilities and equipment will enable students to work with the tools they’ll use in professional settings, improving their readiness for the workforce. Training funds for faculty ensure the curriculum remains aligned with industry developments, further supporting student success.

1. **Is the resource request personnel-related? If so, please provide evidence to justify the requested positions such as retirements, program growth or curricular demands, full-time/adjunct ratios, etc.**

This request is not primarily personnel-related, though additional personnel support may be warranted as the program grows or if existing staff require assistance in maintaining new equipment. Having Andrew assist in a stronger role as in previous years will make sure instructors can focus on teaching rather than fixing equipment or troubleshooting it.

1. **How will this additional resource allocation help you serve the college mission or strategic initiatives, and your program’s goals for improvement, as stated in your last self-study?**

These investments align with the college’s mission to provide students with high-quality, career-focused education. By ensuring the program stays current with industry trends, we can produce graduates who are well-prepared for successful careers, fulfilling the college’s goal of fostering student achievement.

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| For each separate resource request, programs will complete this chart with details of the request: **Type of Resource**  | **Itemized Requested Dollar Amount**  |
| Personnel  | (Programs will select position type from a drop-down menu) |
| Facilities  | $ 36 000 one time to create two functioning teaching rooms (1127 and 1125) |
| Equipment  |  |
| Supplies  |  |
| Computer Hardware  |  |
| Computer Software  |  |
| Training  |  |
| Other  |  |
| **Total Requested Amount: $36,000**  |

1. **Briefly describe your resource request.**

Equipment: We request a budget of $20,000 to ensure that students have access to industry-standard equipment Itemized Budget for Equipment and Furniture Upgrades

Due to the recent decision by the VPI to surplus a fully functional console against the expressed wishes of our faculty, we are in urgent need of a replacement to maintain the quality of our program. This budget will help us address that critical gap and improve other essential aspects of our facilities.

1. Small Analog Console (Audient or SSL)
	* Description: Acquisition of a compact analog console to replace the one removed by the VPI. This console is vital for providing students with hands-on experience using industry-standard equipment, ensuring they gain practical skills in professional audio mixing and production.
	* Cost: $10,000
2. Digital Audio over Ethernet Network Devices (DANTE Integration)
	* Description: Purchase of DANTE-enabled devices, including adapters, network switches, and necessary cabling, to transition from traditional audio cabling to digital audio over Ethernet. This will optimize room flexibility and streamline audio setup, allowing for a more versatile use of space.
	* Cost: $4,500
3. Wall Mounts for Synthesizers
	* Description: Secure wall-mounted racks and shelves to safely display synthesizers. This setup will reduce tripping hazards from long cables and improve the organization of our equipment, creating a safer and more efficient workspace.
	* Cost: $2,000
4. Replacement Chairs and Desks
	* Description: Purchase of ergonomic chairs and durable desks to replace worn-out furniture, enhancing student comfort and safety in the learning environment.
	* Cost: $2,500
5. Miscellaneous Supplies and Labor Costs
	* Description: Includes installation labor, mounting hardware (screws, brackets, etc.), and any additional expenses required for equipment setup and room optimization.
	* Cost: $1,000

Total Estimated Cost: $20,000

This budget is essential to restore our program's capacity with a new console and to improve other critical components of our facilities. These updates will enable us to maintain high educational standards and provide students with a professional, safe, and industry-aligned learning environment.

* 1. **Is this request related to an essential safety need?** Yes, this request addresses essential safety needs
	2. **If yes, how will this resource help your program meet an essential safety need?**

The requested wall mounts for synthesizers will minimize tripping hazards caused by loose cables and poorly arranged equipment. Additionally, ergonomic chairs and durable desks will enhance physical safety by reducing the risk of discomfort or injury during prolonged use. These improvements create a safer, more organized environment for students and faculty.

1. **Why must this resource request be processed now rather than during the Fall 2025 comprehensive self-study?**

This request is urgent due to the unexpected removal of a fully functional console, which has created a critical gap in our program’s ability to deliver quality education. Delaying the replacement would compromise students’ hands-on learning experiences and our ability to meet industry standards. Additionally, upgrading facilities now ensures that we address safety and organizational concerns promptly, avoiding potential disruptions to the program.

1. **How will this additional resource allocation specifically enhance your program’s services, activities, processes, etc. to continue or improve student learning and achievement?**

The new analog console will provide students with practical, real-world experience on industry-standard equipment, preparing them for careers in professional audio production. DANTE-enabled devices will modernize our setup, creating a flexible and efficient workspace that supports advanced learning. The ergonomic furniture will enhance student focus and comfort, while the improved organization from wall mounts will streamline workflows, enabling students to concentrate on creative and technical development.

