**April 11, 2024 | 3:00 – 4:30 p.m.**

Program Review and Planning Committee Agenda

Location: Building 2400, Room 218

**Participants**

*Co-Chairs:* Mary Bogan, Bridget Kominek; *Faculty Representatives:* ~~Dale Craig~~ (Business & CIS), Deborah Paige (Humanities), ~~Monique Delatte~~ (LLRSPS), ~~Luciano Rodriguez~~ (Math & Computer Science), Rachel Nevarez (Tech & Engineering), Calvin Young (Natural Sciences), David Lopez (Fine Arts), Josh Ashenmiller (Social Sciences), Olivia Barajas (Counseling), ~~Yolanda Duron~~ (Physical Education); *Classified Representatives*: ~~Tina Maertens~~, Sara Camacho, VACANT, VACANT; *Management Representatives:* David Grossman, Bridget Salzameda, Kristine Nikkhoo, Jessica Johnson; *Resource Members:* ~~Daniel Berumen, Megan Harris~~ *Guest:* Sam Foster

**Guests**

**Order of Business**

1. Call to order
2. Review [March 14, 2024 Meeting Notes](https://fullcolledu.sharepoint.com/:w:/s/ProgramReviewCommittee308/EUxEgXWwOF5Mi8LC0e9FTVABXpz1DVXgagqtDImjzCIkEg?e=87OpQJ)
3. Public comments
4. Co-Chair Reports
   1. Membership update:
      1. Classified professionals: Looking to fill the two vacant seats
      2. Terms that are ending: Dale/Business & CIS, Rachel/Tech & Engineering, Cal/Natural Sciences
         * Emails have been sent to reps and Faculty Senate representatives to hold elections and have reps elected by the 5/16 Faculty Senate meeting
         * Any support needed to recruit members?
5. Annual Update Resource Requests
   1. Admissions and Records
      1. Professional Expert pay to support Transfer Mapping efforts - ENDORSED
   2. CalWORKS
      1. One additional adjunct counselor - ENDORSED
   3. Career Center (Readiness)
      1. Adjunct counselor or professional expert for resume/cover letter review - ENDORSED
   4. First Year Experience (FYE)
      1. Personnel (fill the open full-time FYE Student Services Coordinator position or funding to hire professional experts) - ENDORSED
      2. Permanant funding – ENDORSED (note to PBSC we endorse ONGOING funding, not necessarily PERMANENT funding)
      3. Student participation tracking software or application – DECLINED TO ENDORSE
   5. Foster Youth Success Initiative (FYSI)
      1. Student Services Specialist classified professional position (with necessary equipment and training) - ENDORSED
   6. Outreach
      1. Additional staff (4 professional experts or part-time classified technicians) - ENDORSED
   7. Promise
      1. Two student services technician positions (45%) - ENDORSED
   8. Puente
      1. Adult hourly or professional expert pay to support Puente Center - ENDORSED
   9. Re-Entry
      1. Bookstore cards - ENDORSED
      2. Personnel (additional counseling appointments, outreach coordination, resource referral assistance) - ENDORSED
   10. Transfer Center
       1. Short-term project coordinator - ENDORSED
       2. Electronic devices - ENDORSED
   11. Veterans Resource Center
       1. Specialist to serve as School Certifying Official (with necessary equipment) - ENDORSED
6. [Themes for report to Faculty Senate](https://fullcolledu.sharepoint.com/:w:/r/sites/ProgramReviewCommittee308/Shared%20Documents/General/Reports%20to%20Senate%20and%20PAC/PRPC%20Report%20Spring%202024.docx?d=w8dc98f0d0f914f0181784db45646273f&csf=1&web=1&e=kJGcHw)
   1. Observations from Part I of the annual updates?
   2. Patterns in resource requests?
7. Long-term planning
   1. Co-chairs will bring complete final list of endorsed resource requests and committee’s annual report to Faculty Senate on 4/18 for a first read and 5/2 for a second read and vote
   2. At the 4/25 and 5/9 PRPC meetings, we’ll draft 2024 APRU forms and rubric for resource requests with the goal of sharing the form and rubric with the campus community by 5/16 (make a public comment at 5/16 Senate meeting, send to all managers)
   3. At the 5/23 meeting, discuss plans for the 2024/2025 school year

**Upcoming meetings in Spring 2024: Second and fourth Thursdays 3-4:30pm, in room 218 Humanities/2400 Building (4/25, 5/9, 5/23)**