**Accreditation Steering Committee Notes**

***Co-Chairs:*** Danielle Fouquette, Daniel Berumen

***Members:*** Bridget Kominek, Carlos Ayon, Carolina Santillan, Dani Wilson, Henry Hua, Kim Vandervort, Martha Smith, Michael Mangan, Jeanette Rodriguez

***Student Representative:*** N/A

***Resource Member***: Jose Ramon Nunez

***Recorder:*** Bianca Gladen

**Absent:**

**HOUSEKEEPING**

1. Call to Order
2. Agenda
3. Approval of Notes from March 4, 2025
4. Public Comment
5. Announcements

**OLD BUSINESS** (Discussion with Possible Action

1. **Review** [**Draft Strategic Plan**](https://fullcolledu-my.sharepoint.com/%3Aw%3A/r/personal/dberumen_fullcoll_edu/_layouts/15/Doc.aspx?sourcedoc=%7B22DF80AD-77A2-4746-A30E-0B184D18B782%7D&file=2025-2029%20Strategic%20Plan%20March%2017%202025%20Draft.docx&action=default&mobileredirect=true)**: Mission, Vision, Core Values, Goals, and Objectives**
	1. A major point raised was the absence of “accessibility” as a core value.
	2. The committee agreed to align the goals with the three-part Vision 2030 framework: Access, Support, and Success (reordered for narrative flow).
	3. Goal 1: Equity in Access
		1. A new objective related to apprenticeships, internships, and job placement was added in regard to the CTE (Career & Technical Education) area. Should this objective be under Access or Support?
		2. A draft objective was introduced to address community and family engagement. Focus is on fostering a sense of belonging, mattering, and shared experiences in physical spaces. This ties to events and cultural activities aimed at strengthening community connection. Members from the writing team were divided if objective #4 should be under support or access.
	4. Goal 2: Equity in Support
		1. Objective #4 – The group discussed the clarity of the objective and if the language of prioritizing resources should explicitly mention the resources are to support students.
	5. Goal 3: Equity in Success
		1. Objective #4- Waiting on the Professional Learning Committee to weigh in on this objective.
	6. Currently the goals “Success” and “Support” are short one objective compared to the five objectives in “Equity”. These updates will be shared in multiple settings, including the upcoming forum, where additional input might also be gathered.
	7. The goals and objectives will be reviewed every 2 years to ensure they are still relevant and appropriate.
2. **Review** [**Planning Manual**](https://ie.fullcoll.edu/wp-content/uploads/sites/27/2023/09/Integrated-Planning-Manual_2023.pdf)
	1. Timeline (pg. 3)
		1. The team is reviewing the Integrated Planning Manual with two main goals: aligning with the built-in timeline for review and establishing their own timeline and assigning responsibility for who will carry out the review.
	2. The “Integrated Planning Model Review- Section 2” document was shared with the committee to assign reviewers to each section.
	3. Section II Reviewers
		1. Mission, Vision, Values: PAC will be responsible for reviewing both the mission statement and the process used to review it. While Program Review and Planning Committee (PRPC) may be involved, the main accountability is with PAC. A concern was shared that there are inconsistent versions of the mission statement being published in different places and the need for a thorough review and consistent updates across all platforms will be needed.
		2. Integrated Planning Model: PRPC and Planning Budget Steering Committee (PBSC)
		3. FC Campus-wide Planning Process: PRPC and PBSC
		4. College Goals, Objectives, Strategic Action Plans: PRPC and PBSC
		5. Program Review: PRPC
		6. Budget Allocation: PRPC and PBSC
		7. Instructional Equipment and Scheduled Maintenance: Mike Mangan can attend both PBSC and PRPC meetings to facilitate the review.
			1. The team is questioning the accuracy of a current process description, discussing how to verify its correctness or identify what needs to change. Since it's likely not accurate, and possibly even obsolete due to changes in funding, maybe consider whether to revise it line by line or start fresh. While some elements still technically exist, funding patterns have shifted, and updates to the program review and planning process could help reflect those changes.
		8. Faculty Hiring Prioritization: Mike Mangan will consult with Faculty Senate, the VPI, and Deans Council.
		9. Building Design Approval Process: VPAS and PBSC
		10. Building User Groups Participant Selection Process: PBSC
		11. College Annual report to the Community: OIE (Office of Institutional Effectiveness)
		12. Assessment of the Planning and Decision-making Processes: This section will need to be rewritten by PRPC and ASC
		13. Process for Determining Reassigned-time Positions: Senat Exec – Bridget Kominek
		14. Selection of Interim Deans & Selection of Interim Vice Presidents: Senate Exec and the FC President
	4. Section III
		1. Principles and Processes: ASC (Accreditation Steering Committee) and Shared Governance Committees
			1. The group discussed the desire for the Principles and Processes section to be ratified by all shared governance groups. There was uncertainty about whether everyone would agree with the principles as written. A process was proposed to share a draft for first read, gather feedback and edits, then have this committee refine the language before sending it out for formal review and ratification.
			2. Another consideration the group had was possibly removing Section III. Separating the content into two distinct documents: one focused on participatory governance and another on integrated planning. Some colleges use this two-handbook model.
		2. The Governance Structure: ASC and Shared Governance Committees
		3. Fullerton College Councils and Committees: Campus Collaboration Team: ASC, Faculty Senate and PAC
		4. What is the value of having committee information here when the updated information exists on the website. We can reference the committee website link in this section.
3. **Writing Team Updates on Review of Evidence (Informational)**

**NEW BUSINESS** (Discussion with Possible Action)

1. Generating List of Committees to Meet About New Standards
2. Substantive Change Drone Bachelor’s Degree (Informational)

**OTHER TOPICS FOR DISCUSSION**

1. Other Topics
2. Adjournment

**NEXT MEETING: May 6, 2025**