1. **Is the resource request personnel-related? If so, please provide evidence to justify the requested positions such as retirements, program growth or curricular demands, full-time/adjunct ratios, etc.**

No, this request is not personnel related.

1. **How will this additional resource allocation help you serve the college mission or strategic initiatives, and your program’s goals for improvement, as stated in your last self-study?**

This allocation aligns with the college mission to provide a high-quality, industry-aligned educational experience by addressing gaps in resources and infrastructure. It supports strategic initiatives focused on student success, innovation, and safety. The upgrades will also help us achieve goals outlined in our last self-study by maintaining program excellence, fostering industry-standard skills, and ensuring a safe and supportive learning environment.

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| For each separate resource request, programs will complete this chart with details of the request: **Type of Resource**  | **Itemized Requested Dollar Amount**  |
| Personnel  | (Programs will select position type from a drop-down menu) |
| Facilities  |  |
| Equipment  | $10,000 – small analogue console$4,500 – DANTE integration$2,000 – wall mount for synthesizers$2,500 – replacement chairs and desks |
| Supplies  |  |
| Computer Hardware  |  |
| Computer Software  |  |
| Training  |  |
| Other  | $1,000 – Miscellaneous supplies and labor costs |
| **Total Requested Amount: $20,000**  |

**recor**

1. **Briefly describe your resource request.**

*Computer Hardware:* We request $50,000 to replace 30 computers that are essential for our production courses. The current life cycle of our computer stations is approximately three years, after which they no longer support the latest software requirements. To effectively teach our curriculum, including the latest versions of our software tools, our Mac computers need to be compatible with current operating systems. This ensures functionality for advanced features such as spatial audio and provides access to orchestral sample libraries that are integral to our program. Many essential software tools used in our program, including Pro Tools, McDSP, EastWest Sound, and Slate Digital, have transitioned to subscription-based models. Each of these titles now incurs an annual fee of approximately $1,500, totaling a significant cost for our department. If these subscriptions are not funded, we will lose access to these critical tools in 2025, which will directly impact our ability to teach industry-standard software and provide students with the skills required for the modern music and audio production industry. Addressing this need is crucial to maintaining the quality and relevance of our curriculum.

*Itemized Budget for Computer and Software Updates:*

1. Student Computer Stations
	* Description: Replacement of 25 Mac computers for student workstations. To meet the $50,000 budget, the cost per student station is adjusted.
	* Adjusted Cost: $1,720 per station x 25 stations = $43,000
2. Teacher Stations for Rooms 1125 and 1127
	* Description: Two high-performance Mac computers for instructors.
	* Adjusted Cost: $3,500 per station x 2 stations = $7,000
3. *Software Subscriptions (funded separately):*
	* *Pro Tools: $1,500 annually*
	* *McDSP: $1,500 annually*
	* *EastWest Sound: $1,500 annually*
	* *Slate Digital: $1,500 annually*
	* *Total Annual Cost: $8,000*

Total Estimated Cost:

* One-time computer investment: $50,000
* *Annual software subscriptions (separate funding required): $6,000*

This budget allows us to replace essential student and teacher computer stations within a $50,000 limit. While this meets the immediate hardware needs, the ongoing software subscription costs would need to be addressed through separate funding to maintain access to industry-standard tools.

* 1. **Is this request related to an essential safety need?**

No, this request is not directly related to an essential safety need.

1. **Why must this resource request be processed now rather than during the Fall 2025 comprehensive self-study?**

The computers currently in use are nearing the end of their lifecycle and are unable to support the latest software updates critical for our curriculum. Without immediate replacement, students will lack access to industry-standard tools, hindering their ability to gain relevant skills and certifications. Delaying this request will compromise the quality of education and the department’s ability to meet program outcomes.

Additionally, software providers have shifted to subscription-based models, and failure to secure updated hardware in 2025 would result in losing access to essential tools like Pro Tools and Slate Digital. Processing this request now ensures continuity of instruction and prevents significant disruptions in our courses.

1. **How will this additional resource allocation specifically enhance your program’s services, activities, processes, etc. to continue or improve student learning and achievement?**

Replacing outdated computers will allow students to access the latest features in key software like Pro Tools and EastWest Sound, which are integral to teaching advanced audio production techniques. High-performance systems will also enable students to work with spatial audio and orchestral sample libraries, fostering creativity and technical expertise.

Upgrading teacher stations ensures instructors can effectively demonstrate and manage complex tasks, enhancing the teaching experience. Combined, these updates will maintain the program’s alignment with industry standards and improve student learning outcomes.

1. **Is the resource request personnel-related? If so, please provide evidence to justify the requested positions such as retirements, program growth or curricular demands, full-time/adjunct ratios, etc.**

No, this request is not personnel-related.

