**April 25, 2024 | 3:00 – 4:30 p.m.**

 Program Review and Planning Committee Agenda

Location: Building 2400, Room 218

**Participants**

*Co-Chairs:* Mary Bogan, Bridget Kominek; *Faculty Representatives:* , Deborah Paige (Humanities), Monique Delatte (LLRSPS), Luciano Rodriguez (Math & Computer Science), Rachel Nevarez (Tech & Engineering), Calvin Young (Natural Sciences), David Lopez (Fine Arts), Josh Ashenmiller (Social Sciences), Olivia Barajas (Counseling); *Classified Representatives*: Tina Maertens, Sara Camacho, VACANT, VACANT; *Management Representatives:* Bridget Salzameda *Resource Members:* Daniel Berumen *Guests:* Sam Foster

**Order of Business**

1. Call to order
2. Review [April 11, 2024 Meeting Notes](https://fullcolledu.sharepoint.com/%3Aw%3A/r/sites/ProgramReviewCommittee308/Shared%20Documents/General/Meeting%20Notes%20and%20Agendas/Spring%202024%20PRPC%20Meeting%20Notes%20and%20Agendas/April%2011%20Meeting/PRPC_4_11_24%20Meeting%20Notes.docx?d=wf9449acf872645c9ac20bcacb5d037fa&csf=1&web=1&e=pFucgi)
3. Public comments
	1. Daniel brought cake
4. Co-Chair Reports
	1. Membership update:
		1. Classified professionals: Looking to fill the two vacant seats
		2. Terms that are ending: Dale/Business & CIS Cal/Natural Sciences
			* Emails have been sent to reps and Faculty Senate representatives to hold elections and have reps elected by the **5/16 Faculty Senate meeting**
			* Bridget attended 4/16 Natural Sciences division meeting
			* Any support needed to recruit members?
		3. Co-chairs presented [our report](https://fullcolledu.sharepoint.com/%3Aw%3A/r/sites/ProgramReviewCommittee308/Shared%20Documents/General/Reports%20to%20Senate%20and%20PAC/Spring%202024%20Report/PRPC%20Report%20Spring%202024.docx?d=w8dc98f0d0f914f0181784db45646273f&csf=1&web=1&e=ssNoi3) and [list of resource requests](https://fullcolledu.sharepoint.com/%3Ax%3A/r/sites/ProgramReviewCommittee308/Shared%20Documents/General/Reports%20to%20Senate%20and%20PAC/Spring%202024%20Report/Fall%2023%20PRPC_Resource_Requests.xlsx?d=w9dbb299180004e0db51abf5f0171e6ce&csf=1&web=1&e=svmyOy) on 4/18 for a first read and will return to Faculty Senate 5/2 for a second read and vote
		4. Summer PBSC/PRPC work save-the-date: 8/13 and 8/14
	2. Revise APRU form for Fall 2024
		1. [Instructional APRU](https://fullcolledu.sharepoint.com/%3Aw%3A/r/sites/ProgramReviewCommittee308/Shared%20Documents/General/Fall%202024%20Annual%20Program%20Review%20Updates/Fall%202024%20Instructional%20APRU.docx?d=we55940eee53f4dff99c0f296bf1f8662&csf=1&web=1&e=3L36Ds)
			* Recommend 250 words per question with no maximum cap
			* Provide only disaggregated data
			* Break up questions so each has its own field, add question asking programs to compare last year’s ISS data analysis from the 2023 APRU. Are there significant changes? Patterns from year to year?
			* Remove ISLOA question. Instead, OIE will provide ISLO data to the PRPC to assess, discuss, and synthesize into a report to the campus. This work will happen in Fall 2024 with a report to the campus at the end of the Fall 2024 semester. We’ll work collaboratively with SLOA Committee.
		2. [Student Services/Admin Operational APRU](https://fullcolledu.sharepoint.com/%3Aw%3A/r/sites/ProgramReviewCommittee308/Shared%20Documents/General/Fall%202024%20Annual%20Program%20Review%20Updates/Fall%202024%20Student%20Services%20and%20Admin%20Op%20APRU.docx?d=we206513bc4754078ae7612f8abf128b6&csf=1&web=1&e=ZJPNZU)
			* Keep the same questions, give each their own field in the response form
			* Add a question about how programs are working to collect and assess disaggregated student-level data
		3. Resource request questions
			* Generally keep the same questions, but take out “or” from #3—connecting the request to the mission is not optional
			* Create drop down menus for positions in personal request
			* Include the option for people to select “essential safety need” with a field to explain the request
			* Keep the chart but delete the column on the budget source
			* Include space/direction to explain how the dollar amount was arrived at
	3. [Revise rubric for Fall 2024](https://fullcolledu.sharepoint.com/%3Aw%3A/r/sites/ProgramReviewCommittee308/Shared%20Documents/General/Fall%202024%20Annual%20Program%20Review%20Updates/Fall%202024%20APRU%20Rubric.docx?d=waa4ddce71d514ee1a933c623cb0dc668&csf=1&web=1&e=Uq05Vg)

**Upcoming meetings in Spring 2024: Second and fourth Thursdays 3-4:30pm, in room 218 Humanities/2400 Building (5/9, 5/23)**