



Campus Collaborations Committee: December 5, 2023 Notes

Co-Chairs: Daniel Berumen and Jeanette Rodriguez

1. Committee Websites – Update

Collaborations Team co-chair Daniel Berumen shared updates on the College's Committees Page. In previous Collaborations Teams Meetings, it was shared that it was important for committee chairs to upload their notes, agendas, and updated membership to their designated pages on the Committee website (<https://committees.fullcoll.edu/>). Daniel shared the updates to a number of committees pages, and noted the significant amount of work being done for the Program Review and Planning Committee page. This work included uploading all the 2022 Non-Instructional Self-Studies and the 2022 Instructional Annual Program Review Updates (APRU) submissions. Daniel also encouraged chairs to review their pages and send any required updates to him so that he could collaborate with Campus Communications to make the updates prior to the submission of the College's Accreditation Self-Study in mid-December.

2. Should We Create a Student Messaging Calendar?

Guided Pathways faculty co-lead Matthew Taylor discussed some of the feedback they have received during their implementation of the Starfish student engagement tool. The tool allows for increased communication between faculty and students as well as program leads and their cohorts. Given this additional access, a concern was raised about the number of messages/emails students were receiving. A few program leads expressed similar concerns and discussed some of the methods they use to make sure students are reading their emails/communications. Some faculty co-chairs shared that the Canvas course management software also encourages a lot of email communication with students. The committee discussed some ideas that may help mitigate these issues, and discussed ideas for a committee where this project could be further developed. It was also noted that the College recently hired an interim Director of Campus Communications and had two vacancies in that office. A full assessment and plan would have to wait until the office was fully staffed. The group agreed to bring the topic back for discussion in the spring.

Next meeting: February 6th, 2024 (Tentative)