1. **How will this additional resource allocation help you serve the college mission or strategic initiatives, and your program’s goals for improvement, as stated in your last self-study?**

This resource aligns with the college mission to provide a high-quality education by ensuring access to cutting-edge technology. The upgrades directly support strategic initiatives to foster innovation, career readiness, and program excellence. By maintaining industry-standard tools, this investment enhances the program’s capacity to meet stated self-study goals, including the preparation of students for competitive careers in music and audio production.

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| For each separate resource request, programs will complete this chart with details of the request: **Type of Resource**  | **Itemized Requested Dollar Amount**  |
| Personnel  | (Programs will select position type from a drop-down menu) |
| Facilities  |  |
| Equipment  | $7,000 teacher stations ($3500 per station, 2 stations total) |
| Supplies  |  |
| Computer Hardware  | $43,000 – Computer replacements ($1720\*25 computer stations) |
| Computer Software  |  |
| Training  |  |
| Other  |  |
| **Total Requested Amount: $50,000**  |

1. **Briefly describe your resource request.**

Training: We request a budget of $12,000 for staff development to ensure that our faculty remain up to date with the latest technology and industry practices. Due to rapid changes in the music production field, our instructors need training in Dorico notation software and the newest versions of Logic Pro, particularly in spatial audio functionalities. Additionally, three of our instructors need to renew their Pro Tools trainer licenses and undergo Sibelius training to provide students with qualified instruction for third-party certifications. This funding will guarantee that our faculty are well-equipped to teach the most current and relevant skills to our students. Itemized Budget for Staff Development

1. Dorico Notation Software Training
	* Description: Training sessions for faculty to learn and implement Dorico, a leading music notation software.
	* Cost: $1,500
2. Logic Pro Training with Emphasis on Spatial Audio
	* Description: Workshops or training courses on the latest version of Logic Pro, focusing on spatial audio functionalities.
	* Cost: $2,000
3. Pro Tools Trainer License Renewal (3 Instructors)
	* Description: Renewal of Pro Tools trainer licenses for three instructors to maintain certification and ensure qualified instruction in Pro Tools.
	* Cost: $1,000 per instructor x 3 = $3,000
4. Sibelius Training for Certification Instruction
	* Description: Training for faculty in Sibelius notation software, allowing instructors to provide certification-level instruction.
	* Cost: $4,000
5. Miscellaneous Staff Development Costs
	* Description: Additional costs for training materials, travel expenses for in-person workshops, or access to online training resources.
	* Cost: $1,500

Total Estimated Cost: $12,000

This budget ensures that our faculty will receive comprehensive training in essential software tools like Dorico, Logic Pro with spatial audio, Pro Tools, and Sibelius. With these updates, our instructors will be equipped to deliver relevant, industry-standard education to our students, enabling them to stay competitive in the evolving field of music production

* 1. **Is this request related to an essential safety need?**

No, this request is not directly related to an essential safety need.

1. **Why must this resource request be processed now rather than during the Fall 2025 comprehensive self-study?**

The rapid advancements in music production technology require immediate faculty training to ensure they remain proficient in the latest tools and methodologies. Waiting until the Fall 2025 self-study would leave faculty unprepared to teach critical features such as spatial audio in Logic Pro or provide certification-level instruction in Pro Tools and Sibelius.

Additionally, Pro Tools trainer licenses for three instructors are up for renewal, and delaying this request would jeopardize our ability to offer certification-level courses, negatively impacting students’ professional opportunities. Addressing this need now ensures that our faculty are equipped to deliver up-to-date and competitive instruction.

1. **How will this additional resource allocation specifically enhance your program’s services, activities, processes, etc. to continue or improve student learning and achievement?**

This allocation will enable faculty to gain mastery in industry-standard software like Dorico, Logic Pro, Pro Tools, and Sibelius. With these skills, instructors can teach advanced concepts, prepare students for third-party certifications, and integrate cutting-edge technologies like spatial audio into the curriculum.

Up-to-date faculty expertise ensures students gain relevant, high-quality training, better preparing them for careers in the music production industry. It also strengthens the program's reputation for offering advanced, industry-aligned education.

1. **Is the resource request personnel-related? If so, please provide evidence to justify the requested positions such as retirements, program growth or curricular demands, full-time/adjunct ratios, etc.**

No, this request is not personnel-related.

1. **How will this additional resource allocation help you serve the college mission or strategic initiatives, and your program’s goals for improvement, as stated in your last self-study?**

This funding supports the college mission by enhancing instructional quality and advancing student success. By equipping faculty with the latest industry knowledge, the program aligns with strategic initiatives to foster innovation, career readiness, and workforce development. It also addresses self-study goals by ensuring the program remains relevant, competitive, and capable of producing skilled graduates prepared for industry demands.

