



Instructional Annual Program Review Update Form

BACKGROUND:

Program Review (PR) is an integral part of the campus planning process. As programs and areas monitor their progress on the current comprehensive four-year program review, changes in need and scope can be expected. This PR Update Form is designed to outline and request modifications to the current program review that occur between comprehensive four-year review cycles, as needed.

Examples of a requested change include new information such as action plans, outcomes modifications, personnel changes, technology needs, and capital expenditures requirements. As programs and areas monitor their progress on the previous comprehensive four-year program review, the form provides the basis to suggest a change in plans and processes to improve student success and institutional effectiveness.

DIRECTIONS:

This form shall be completed annually by ALL instructional programs.

- All instructional programs must submit their Annual Program Review Update Form to their dean or manager by **Monday, March 6.**
- All deans or managers will forward the completed form to the Program Review Committee Chair by **Monday, March 13.**

SUBMISSION:

Program: Sociology & Social Work Division: Social Science Date: 3/1/23

We have reviewed our most recent self-study and **have not identified** any significant changes that necessitate resource requests for the upcoming academic year. *(Complete only pages 1 and 2)*

We have reviewed our most recent self-study and **have identified** significant changes that necessitate additional resource requests, which are attached in our submission. *(Complete the entire form)*

Program Signature(s): *Kelly Nelson-Wright*
Coordinator

Printed Name: Kelly Nelson-Wright, Program

Department Members: Angie Andrus, Giselle Blanche, Sergio Banda, Mohammad Abdel Haq

PPRC Endorsement: Yes

No

Revised 01/27/2023

Part 1: Review of Data

Institution Set Standards (ISS)

1. Use the data provided by the Office of Institutional Effectiveness (OIE) to review your course completion and success rates and provide a comparison to the Institution Set Standards for course completion and success rates.

You can access your program's ISS here: [ISS Documents](#); Alternately, if you have access to Tableau, you can access the data here: [Tableau ISS Data](#).

The Department of Sociology & Social Work has some courses labeled as “below standard” relative to success and/or retention rates.

SOC 201 F, Sociology of Dying and Death

SOC 250 F, Sociology of Aging

SOC 277 F, Sociology of Religion

SOC 290 F, Sociology of Race & Ethnicity

SOC 292 F, Introduction to Criminology

SOC 299 F, Advanced Sociology Independent Study

Full-time faculty in the Department of Sociology & Social Work have provided feedback on specific courses in our program which are currently considered “below standard.” Their feedback is included below.

SOC 201 F; SOC 250 F

I would like to make very clear that I completely oppose this “WARNING” status for SOC 250: Soc of Aging and SOC 201: Dying & Death. Each of which are both offered once a year. These classes have always had high success rates and for the semester in question I have provided my GRADE DISTRIBUTION (see attached) that refutes any detrimental lack of success in these courses. If the data counts any students who have DROPPED or who were DROPPED (please be mindful we have been in a world-wide pandemic for three years) – and if DROPS count against success – this is something to be examined! I stand firm on the success of my students which is clearly reflected in their grade distribution (attached).

SOC 277 F; SOC 290 F

SOC 290 (Race & Ethnicity) and SOC 277 (Sociology of Religion) are courses that are likely to attract a student population that comes from minority racial/ethnic backgrounds. While the completion rate was above the institutional standards, the success rates (59.7% for SOC290 / 59.1% for SOC277) were slightly below the institutional standard (64.6%). As a lot of social research already indicates, ethnic and racial minorities were disproportionately impacted by the COVID-19 pandemic due to limited resources, institutionally and at home. Another explanation could be the presence of phantom students that participated early in the semester, and then stopped participating afterwards. The issue of phantom students at Fullerton College has been present over the last few years and the college has not been able to detect it early and resolve it. To address these concerns, I have been stressing the importance of using

student services and other resources such as mental health support and tutoring. I also now include a list of all these support services on all my syllabi. I also suggest that the college take more proactive measures to address concerns with phantom students early on so that the data reflects accurate numbers.

SOC 292 F

Soc 292 has always been more challenging for students, even for those who have taken Soc 101 for it emphasizes many theoretical concepts which are new to them, as well as theoreticians outside of what one would learn in a Soc 101. Additionally, I have taught Soc 292 Intro to Criminology in a hybrid format which makes it difficult to go over content as comprehensively as one would in a regular in-person class. My approach will be twofold: emphasize attendance so that students don't miss out on critical information combined with shorter but more frequent assessments in the form of quizzes or some other form of evaluation.

SOC 299 F

Only one student enrolled in SOC 299 F in the period 2021/22, and the student was granted an "excused withdrawal." Consequently, the "below standard" designation assigned to this course relative to completion standard seems unfair.

2. If your program meets or exceeds the standard for completion and success, to what do you attribute your success? If your program does not meet this standard, please examine the possible reasons, and note any actions that should be taken, if appropriate.

All other courses in our program meet or exceed the standard for completion and success, with the highest department course completion rate of 100% and the highest department course success rate of 100%. The following course meet or exceed the standard for completion and success:

SOC 101 F

SOC 101HF

SOC 102 F

SOC 230 F

SOC 275 F

SOC 285 F

SOSC 120 F

SOSC 125 F

Despite the pandemic, many of our courses evidenced very high success and retention rates. Our program supports and encourages the creation and implementation of engaging learning experiences and effective instructional practices; for example, the use of grading rubrics as part of instructional design, and frequent instructor-student contact and student-student interaction in both online and face-to-face teaching and learning environments.

Institutional Student Learning Outcomes (ISLOs)--Do Not Complete Spring 2023

All programs will compare their CSLO attainment to the Global Awareness ISLO.

1. Describe your program's participation in assessment of Institutional Student Learning Outcomes (ISLO's). Specifically, how does your CSLO attainment, for the courses that are mapped to the Global Awareness ISLO, compare to Fullerton College's ISLO attainment?
2. Does the SLO data show significant achievement gaps among demographic groups in your program? If so, where are the gaps and what steps can your program take to shrink them? If not, to what do you attribute your success in minimizing the achievement gap?

Part 2: Additional Resource Request Reasoning and Support

Request Justification (Note: Expand all areas as needed to support your resource request)

Briefly summarize your new / modified resource request. Is it imperative that this resource request be processed now rather than during the next comprehensive program review?

1. If the Resource Request is personnel-related, include support and associated details/data in support of this request.
2. How will this additional resource allocation specifically enhance your program's services, activities, processes, etc. to continue or improve student learning and achievement?
3. How will this resource enhance your area or program? Have you considered the College Mission or Strategic Initiatives, physical/organizational restructuring, and or your program's goals for improvement, as stated in your last program review?

Provide any additional information that supports your request in the space below. Expand as necessary.

Part 3: Resource Request Funding

Directions:

- Complete and submit this section ONLY if you have a NEW resource request
- Each NEW resource request must include the associated justification (Page 3).
- Complete as many resource requests, as necessary. Support each resource request with appropriate and relevant detail (Page 3).

Submission:


Requested by: _____ Email: _____ Phone: _____

Division: _____ Department: _____ Total Requested \$: _____

This request is intended as an update to a previously submitted program review. List and provide the cost to implement this request. Describe equipment location and include a description of additional space or maintenance, if needed.

Type of Resource	Requested Dollar Amount	Potential Funding Source
Personnel		
Facilities		
Equipment		
Supplies		
Computer Hardware		
Computer Software		
Training		
Other		
Total Requested Amount:		

Approval:

Dean: Signature/Approval: _____ 

Date: **3-13-23**

Rank (if appropriate): _____ Dean Priority Ranking: _____ of _____