|  |  |
| --- | --- |
|  | Fall 2024 SLOA Committee Meeting AgendaFriday-May 3rd , 2024-Noon- 1:00 PM (Room 904)Meeting called by George Bonnand, Chair Members: Kaitlin Kroupa; Caleb Petrie; Toni Nielson; George Bonnand; Deanna SmedleyMatthew Tribbe; Wendy Perez; Alix Plum; Michael Mueller; Anna Shyrokova; Phat Truong; Karin Pavelek; Jillian Capul Resources: José Ramón Núñez; Daniel Berumen |
|  |
|  |

**Agenda Items**

Assignment of Meeting Minutes Scribe

Approval of Agenda for today’s meeting (See below)-

|  |  |  |
| --- | --- | --- |
| **Topics** | Supporting Document Filename | Bring Copy |
| 1. Review and approval of proposed agenda for today (5-3-24). (see attachment)
 |  | No |
| 1. Review and approval of previous meeting minutes on 4-5-24 (see attachment)
 |  | No |
| 1. Assignment of Meeting Minutes Scribe
 |  | No |
| 1. Review and comments on “SLOA Website” problem and issues
 |  | No |
| 1. Introduction to Insight presentation by Elumen (Canvas Product)
 |  | Yes as necessary |
| 1. Other-Issues, problems, reports.
 |  | Yes as necessary |
| 1. Open training session on Elumen-After meeting.
 |  | Yes as necessary |

Meeting Minutes for the 5-3-24 SLOAC meeting held in room 904 in building 900 at noon.

The following link is an audio recording of the meeting session:

The following is a very brief summary of the minutes for the in-person SLOA meeting on 5-3-24 (meeting minutes taken and written by George Bonnand).

Meeting came to order at approximately 12:05 PM.

Present for meeting: George Bonnand, Matt Tribbe, Michael Mueller, Wendy Perez, Anna Shyrokova, Phat Truong, and Darnell Kemp.

Missing from the meeting: Jillian Capul, Kaitlin Kroupa, Caleb Petrie, Karin Pavelek, Toni Neilson, Deanna Smedley, and Alix Plum.

Agenda items 1 and 2

Meeting agenda for 5-3-24 and meeting minutes for 4-5-24 were approved by the committee.

Agenda item 3

Assignment of Meeting Minutes Scribe-George Bonnand stated he would be the scribe for the meeting.

Agenda item 4- Review and comments on “SLOA Website” problem and issues and Agenda item 5- Updating website-need help to review website.

Very little discussion took place, and no new information was presented by anyone at the meeting in regard to the SLOA Website. Hence, George Bonnand stated that he would move ahead with the revision of the website. In addition, the SLOA handbook will be revised with the information that has been presented already. No new edits or information was obtained from any member.

Agenda item 5- Introduction to Insight presentation by Elumen (Canvas Product)

As per our last meeting on 4-5-24 a presentation by Elumen on the Insight product was scheduled for the 5-3-24 meeting. This zoom meeting/presentation took place at 12:15 PM during our meeting. Note: Administrative members of the SLOA Committee were invited but not able to attend the presentation. Four members of the Elumen team were on the zoom meeting/presentation and illustrated the product and interface. A copy of the recording (link) is given below.

<https://nam10.safelinks.protection.outlook.com/?url=https%3A%2F%2Fc--cs04.na1.hs-sales-engage.com%2FCtc%2FW2%2B23284%2Fc--CS04%2FJjT4YGXpW50kH_H6lZ3nHW8X8SV_56vRJ8W42LDj-37688SN4TLhqlJF1FKMcLmG--Sc74W3C4Q3f4HS1fkW7wdCzT1tC7wbW7Kr25d6mSYC_W7wlmRs7Y4NJtW35_Mkf9cLlySW77QcHg7y-B_hW4DhDgK3d4VNZW4v66sG6KhYHNW6q030h2ZRFKgW5Mc1K28pjMtZVr-b6l4tpS8yW2mxDNG7R5rmnW4RHhd84NlbBZVy2r7v3000LGW3kZpsv4gB18tW5tYQJx4LNhDtW2xHCCD8lccqkW19978h7zz5WWW7bqpK25zggcrW5Rxsfj5P_BdvVyXHfp1VbpGhW3hX00w3TbsD6W7DRjyr1F99W4N75L1Q045-g5V9Y29c1dkz4DN52gcNYN1glLW87XNYW3RRfftW1Gfn4x1svwNkf6xQW5P04&data=05%7C02%7Cgbonnand%40fullcoll.edu%7Cd0c7307b7cd34287294908dc6de23af0%7Cf8b4752f8a294d0e97b5f7428505ab38%7C0%7C0%7C638506065656498238%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C0%7C%7C%7C&sdata=9dCcb3KZCyC5zIo9JHGQEefGqFINjua1d91oEEId2zs%3D&reserved=0>

Questions asked before and during presentation:

* What is the cost? Answer: Nickels more-- however the current cost of the program (current contract) would not increase for the duration.
* Does the information from Elumen transfer directly and easily into Canvas? Answer: Elumen has committed to helping us transfer that information over to Canvas.
* Does the current version of Elumen need to be maintained alongside the new Insight program? Answer: No, however there is a period of transition. As the new Insight program is updated with the information from the currently Elumen information, the Elumen will become a legacy system only.
* Who is responsible for maintaining the CSLOs, PSLOs, and ISLOs in Insight? Answer: This responsibility has not changed. Faculty will need to be responsible for maintaining it.

A small discussion among SLOA Committee members our and guest (Darnell Kemp) ensued regarding the presentation and the Insight product. Members seems to support this new product overall. Movement forward with this new Insight product from Elumen and Canvas is strongly suggested (barring any unforeseen areas of concerns).

Meeting was adjourned at approximately 1:01 PM.

Action Items:

* SLOA website pages -To be updated as necessary during the Fall 2024 semester.
* Fullerton College Student Learning Outcomes Preferred Practice Handbook-To be updated during Fall 2024 semester.
* Speak members of Faculty Senate to let them know this is coming soon.