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| For each separate resource request, programs will complete this chart with details of the request: **Type of Resource**  | **Itemized Requested Dollar Amount**  |
| Personnel  | (Programs will select position type from a drop-down menu) |
| Facilities  |  |
| Equipment  |  |
| Supplies  |  |
| Computer Hardware  |  |
| Computer Software  |  |
| Training  | $1,500 – Dorico Training$2,000 – Logic Pro Training$3,000 – Pro Tools Trainer License Renewal (3 instructors, $1000 each)$4,000 Sibelius Training |
| Other  | $1,000 miscellaneous staff development costs |
| **Total Requested Amount: $12,000**  |

**Recording Area**

**Part 1: Review of Data**

Use the data provided by the Office of Institutional Effectiveness (OIE)--available in August 2024--to review your program completion and success rates and compare them to the Institution Set Standards for course completion and success rates. Then, answer these questions:

1. **Where your program meets or exceeds the college-wide standard for completion and success, to what do you attribute your success?**

Based on Institutional Set Standards, Music Technology is "Above Standard" for course success and course retention. MUS 124- Average Success (78.9%)/Completion (86%) M US 224- Average Success (67.9%)/Completion (85.7%) MUS 226- Average Success (94.1%)/Completion (94.1%). I attribute the success to the fact that we teach current industry standard workflows, processes, practices and procedures. We can offer a real-world work environment that reflects that type of environment that our students would find out in the field.

1. **Where your program does not meet this standard, please examine the possible reasons and note any actions that should be taken, if appropriate.**

 Our program meets the institutional set standards.

1. **Compare your data analysis in questions 1 and 2 to the review of data in your 2023 Annual Program Review update (available on the Program Review and Planning Committee website). Are there significant changes? Do you notice any patterns from year to year?**

Looking at the data I don't see any significant changes.

**Part 2: Additional Resource Request Reasoning and Support**

Select one:

* We have reviewed our most recent self-study and have not identified any significant changes that necessitate resource requests for the upcoming academic year.

OR

X We have reviewed our most recent self-study and have identified significant changes that necessitate additional resource requests.

1. **Briefly describe your resource request.**

Avid MTRX 40 channel I/O audio interface.

1. **Is this request related to an essential safety need?**

NO

1. **Why must this resource request be processed now rather than during the Fall 2025 comprehensive self-study?**

The audio interface we currently use is outdated and showing intermittent malfunctions. These malfunctions yield a loss of instruction time and hinder the student's interaction with the equipment.

1. **How will this additional resource allocation specifically enhance your program’s services, activities, processes, etc. to continue or improve student learning and achievement?**

This new interface will provide students with equipment that emulates a real-world work environment. It allows us to effectively teach industry standard protocols and workflows. It will also maximize instruction time for the students to get hands-on experience with up-to-date gear.

1. **Is the resource request personnel-related? If so, please provide evidence to justify the requested positions such as retirements, program growth or curricular demands, full-time/adjunct ratios, etc.**

NO

1. **How will this additional resource allocation help you serve the college mission or strategic initiatives, and your program’s goals for improvement, as stated in your last self-study?**

It allows our program to help students achieve their career goals and grow in their educational endeavors. It will prepare students to enter the competitive workforce.

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| For each separate resource request, programs will complete this chart with details of the request: **Type of Resource**   | **Itemized Requested Dollar Amount** |
| Personnel   | (Programs will select position type from a drop-down menu)  |
| Facilities   |   |
| Equipment   | Avid MTRX Analog Audio Interface $28,133.00  |
| Supplies   |   |
| Computer Hardware   |   |
| Computer Software   |   |
| Training   |   |
| Other   |   |
| **Total Requested Amount: $28,133.00** |

If you are writing multiple resource requests, please copy and paste questions 1-5, and the chart above, and answer them for each additional resource request below:

1. **Briefly describe your resource request.**

2019 MAC PRO.

1. **Is this request related to an essential safety need?**

NO

1. **Why must this resource request be processed now rather than during the Fall 2025 comprehensive self-study?**

The computer we currently use is outdated and is having compatibility issues with the software's we run. These malfunctions yield a loss of instruction time and hinder the student's interaction with the computer and software.

1. **How will this additional resource allocation specifically enhance your program’s services, activities, processes, etc. to continue or improve student learning and achievement?**

This new computer will provide students with equipment that emulates a real-world work environment. It allows us to effectively teach industry standard protocols and workflows. It will also maximize instruction time for the students to get hands-on experience with up-to-date computer.

1. **Is the resource request personnel-related? If so, please provide evidence to justify the requested positions such as retirements, program growth or curricular demands, full-time/adjunct ratios, etc.**

NO

1. **How will this additional resource allocation help you serve the college mission or strategic initiatives, and your program’s goals for improvement, as stated in your last self-study?**

It allows our program to help students achieve their career goals and grow in their educational endeavors. It will prepare students to enter the competitive workforce.

