



Campus Technology Committee Minutes

February 20, 2025, 2:00 PM-3:30 PM

1. Welcome

- The committee welcomed attendees in person for the first time.
- Future in-person meetings will take place in Room 227 unless otherwise specified. A notice will be sent one week prior if meeting plans change.

2. Last Meeting Recap

- Fullerton College continues to manage onboarding and offboarding processes for various user accounts (classified staff, faculty, students, and guest accounts).

3. Online Learning Center

- The OLC's open house was held on Tuesday, February 18th and is now fully operational and open to all students, with open hours on Mondays and Tuesdays. Virtual appointments are also available.
- The OLC's mission is to provide expert support for Canvas and online courses, ensuring students have access to necessary resources and are connected to the appropriate support.
- There are currently four display boards upon the OLC's entry, previously part of the Veteran Resource Center, which is up for consideration to be repurposed for sharing information about Admissions and Records, student advocacy, and other campus resources.
- Building 500 is well-integrated with technology, including cyber technology, ATC, student advocates, and open computer labs.

4. Fullerton College Account Procedures (Onboarding, Offboarding, Retirees, etc.)

- The district is actively reviewing account management procedures and right now there are currently over 123,000 inactive user accounts, including both students and staff.
 - Active student count: 47,000 (out of 85,000 total accounts).
 - 4,000 staff members have inactive accounts.
- Some accounts lack Multi-Factor Authentication (MFA), presenting potential security risks.
- Policy Recommendations:
 - Employee Accounts: Terminate accounts immediately upon employment end.
 - Retiree Accounts: Allow only faculty retirees to maintain emeritus accounts, with a new account created and no access to prior data.
 - The policy would apply to full-time employees, with retirees having an "opt-in" option.

5. Hotspot Program for Students

- The campus began providing hotspots during the COVID-19 pandemic to ensure students had access to online learning.
- This program, currently funded by the general fund, costs approximately \$50,000 to \$60,000 annually.
- Discussed the pro that students can borrow laptops and hotspots, providing critical access to technology.
- The general fund covers ongoing costs, including hardware and activation fees, with hotspots being the most expensive component.

- There were concerns about unreturned devices, especially as there are no current holds on student accounts for unreturned equipment.
- Explored possible solutions, such as partnering with T-Mobile for a more cost-effective plan and considering usage tracking to manage hotspot distribution more effectively.
- The committee also considered equity implications of the program and the importance of ensuring that technology access continues to meet student needs.

6. Committee Information

- The committee will continue discussing accounts, the hotspot program, focusing on data collection and strategies for managing equipment.
- The next meeting is scheduled for Thursday, March 20, 2025, in Room 227.

7. Adjournment

- The meeting was adjourned at 3:33 PM.