Study Abroad Committee Meeting

Thursday, November 9, 2023; 4:00 p.m. – 5:00 p.m.

Meeting Notes

Zoom link: https://fullcoll-edu.zoom.us/j/77829105081?pwd=RUxlK3JvS0VWT3VOYnI3Y3BBcXRDdz09

**Members:** Angela Henderson, Dani Wilson, Carina Valencia, Blythe Tellefsen, Daniel Scarpa, Leonor Cadena, Naveen Kanal, Citlally Santana, Valentin Macias, Renay Laguana-Ferinac, Stephanie Tran

**Present:** Angela Henderson, Carina Valencia, Val Macias, Blythe Tellefsen, Citlally Santana, Danielle Fouquette, Dani Wilson, Daniel Scarpa, Leonor Cadena, Micheal Mangan, Naveen Kanal, Renay Laguana-Ferinac, Stephanie Tran

**Coordinator Report**

1. **Program Updates:**
* Rome, Italy Fall 2024:
	+ AIFS has sent email updates with photos and videos of faculty and students participating in the excursions and cultural activities throughout the semester.
	+ Students return from Rome, Italy in December 2023.
* Paris, France Spring 2024:
	+ A Paris student is a finalist for the Fund for Education Abroad scholarship.
	+ The student will participate in a finalist interview.
	+ This is a scholarship that many study abroad students have applied for in previous programs but have yet to receive it.
* Kyoto, Japan Summer 2024:
	+ Angela Henderson and Penn Wu conducted student interviews in late October. Seven students are accepted, and eight are provisional.
	+ The program is currently half-full.
* London, England Summer 2024:
	+ Angela and Blythe Tellefson held student interviews for the London program in late October and early November.
	+ Twenty-one students have been provisionally accepted.
	+ Additional student interviews are scheduled in late November.
	+ The program is close to being full.
* Munich, Germany CTE Summer 2024:
	+ Angela and the CTE faculty will be interviewing students on the week of November 13.
	+ The program is currently half-full.
* Kyoto, Japan Fall 2024:
	+ Angela and Kyoto faculty have been interviewing students in October and November.
	+ Many applicants are working on the English 100 requirement this semester.
	+ There is a high interest in all 2024 programs.
* Connect 2 Cypress Event:
	+ Angela and Carina attended the Connect 2 Cypress event on Tuesday, November 7, 2023.
	+ The event invited local high school students planning to attend Cypress College for Fall 2024.
	+ Angela and Carina also spoke to current Cypress College students who are interested in studying abroad next year.
* LIB 298 AF Course Update:
	+ Val Macias reported that the course is in the final stages of the approval process.
	+ The course will emphasize the cultural diversity element of the specific country.

1. **Faculty Responsibilities:**
* Angela asked the committee for feedback on the faculty responsibilities sections. The committee spent most of the meeting reviewing and discussing changes to the Faculty Responsibilities requirement.
* Danielle Fouquette and Michael Mangan suggested updating the number of class presentations per semester. Angela updated the language on the document to indicate that faculty are expected to promote all study abroad programs in their classes and ten additional class presentations in identified courses per semester.
* Angela updated the language on the class presentation timeline. Class presentations are to be conducted during weeks 3-7 of the semester.
* Angela added that students are more likely to apply for a study abroad program when they hear it directly from the faculty.
* Danielle provided input on the promotion of study abroad programs during on-campus events. Angela updated the language on on-campus events, and faculty must participate in one event each year.
* Michael suggested clarifying the description regarding online marketing materials. Angela indicated that faculty are not expected to create social media material.
* Leonor shared an example of online marketing material she created for the Seville program. Leonor recorded a video with a brief blurb about the program when most study abroad recruitment got moved online due to COVID-19.
* Leonor suggested adding the requirement of doing class presentations at Cypress College and Fullerton College to reach students from both campuses.
* Danielle provided input on updating the informational meeting section. The section was updated to reflect that faculty are expected to participate in two informational sessions per semester.
1. **Hornets Around the World:**
	* The weather forecast is predicting rain for Wednesday, November 15, 2023. The new plan is to move the event to the library foyer. Students are encouraged to get stamps/signatures to be entered into a raffle.
2. **Study Abroad Fundraiser at Matador:**
	* Dani and Angela are accepting additional wine donations for the wine pull. White wine donations are especially needed and appreciated. Wine donations need to be valued at $25 and up. Angela, Danil, and Carina look forward to next week's event. All fundraised funds will go straight towards Study Abroad scholarships.
3. **Faculty Applications for 2026:**
	* Angela will record a video for the faculty applications available after Thanksgiving. Faculty applications will be due Friday, February 9, 2024, and interviews will be on Friday, March 1, 2024. Stephanie Tran suggested working with Cypress College deans to pass on the faculty application information.
4. **Reminders:**
	* See’s Candy Fundraiser ends on Monday, November 20, 2023. Winter Storefront Link: <https://www.yumraising.com/secure/fullertonc_study_abroad_scholarship81/Angrea6563/candy>

**The meeting adjourned at 5:00 p.m.**

**Future Committee Meetings:**

* + Thursday, February 8, 2024
	+ Thursday, March 14, 2024
	+ Thursday, April 11, 2024
	+ Thursday, May 9, 2024