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| For each separate resource request, programs will complete this chart with details of the request: **Type of Resource**   | **Itemized Requested Dollar Amount** |
| Personnel   | (Programs will select position type from a drop-down menu)  |
| Facilities   |   |
| Equipment   |   |
| Supplies   |   |
| Computer Hardware   | 2019 MAC PRO Rackmount $13,000  |
| Computer Software   |   |
| Training   |   |
| Other   |   |
| **Total Requested Amount: $13,000** |

1. **Briefly describe your resource request.**

Repairs for current equipment. Barefoot MM26 main speaker amps were blown out.

 More than likely happened due to a power outage.

Avid s6 maintenance agreement.

1. **Is this request related to an essential safety need?**

NO

1. **Why must this resource request be processed now rather than during the Fall 2025 comprehensive self-study?**

The Bracasti reverb unit is crucial to teaching industry standard protocols and workflows. These malfunctions yield a loss of instruction time and hinder the student's interaction with the computer and software.

1. **How will this additional resource allocation specifically enhance your program’s services, activities, processes, etc. to continue or improve student learning and achievement?**

The Bracasti reverb unit will provide students with equipment that emulates a real-world work environment. It allows us to effectively teach industry standard protocols and workflows. It will also maximize instruction time for the students to get hands-on experience with up-to-date computer.

1. **Is the resource request personnel-related? If so, please provide evidence to justify the requested positions such as retirements, program growth or curricular demands, full-time/adjunct ratios, etc.**

NO

1. **How will this additional resource allocation help you serve the college mission or strategic initiatives, and your program’s goals for improvement, as stated in your last self-study?**

It allows our program to help students achieve their career goals and grow in their educational endeavors. It will prepare students to enter the competitive workforce.

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| For each separate resource request, programs will complete this chart with details of the request: **Type of Resource**   | **Itemized Requested Dollar Amount** |
| Personnel   | (Programs will select position type from a drop-down menu)  |
| Facilities   |   |
| Equipment   | Bracasti M7 repair $1000  |
| Supplies   |   |
| Computer Hardware   |   |
| Computer Software   |   |
| Training   |   |
| Other   |   |
| **Total Requested Amount: $1000** |

1. **Briefly describe your resource request.**

Repairs for current equipment.

Avid s6 maintenance agreement. The S6 Protools control surface is currently malfunctioning due to a firmware update that is only available through having a yearly service agreement. This agreement also offers coverage to the hardware throughout the year.

1. **Is this request related to an essential safety need?**

NO

1. **Why must this resource request be processed now rather than during the Fall 2025 comprehensive self-study?**

The Avid S6  unit is crucial to teaching industry standard protocols and workflows. These malfunctions yield a loss of instruction time and hinder the student's interaction with the computer and software.

1. **How will this additional resource allocation specifically enhance your program’s services, activities, processes, etc. to continue or improve student learning and achievement?**

The Avid S6 will provide students with equipment that emulates a real-world work environment. It allows us to effectively teach industry standard protocols and workflows. It will also maximize instruction time for the students to get hands-on experience with up-to-date computer.

1. **Is the resource request personnel-related? If so, please provide evidence to justify the requested positions such as retirements, program growth or curricular demands, full-time/adjunct ratios, etc.**

NO

1. **How will this additional resource allocation help you serve the college mission or strategic initiatives, and your program’s goals for improvement, as stated in your last self-study?**

It allows our program to help students achieve their career goals and grow in their educational endeavors. It will prepare students to enter the competitive workforce.

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| For each separate resource request, programs will complete this chart with details of the request: **Type of Resource**   | **Itemized Requested Dollar Amount** |
| Personnel   | (Programs will select position type from a drop-down menu)  |
| Facilities   |   |
| Equipment   | Avid S6 maintenance agreement $2430  |
| Supplies   |   |
| Computer Hardware   |   |
| Computer Software   |   |
| Training   |   |
| Other   |   |
| **Total Requested Amount: $2430** |

1. **Briefly describe your resource request.**

Repairs for current equipment.

Barefoots MM26 main speakers for recording program. The damage more than likely happened due to a power outage.

1. Is this request related to an essential safety need?

NO

1. **Why must this resource request be processed now rather than during the Fall 2025 comprehensive self-study?**

The Barefoot speakers are crucial to teaching industry standard protocols and workflows. These malfunctions yield a loss of instruction time and hinder the student's interaction with the recording studio operations.

1. **How will this additional resource allocation specifically enhance your program’s services, activities, processes, etc. to continue or improve student learning and achievement?**

The Bracasti reverb unit will provide students with equipment that emulates a real-world work environment. It allows us to effectively teach industry standard protocols and workflows. It will also maximize instruction time for the students to get hands-on experience with up-to-date computer.

