



Student Services and Administrative/Operational Annual Program Review and Planning Update Form Fall 2023

BACKGROUND:

Program review is an integral part of the campus planning process. As programs and areas monitor their progress on the current comprehensive four-year program review, changes in need and scope can be expected. This Annual PR Update form is designed to outline and request modifications to the current program review that occur between comprehensive four-year review cycles, as needed.

Examples of a requested change include new information such as action plans, outcomes modifications, personnel changes, technology needs, and capital expenditures requirements. As programs and areas monitor their progress on the previous comprehensive four-year program review, the form provides the basis to suggest a change in plans and processes to improve student success and institutional effectiveness.

DIRECTIONS:

This form shall be completed annually by **all** student services programs and administrative/operational offices.

- Programs or offices must submit their Annual Program Review Update form to their manager or dean by 5pm, Monday, November 27, 2023.
- Managers or deans will forward the completed form to the Program Review and Planning Committee Chairs by 5pm, Monday, December 4, 2023.
- Questions or concerns?
 - Committee contacts:
 - Co-chairs Mary Bogan (mbogan@fullcoll.edu) and Bridget Kominek (bkominek@fullcoll.edu)
 - Manager and classified professional representatives on the [Program Review and Planning Committee](#)
 - [Office of Institutional Effectiveness](#)

SUBMISSION:

Program: **Intercollegiate Athletics** Division: **Physical Education** Date: **December 13, 2023**

We have reviewed our most recent self-study and **have not identified** any significant changes that necessitate resource requests for the upcoming academic year. *(Complete part 1 only)*

We have reviewed our most recent self-study and **have identified** significant changes that necessitate additional resource requests, which are attached in our submission. *(Complete parts 1 and 2)*

Principal Author Signature:
Date: **December 13, 2023**

Printed Name: **Scott Giles**

Manager or dean Signature: **David Grossman**

Printed Name: **David Grossman**

Date: **December 13, 2023**

Part 1: Review of Data

List the outcomes from your Fall 2022 self-study. Which outcomes has your program assessed in the last year and/or which do you plan to assess in the coming year? What changes, if any, have been made to your program or outcomes as a result of outcomes assessment?

Part 2: Additional Resource Request Reasoning and Support

For each request, complete steps A, B, and C.

Step A: Briefly describe the request.

Request #1

Install four channel wireless sound system for Sherbeck Field

Request #2

Install turf in batting cages on Softball Field.

Step B: Answer the following questions:

1. Is it imperative that this resource request be processed now rather than during the next comprehensive program review? Why?

Wireless Sound System

We are in violation of the Southern California Football Association (SCFA) and CCCAA Bylaws. It is a requirement that the head official use a wireless mic to announce penalties and communicate with the press box.

Installation of Turf in Softball Cages

During the 2023, Softball Season the dirt cages flooded, making them impossible to use. In December 2023, concrete was poured to prevent flooding. In order to use the cages, turf needs to be installed over the concrete. Without the turf, the cages will not be operable.

2. How will this additional resource allocation specifically enhance your program's services, activities, processes, etc. to continue or improve student learning and achievement?

Wireless Sound System

Being able to hear the head official announce penalties will enhance the game day experience.

Installation of Turf in Softball Cages

Student Learning Outcomes can be achieved even during inclement weather. Softball cages will mirror the Baseball cages and satisfy Title IX requirements.

- Is the resource request personnel-related? If so, please provide evidence to justify the requested positions such as retirements, program or office growth, or increased demand.

3. How will this additional resource allocation help you serve the college mission or strategic initiatives, and/or your program's goals for improvement, as stated in your last program review?

Wireless Sound System

Installation of wireless sound system will help us meet our goal of continually upgrading facilities to meet the needs of our Student-Athletes.

Installation of Turf in softball Cages

Strategic Action Plan #1 in last year's Program Review was to replace all grass fields and practice areas with synthetic turf. Installation of turf in the batting cages helps meet this SAP.

Type of Resource	Requested Dollar Amount	Potential Funding Source It is only necessary to list potential funding forces if you are aware of specific grants/program funds appropriate to the request, such as Strong Workforce.
Personnel		
Facilities	\$19,142.50	
Equipment	\$15,856.10	
Supplies		
Computer Hardware		
Computer Software		
Training		
Other		
Total Requested Amount:	\$34,998.60	