Instructional Annual Program Review and Planning Update Form Fall 2024

## BACKGROUND:

**Program review is an integral part of the campus planning process. As programs and areas monitor their progress on the current comprehensive four-year program review, changes in need and scope can be expected. This Annual PR Update form is designed to outline and request modifications to the current program review that occur between comprehensive four-year review cycles, as needed.**

**Examples of a requested change include new information such as action plans, outcomes modifications, personnel changes, technology needs, and capital expenditures requirements. As programs and areas monitor their progress on the previous comprehensive four-year program review, the form provides the basis to suggest a change in plans and processes to improve student success and institutional effectiveness.**

## SUBMISSION:

**Program:**

Adminstration of Justice

**Principal Author(s):**

Kevin C. Sampson

**Dean:**

Kenneth Starkman

**Submission Date:**

11/26/2024 9:41:07 AM

**Author Signature:**

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| Electronically signed by Kevin Sampson on 11/21/2024 10:02:43 PM |

**Manager Signature:**

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| Electronically signed by Kenneth Starkman on 11/26/2024 9:41:07 AM |

# Part 1: Review of Data

## Use the data provided by the Office of Institutional Effectiveness (OIE)--[available in August 2024](https://fullcolledu-my.sharepoint.com/:f:/g/personal/dberumen_fullcoll_edu/Ejn54PAVVhJLqimOjiLWBBYBPkPdoZEFZxZtScvvyibo6A)--to review your program completion and success rates and compare them to the Institution Set Standards for course completion and success rates. Then, answer these questions:

1. **Where your program meets or exceeds the college-wide standard for completion and success, to what do you attribute your success?**

Course Success examines the percentage of students who receive a passing/satisfactory grade (Examples: A-C, Pass). The Administration of Justice Department’s 2023-2024 Course Success rate of 72.6% exceeds the Institutional-Set Standards rate by 10.6%. We saw significant increases in the following groups during the current reporting year: Two or more: +19.0%, White: +14.0%, Asian: +12.0%, and Latinx: +10.0%. This is due to faculty providing students with study guides for quizzes, exams, and course discussions, along with organizing study groups and student mentoring sessions.

Course Completion/Retention examines the percentage of students who do not withdraw from class and who receive a valid final grade (Examples: A-F, Incomplete, Pass/No Pass). The Administration of Justice Department’s 2023-2024 Course Retention rate of 87.8% exceeds the Institutional-Set Standards rate by 13.8%. We saw significant increases in the following groups during the current reporting year: Two or more: +15.8%, Latinx: +14.6%, Asian: +14.5%, White: +13.0% and Black: +9.8%. This is due to increasing the frequency of student mentoring, providing academic/career pathways, and coordinating student use of campus-wide support services (e.g., tutoring, health center, food bank, on-campus jobs, etc.).

1. **Where your program does not meet this standard, please examine the possible reasons and note any actions that should be taken, if appropriate.**

Course Success: The Administration of Justice Department met the 2023-2024 institutional standard for course success rates in all reporting categories, except Black students where we experienced a moderate 4.0% decrease. While this group made up only 0.03% of our Department’s total student population during the reporting period, we still take seriously the implications for the reduction. Possible reasons for the drop may include the lack of student resources, or that these students more often work or care for family members in addition to their coursework. Change recommendations include giving students multiple, smaller tasks during the semester to monitor achievement, and include mid-session progress reports to ensure that students understand their academic course progression.

Course Retention: The Administration of Justice Department met the 2023-2024 institutional standard in all categories of course retention rates during the current reporting period.

1. **Compare your data analysis in questions 1 and 2 to the review of data in your 2023 Annual Program Review update (available on the** [**Program Review and Planning Committee**](https://committees.fullcoll.edu/program-review/) **website). Are there significant changes? Do you notice any patterns from year to year?**

Course Success: The most apparent changes found between the Administration of Justice Department’s course success rates between 2022-2023 and 2023-2024 included the following: Black students (+12.2%) and White students (+10.0%) showed the greatest increases compared to the institutional standard. Asian students demonstrated an 11% decrease in course success rates from the previous year.

Course Retention: With regard to changes found between the Administration of Justice Department’s course retention rates between 2022-2023 and 2023-2024, the following is noted: Black students (+23.0%) and White students (+18.0%) showed the most significant increases compared to the institutional standard. Unknown students demonstrated a 7.2% decrease in course retention rates from the previous year, while Asian students experienced a moderate 4.6% drop. The unknown student population made up only 0.01% of the total AJ student. This sample size may be too small and not generalizable to the overall findings of this report.

# Part 2: Additional Resource Request Reasoning and Support

**We have reviewed our most recent self-study and have not identified any significant changes that necessitate resource requests for the upcoming academic year.**

**We have reviewed our most recent self-study and have identified significant changes that necessitate additional resource requests.**