1. **Is the resource request personnel-related? If so, please provide evidence to justify the requested positions such as retirements, program growth or curricular demands, full-time/adjunct ratios, etc.**

NO

1. **How will this additional resource allocation help you serve the college mission or strategic initiatives, and your program’s goals for improvement, as stated in your last self-study?**

It allows our program to help students achieve their career goals and grow in their educational endeavors. It will prepare students to enter the competitive workforce.

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| For each separate resource request, programs will complete this chart with details of the request: **Type of Resource**   | **Itemized Requested Dollar Amount** |
| Personnel   | (Programs will select position type from a drop-down menu)  |
| Facilities   |   |
| Equipment   | Barefoot MM26 repair $2000  |
| Supplies   |   |
| Computer Hardware   |   |
| Computer Software   |   |
| Training   |   |
| Other   |   |
| **Total Requested Amount: $2000** |

1. **Briefly describe your resource request.**

Telefunken TF 47 stereo microphone set.

1. **Is this request related to an essential safety need?**

NO

1. **Why must this resource request be processed now rather than during the Fall 2025 comprehensive self-study?**

The microphones we currently use are outdated and show intermittent malfunctions, some of our current mics are 15 years old and passed their shelf life..These malfunctions yield a loss of instruction time and hinder the student's interaction with the equipment.

1. **How will this additional resource allocation specifically enhance your program’s services, activities, processes, etc. to continue or improve student learning and achievement?**

These new microphones will provide students with equipment that emulates a real-world work environment. It allows us to effectively teach industry standard protocols and workflows. It will also maximize instruction time for the students to get hands-on experience with up-to-date gear.

1. **Is the resource request personnel-related? If so, please provide evidence to justify the requested positions such as retirements, program growth or curricular demands, full-time/adjunct ratios, etc.**

NO

1. **How will this additional resource allocation help you serve the college mission or strategic initiatives, and your program’s goals for improvement, as stated in your last self-study?**

It allows our program to help students achieve their career goals and grow in their educational endeavors. It will prepare students to enter the competitive workforce.

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| For each separate resource request, programs will complete this chart with details of the request: **Type of Resource**   | **Itemized Requested Dollar Amount** |
| Personnel   | (Programs will select position type from a drop-down menu)  |
| Facilities   |   |
| Equipment   | Telefunken TF 47 stereo set $3785  |
| Supplies   |   |
| Computer Hardware   |   |
| Computer Software   |   |
| Training   |   |
| Other   |   |
| **Total Requested Amount: $3785** |

1. **Briefly describe your resource request.**

Telefunken TF 11  stereo microphone set.

1. **Is this request related to an essential safety need?**

NO

1. **Why must this resource request be processed now rather than during the Fall 2025 comprehensive self-study?**

The microphones we currently use are outdated and show intermittent malfunctions, some of our current mics are 15 years old and passed their shelf life. These malfunctions yield a loss of instruction time and hinder the student's interaction with the equipment.

1. **How will this additional resource allocation specifically enhance your program’s services, activities, processes, etc. to continue or improve student learning and achievement?**

These new microphones will provide students with equipment that emulates a real-world work environment. It allows us to effectively teach industry standard protocols and workflows. It will also maximize instruction time for the students to get hands-on experience with up-to-date gear.

1. **Is the resource request personnel-related? If so, please provide evidence to justify the requested positions such as retirements, program growth or curricular demands, full-time/adjunct ratios, etc.**

NO

1. **How will this additional resource allocation help you serve the college mission or strategic initiatives, and your program’s goals for improvement, as stated in your last self-study?**

It allows our program to help students achieve their career goals and grow in their educational endeavors. It will prepare students to enter the competitive workforce.

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| For each separate resource request, programs will complete this chart with details of the request: **Type of Resource**   | **Itemized Requested Dollar Amount** |
| Personnel   | (Programs will select position type from a drop-down menu)  |
| Facilities   |   |
| Equipment   | Telefunken TF 11 stereo set $1790  |
| Supplies   |   |
| Computer Hardware   |   |
| Computer Software   |   |
| Training   |   |
| Other   |   |
| **Total Requested Amount: $1790** |

1. **Briefly describe your resource request.**

Telefunken TF 51 stereo microphone set.

1. **Is this request related to an essential safety need?**

NO

1. **Why must this resource request be processed now rather than during the Fall 2025 comprehensive self-study?**

The microphones we currently use are outdated and show intermittent malfunctions, some of our current mics are 15 years old and passed their shelf life..These malfunctions yield a loss of instruction time and hinder the student's interaction with the equipment.

1. **How will this additional resource allocation specifically enhance your program’s services, activities, processes, etc. to continue or improve student learning and achievement?**

These new microphones will provide students with equipment that emulates a real-world work environment. It allows us to effectively teach industry standard protocols and workflows. It will also maximize instruction time for the students to get hands-on experience with up-to-date gear.

