**May 9, 2024 | 3:00 – 4:30 p.m.**

Program Review and Planning Committee Meeting Notes

Location: Building 2400, Room 218

**Participants**

*Co-Chairs:* Mary Bogan, Bridget Kominek; *Faculty Representatives:* ~~Dale Crai~~g (Business & CIS), Deborah Paige (Humanities), ~~Monique Delatte~~ (LLRSPS), Luciano Rodriguez (Math & Computer Science), Rachel Nevarez (Tech & Engineering), Calvin Young (Natural Sciences), David Lopez (Fine Arts), Josh Ashenmiller (Social Sciences), Olivia Barajas (Counseling), ~~Yolanda Duron~~ (Physical Education); *Classified Representatives*: Tina Maertens, Sara Camacho, VACANT, VACANT; *Management Representatives:* David Grossman, Bridget Salzameda, Kristine Nikkhoo, Jessica Johnson; *Resource Members:* ~~Daniel Berumen~~, Megan Harris; *Guest:* Sam Foster

**Guests**

**Order of Business**

1. Call to order
2. Review [April 25, 2024](https://fullcolledu.sharepoint.com/:w:/r/sites/ProgramReviewCommittee308/Shared%20Documents/General/Meeting%20Notes%20and%20Agendas/Spring%202024%20PRPC%20Meeting%20Notes%20and%20Agendas/April%2025%20Meeting/PRPC_4_25_24%20Meeting%20Notes.docx?d=wd4e27f554485469680063528b043beb2&csf=1&web=1&e=jTa4Ii) Meeting Notes
3. Public comments
4. Co-Chair Reports
   1. Membership update:
      1. Classified professionals: Looking to fill the two vacant seats
      2. Terms that are ending: Dale/Business & CIS Cal/Natural Sciences – Will it go to At-large?
      3. Emails have been sent to reps and Faculty Senate representatives to hold elections and have reps elected by the 5/16 Faculty Senate meeting
5. Results of PAC May 8 meeting
   1. PAC unanimously endorsed PBSC’s recommendations ([detailed in this report](https://acrobat.adobe.com/link/review?uri=urn:aaid:scds:US:44d439d0-2c38-3d8b-a90e-5a043fcb4823))
      1. Table 1 – Endorse and funded
      2. Table 2 – Endorsed but not able to be funded, forwarded to President
      3. Table 3 – Not endorsed for immediate funding
   2. How do we get the word out that the process is completed?
      1. When we send Fall 2024 update forms? You will hear from VPAS about what is actually funded?
         1. Decided to ask VPAS if we can share info from tables he shared with us. If so, incorporate that information into spreadsheet we provided.
   3. Programs whose projects were approved for immediate funding should receive funding this summer. Information on this will come from the VPSS Henry Hua’s office
      1. Thank you to PBSC for working with us on this
6. Summer PBSC/PRPC work save-the-date: 8/13 and 8/14 10am-3pm
   1. Names of interested PRPC members:
      1. Rachel Nevarez
      2. Mary Bogan
      3. Bridget Kominek
      4. Joshua Ashenmiller
      5. Luciano Rodriguez
      6. David Lopez
   2. Let Bridget or Mary know within a week (5/16)
7. Revise APRU form for Fall 2024
   1. Form prototype
      1. [Instructional](https://dynamicforms.ngwebsolutions.com/casAuthentication.ashx?InstID=dae388ce-3f17-4cbd-a756-80e1bc01327c&targetURL=https%3a%2f%2fdynamicforms.ngwebsolutions.com%2fSubmit%2fStart%2fa3247331-c3e5-4478-bc8f-829da1f915e2)
      2. [Students Services & Admin/Op](https://dynamicforms.ngwebsolutions.com/casAuthentication.ashx?InstID=dae388ce-3f17-4cbd-a756-80e1bc01327c&targetURL=https%3a%2f%2fdynamicforms.ngwebsolutions.com%2fSubmit%2fStart%2fd163e2a7-3014-4199-9ca0-ef290369bc30)
   2. [Instructional APRU](https://fullcolledu.sharepoint.com/:w:/r/sites/ProgramReviewCommittee308/Shared%20Documents/General/Fall%202024%20Annual%20Program%20Review%20Updates/Fall%202024%20Instructional%20APRU.docx?d=we55940eee53f4dff99c0f296bf1f8662&csf=1&web=1&e=3L36Ds)
   3. [Student Services/Admin Operational APRU](https://fullcolledu.sharepoint.com/:w:/r/sites/ProgramReviewCommittee308/Shared%20Documents/General/Fall%202024%20Annual%20Program%20Review%20Updates/Fall%202024%20Student%20Services%20and%20Admin%20Op%20APRU.docx?d=we206513bc4754078ae7612f8abf128b6&csf=1&web=1&e=ZJPNZU)
8. [Revise rubric for Fall 2024](https://fullcolledu.sharepoint.com/:w:/r/sites/ProgramReviewCommittee308/Shared%20Documents/General/Fall%202024%20Annual%20Program%20Review%20Updates/Fall%202024%20APRU%20Rubric.docx?d=waa4ddce71d514ee1a933c623cb0dc668&csf=1&web=1&e=Uq05Vg)
9. Meeting place for May 23?

**Upcoming meetings in Spring 2024: Second and fourth Thursdays 3-4:30pm, in room 218 Humanities/2400 Building (5/23)**