Student Services and Administrative Operational Annual Program Review and Planning Update Form Fall 2024

## BACKGROUND:

**Program review is an integral part of the campus planning process. As programs and areas monitor their progress on the current comprehensive four-year program review, changes in need and scope can be expected. This Annual PR Update form is designed to outline and request modifications to the current program review that occur between comprehensive four-year review cycles, as needed.**

**Examples of a requested change include new information such as action plans, outcomes modifications, personnel changes, technology needs, and capital expenditures requirements. As programs and areas monitor their progress on the previous comprehensive four-year program review, the form provides the basis to suggest a change in plans and processes to improve student success and institutional effectiveness.**

## SUBMISSION:

**Program:**

Campus Safety Department

**Principal Author(s):**

Steve Selby

**Manager:**

Elizabeth Martinez

**Submission Date:**

12/12/2024 10:14:14 AM

**Author Signature:**

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| --- |
| Electronically signed by Steve Selby on 11/26/2024 3:27:16 PM |

**Manager Signature:**

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| Electronically signed by Elizabeth Martinez on 12/12/2024 10:14:14 AM |

# Part 1: Review of Data

1. **List the outcomes from your Fall 2022 self-study. Which outcomes has your program assessed in the last year and/or which do you plan to assess in the coming year?**

1. Expand automated ways to buy parking permit- New vendor recommendation made to college administration has seen no movement or decision-making on their part. An automated system would serve the interest of all students buying a semester parking permit. Presently, they may visit up to three divisions to buy a parking permit. This leaves students frustrated, confused and developing a negative image of how difficult the college makes buying a simple parking permit.

2. Expand security cameras in major congregation points on campus of the quad and cafeteria. Due to budget constraints, these additional security cameras were not purchased.

1. **What changes, if any, have been made to your program or outcomes as a result of outcomes assessment?**

1. Purchase of radios for officers has been completed. Interoperability with Anaheim and cypress is now possible. Also, Fullerton College has a signed agreement with Orange County

Sheriffs to be able to use the county's blue channel to request help in emergencies. Orange County Sheriffs monitors the blue channel 24/7. This is an added safety measure for campus safety officers.

2. Purchase and implementation of a QR code for visitors to buy a virtual day parking pass. This added process helps visitors comply with the college's rule that people parking on the campus must have a parking pass.

1. **How is your area collecting or working to collect disaggregated, student-level outcomes assessment data?**

11. Collection and review of crimes on campus to assess safety issues for staff and students..

# Part 2: Additional Resource Request Reasoning and Support

[ ] **We have reviewed our most recent self-study and have not identified any significant changes that necessitate resource requests for the upcoming academic year.**

[x] **We have reviewed our most recent self-study and have identified significant changes that necessitate additional resource requests.**

**For programs that have identified significant changes that necessitate additional resource requests, answer the following questions for each separate resource request:**

1. **Briefly describe your resource request.**

1. multiple officers have been attacked by others. It has become more dangerous for officers to be on campus. Moreover, the recent policy of Workplace Violence directs the college to call campus safety officers to violent situations. The officers have identified a critical need to have an ASP as a piece of safety equipment to keep themselves and others safe when they are attacked. For over 1 year the administration has taken NO support of this request.

2. Recently, the college radios, channel 8 and repeater does not work. The radios and repeater has outlived it usefulness. A request has been made to the administration. We are still waiting for support of this request.

1. **Is this request related to an essential safety need?**

Yes

**Please explain how this resource will help your program meet an essential safety need.**

1. Safety of officers, staff and students when they are attacked. Right now, the safety equipment they have is NOTHING!

2. Building and floor Marshalls will not be able to communicate with campus safety during our safety drills or during a real emergency.

**For each separate resource request, complete this chart with the itemized requested dollar amount:**

|  |  |
| --- | --- |
| **Type of Resource** |  |
| Personnel |  |
| Facilities |  |
| Supplies |  |
| Computer Hardware | Security cameras- $36,000Emergency radios and repeater-$30,000 |
| Computer Software |  |
| Training | $3,000, California required training to carry an ASP. |
| Other |  |
| **Total Requested Amount:** |  |

|  |
| --- |
| **Is the funding requested ongoing or one-time funding?**One-time funding |
| **Is the funding requested for**[**enrollment and reengagement activities?**](https://ie.fullcoll.edu/wp-content/uploads/sites/27/2024/05/ER-2.0-Program-Review-Guide.pdf)No |