1. **Is the resource request personnel-related? If so, please provide evidence to justify the requested positions such as retirements, program growth or curricular demands, full-time/adjunct ratios, etc.**

NO

1. **How will this additional resource allocation help you serve the college mission or strategic initiatives, and your program’s goals for improvement, as stated in your last self-study?**

It allows our program to help students achieve their career goals and grow in their educational endeavors. It will prepare students to enter the competitive workforce.

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| For each separate resource request, programs will complete this chart with details of the request: **Type of Resource**   | **Itemized Requested Dollar Amount** |
| Personnel   | (Programs will select position type from a drop-down menu)  |
| Facilities   |   |
| Equipment   | Telefunken TF 51 stereo set $3985  |
| Supplies   |   |
| Computer Hardware   |   |
| Computer Software   |   |
| Training   |   |
| Other   |   |
| **Total Requested Amount: $3985** |

1. **Briefly describe your resource request.**

Telefunken ELA M 260 Tri-Mono Set Small-Diaphragm Tube Condenser Microphones.

1. **Is this request related to an essential safety need?**

NO

1. **Why must this resource request be processed now rather than during the Fall 2025 comprehensive self-study?**

The microphones we currently use are outdated and show intermittent malfunctions, some of our current mics are 15 years old and passed their shelf life..These malfunctions yield a loss of instruction time and hinder the student's interaction with the equipment.

1. **How will this additional resource allocation specifically enhance your program’s services, activities, processes, etc. to continue or improve student learning and achievement?**

These new microphones will provide students with equipment that emulates a real-world work environment. It allows us to effectively teach industry standard protocols and workflows. It will also maximize instruction time for the students to get hands-on experience with up-to-date gear.

1. **Is the resource request personnel-related? If so, please provide evidence to justify the requested positions such as retirements, program growth or curricular demands, full-time/adjunct ratios, etc.**

NO

1. **How will this additional resource allocation help you serve the college mission or strategic initiatives, and your program’s goals for improvement, as stated in your last self-study?**

It allows our program to help students achieve their career goals and grow in their educational endeavors. It will prepare students to enter the competitive workforce.

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| For each separate resource request, programs will complete this chart with details of the request: **Type of Resource**   | **Itemized Requested Dollar Amount** |
| Personnel   | (Programs will select position type from a drop-down menu)  |
| Facilities   |   |
| Equipment   | Telefunken ELA M 260 Tri-Mono Set Small-Diaphragm Tube Condenser Microphones $4295  |
| Supplies   |   |
| Computer Hardware   |   |
| Computer Software   |   |
| Training   |   |
| Other   |   |
| **Total Requested Amount: $4295** |

1. **Briefly describe your resource request.**

A-Designs REDDI Mono All-Tube Direct Box with Throughput.  This box converts the impedance of an input signal from line level to mic level.

1. **Is this request related to an essential safety need?**

NO

1. **Why must this resource request be processed now rather than during the Fall 2025 comprehensive self-study?**

The DI currently use is outdated and showing intermittent malfunctions. These malfunctions yield a loss of instruction time and hinder the student's interaction with the equipment.

1. **How will this additional resource allocation specifically enhance your program’s services, activities, processes, etc. to continue or improve student learning and achievement?**

This new DI will provide students with equipment that emulates a real-world work environment. It allows us to effectively teach industry standard protocols and workflows. It will also maximize instruction time for the students to get hands-on experience with up-to-date gear.

1. **Is the resource request personnel-related? If so, please provide evidence to justify the requested positions such as retirements, program growth or curricular demands, full-time/adjunct ratios, etc.**

NO

1. **How will this additional resource allocation help you serve the college mission or strategic initiatives, and your program’s goals for improvement, as stated in your last self-study?**

It allows our program to help students achieve their career goals and grow in their educational endeavors. It will prepare students to enter the competitive workforce.

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| For each separate resource request, programs will complete this chart with details of the request: **Type of Resource**   | **Itemized Requested Dollar Amount** |
| Personnel   | (Programs will select position type from a drop-down menu)  |
| Facilities   |   |
| Equipment   | A-Designs REDDI Mono All-Tube Direct Box with Throughput $950   |
| Supplies   |   |
| Computer Hardware   |   |
| Computer Software   |   |
| Training   |   |
| Other   |   |
| **Total Requested Amount: $950** |

1. **Briefly describe your resource request.**

Morgan Amps PR12 1 x 12 inch 12-watt Combo Amp

1. **Is this request related to an essential safety need?**

NO

1. **Why must this resource request be processed now rather than during the Fall 2025 comprehensive self-study?**

The electric guitar amp we currently use is outdated and showing intermittent malfunctions. These malfunctions yield a loss of instruction time and hinder the student's interaction with the equipment.

1. **How will this additional resource allocation specifically enhance your program’s services, activities, processes, etc. to continue or improve student learning and achievement?**

This electric guitar amp will provide students with equipment that emulates a real-world work environment. It allows us to effectively teach industry standard protocols and workflows. It will also maximize instruction time for the students to get hands-on experience with up-to-date gear.

1. **Is the resource request personnel-related? If so, please provide evidence to justify the requested positions such as retirements, program growth or curricular demands, full-time/adjunct ratios, etc.**

NO

1. **How will this additional resource allocation help you serve the college mission or strategic initiatives, and your program’s goals for improvement, as stated in your last self-study?**

It allows our program to help students achieve their career goals and grow in their educational endeavors. It will prepare students to enter the competitive workforce.

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| For each separate resource request, programs will complete this chart with details of the request: **Type of Resource**   | **Itemized Requested Dollar Amount** |
| Personnel   | (Programs will select position type from a drop-down menu)  |
| Facilities   |   |
| Equipment   | Morgan Amps PR12 1 x 12 inch 12-watt Combo Amp $2100  |
| Supplies   |   |
| Computer Hardware   |   |
| Computer Software   |   |
| Training   |   |
| Other   |   |
| **Total Requested Amount: $2100** |

1. **Briefly describe your resource request.**

Switchcraft StudioPatch 9625 96-point TT - DB25 Patchbay

1. **Is this request related to an essential safety need?**

NO

1. **Why must this resource request be processed now rather than during the Fall 2025 comprehensive self-study?**

This patchbay is required as part of the infrastructure to connect the new audio interface (MTRX) Our current patchbay’s do not have any room to add inputs and outputs.

1. **How will this additional resource allocation specifically enhance your program’s services, activities, processes, etc. to continue or improve student learning and achievement?**

This new patchbay will provide students with equipment that emulates a real-world work environment. It allows us to effectively teach industry standard protocols and workflows. It will also maximize instruction time for the students to get hands-on experience with up-to-date gear.

1. **Is the resource request personnel-related? If so, please provide evidence to justify the requested positions such as retirements, program growth or curricular demands, full-time/adjunct ratios, etc.**

NO

1. **How will this additional resource allocation help you serve the college mission or strategic initiatives, and your program’s goals for improvement, as stated in your last self-study?**

It allows our program to help students achieve their career goals and grow in their educational endeavors. It will prepare students to enter the competitive workforce.

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| For each separate resource request, programs will complete this chart with details of the request: **Type of Resource**   | **Itemized Requested Dollar Amount** |
| Personnel   | (Programs will select position type from a drop-down menu)  |
| Facilities   |   |
| Equipment   | Switchcraft StudioPatch 9625 96-point TT - DB25 Patchbay $1300  |
| Supplies   |   |
| Computer Hardware   |   |
| Computer Software   |   |
| Training   |   |
| Other   |   |
| **Total Requested Amount: $1300** |

1. **Briefly describe your resource request.**

Avid Pro Tools | Sync X Precision Synchronizer. Allows for digital gear to synchronize correctly and provides students exposure to equipment commonly found in the recording industry environment.

1. **Is this request related to an essential safety need?**

NO

1. **Why must this resource request be processed now rather than during the Fall 2025 comprehensive self-study?**

This synchronizer is required as part of the infrastructure to connect the new audio interface (MTRX).  The current synchronizer we use is outdated and shows intermittent malfunctions. These malfunctions yield a loss of instruction time and hinder the student's interaction with the equipment.

1. **How will this additional resource allocation specifically enhance your program’s services, activities, processes, etc. to continue or improve student learning and achievement?**

This new Synchronizer  will provide students with equipment that emulates a real-world work environment. It allows us to effectively teach industry standard protocols and workflows. It will also maximize instruction time for the students to get hands-on experience with up-to-date gear.

1. **Is the resource request personnel-related? If so, please provide evidence to justify the requested positions such as retirements, program growth or curricular demands, full-time/adjunct ratios, etc.**

NO

1. **How will this additional resource allocation help you serve the college mission or strategic initiatives, and your program’s goals for improvement, as stated in your last self-study?**

It allows our program to help students achieve their career goals and grow in their educational endeavors. It will prepare students to enter the competitive workforce.

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| For each separate resource request, programs will complete this chart with details of the request: **Type of Resource**   | **Itemized Requested Dollar Amount** |
| Personnel   | (Programs will select position type from a drop-down menu)  |
| Facilities   |   |
| Equipment   | Avid Pro Tools Sync X Precision Synchronizer $3999   |
| Supplies   |   |
| Computer Hardware   |   |
| Computer Software   |   |
| Training   |   |
| Other   |   |
| **Total Requested Amount: $3999** |

**TOTAL REQUEST FOR RECORDING AREA: $68,767.00**