

Spring 2023 SLOA Committee Meeting Agenda

Friday-May 5th, 2023-Noon- 1:00 PM Via Zoom (<https://fullcoll-edu.zoom.us/j/95236221577>)

Meeting called by George Bonnand, Chair

Members: Bradley Dawson; Caleb Petrie; Toni Nielson; George Bonnand; Deanna Smedley
Matthew Tribbe; Wendy Perez; Alix Plum; Michael Mueller; Anna Shyrokova; Phat Truong; Karin Pavelek; Ben De Guzman

Resources: José Ramón Núñez; Daniel Berumen

Agenda Items

Assignment of Meeting Minutes Scribe-Recorded in Zoom
Approval of Agenda for today's meeting (See below)-

Topics	Supporting Document Filename (in SharePoint*)	Bring Copy
1. Review and approval of proposed agenda for today (5-5-23). (see attachment)		No
2. Review and approval of previous meeting minutes on 4-7-23 (see attachment)		No
3. Member Committee Terms		Yes
4. SLOA Preferred Practices-Comments or discussion		No
5. Elumen Report problem status		No
6. Mapping-problem and issues		No
7. Updates from Team Leaders on PSLO progress		No
8. Other-Issues, problems, reports.		Yes as necessary
9. Open training session on Elumen-After meeting.		Yes as necessary

George Bonnand is inviting you to a scheduled Zoom meeting.

Topic: SLOA Committee Meeting

Time: Dec 2, 2022 12:00 PM Pacific Time (US and Canada)

Every month on the First Fri, until May 5, 2023, 6 occurrence(s)

Dec 2, 2022 12:00 PM

Jan 6, 2023 12:00 PM

Feb 3, 2023 12:00 PM
Mar 3, 2023 12:00 PM
Apr 7, 2023 12:00 PM
May 5, 2023 12:00 PM

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly: https://fullcoll-edu.zoom.us/meeting/tJEvdO-qrDovHdNI-SUHg3ANY-c5_MSgzLHI/ics?icsToken=98tyKuCtrDgsGNaUtR6ARowMAIjCM-rzpn5YgqdzVtVLWNghUMSLYD69BZ41SI9_K

Join Zoom Meeting

<https://fullcoll-edu.zoom.us/j/95236221577>

Meeting ID: 952 3622 1577

One tap mobile

+16699006833,,95236221577# US (San Jose)

+16694449171,,95236221577# US

Dial by your location

+1 669 900 6833 US (San Jose)

+1 669 444 9171 US

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 689 278 1000 US

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 646 931 3860 US

Meeting ID: 952 3622 1577

Find your local number: <https://fullcoll-edu.zoom.us/u/kw9j5D4bH>

Join by Skype for Business

<https://fullcoll-edu.zoom.us/skype/95236221577>

Meeting Minutes

Meeting Minutes for 5-5-23 SLOAC meeting

The following is the zoom link to the meeting that took place on 5-5-23 at approximately 12:03 PM.

https://fullcoll-edu.zoom.us/rec/share/KePuryJHK37QmJ2dkw_xbEAOoPCwWveCiEf7M9cIIRZ7Q43MWMS5o-a7tRAvnLq.iHbvgu8P0xL0Ai9P

The following is a brief summary of the meeting minutes for the SLOA meeting on 5-5-23 (written by George Bonnand for the 5-5-23 SLOAC meeting).

Meeting came to order at approximately 12:03 PM. Present members are listed below:

Present for meeting: Caleb Petrie; Toni Nielson; George Bonnand; Deanna Smedley; Alix Plum; Michael Mueller; Anna Shyrokova; Phat Truong, Matt Tribbe, and Bradley Dawson.

Members missing from the meeting: Wendy Perez, Karin Pavelek, and Ben De Guzman (student representative).

Meeting came to order at approximately 12:03PM

Meeting agenda for 5-5-23 and meeting minutes for 4-7-23 were approved by the committee.

George Bonnand shared his screen so that everyone could see the SLOA Committee listing of members and terms. The status of each member is as follows below:

Name	Division represented	Term	Continuing	Email
George Bonnand (Chair)	Faculty/Machine Technology	Fall 2021-23	Yes-2024-2026	gbonnand@fullcoll.edu
Deanna Smedley	Faculty/Counseling	Fall 2021-23	Yes-2024-2026	dmedley@fullcoll.edu
Michael Mueller	Faculty/Fine Arts	Fall 2021-23	Yes-2024-2026	mmueller@fullcoll.edu
Toni Nielson	Faculty/Hum	Fall 2021-23	Yes-2024-2026	t Nielson@fullcoll.edu
Anya Shyrokova	Faculty/Lib	Fall 2021-23	Yes-2024-2026	ashyrokova@fullcoll.edu
Caleb Petrie	Faculty/Math/CS	Fall 2020-22	Yes-2023-2025	cpetrie@fullcoll.edu
Brad Dawson	Faculty/Nat Sci	Fall 2021-23	No-Will have name	bdawson@fullcoll.edu

			of replacement sent to Senate	
Alix Plum	Faculty/PE	Fall 2021-23	No-Retiring next year-replacement name forthcoming	aplum@fullcoll.edu
Phat Truong	Faculty/Business	Fall 2021-23	Yes-2024-2026	ptruong@fullcoll.edu
Matthew Tribbe/Karin Pavelek	Faculty/Soc Sci	Fall 2021-23	Yes-2024-2026 for both	mtribbe@fullcoll.edu kpavelek@fullcoll.edu
Wendy Perez	Faculty/Tech/Eng	Fall 2022-24	Absent from meeting	wperez@fullcoll.edu

Members were asked to forward their name to Jeannette Rodriguez prior to the May 18th meeting for Senate approval if they were continuing with the committee.

George Bonnard then shared the “Fullerton College Student Learning Outcomes and Assessment Preferred Practice Handbook” revision. There were no suggestions or edits to this document made by any committee member except for the addition of a “change log” or “change summary” by Bradley Dawson which would record what was changed from one edition to the next edition. This suggestion will be reviewed for implementation. George Bonnard stated that he would work on it over the summer so that we could get it submitted to the Curriculum Committee for approval. (9:52)

Next item that was covered was item 5 Elumen Report Problem Status. There are two problems with the Elumen reports at this time. The first problem is that the Communication ISLO is not showing up under the ISLO view however it does show up when the report is generated. The Elumen team is currently working on this issue and trying to figure out why this is occurring. (11:29). George Bonnard then gave a brief overview of the scoreboard showing the status of CSLOs, PSLOs, and ISLOs that are mapped. Overall, we are in pretty good shape. (12:35) George stated that he would work with anyone now or in the summer if they need some one on one time to figure out any issues or problems they are having with Elumen. The second issue had to do with mapping. There was a mis-understanding about the mapping that occurs in Elumen and the mapping that occurs through Guided Pathways. Mapping that occurs in Elumen is for mapping CSLOs to PSLOs and PSLOs to ISLOs whereas mapping that occurs through Guided Pathways is mapping that shows a student a map that they can follow to determine what courses to take and how long the program or certificate should take to complete. In addition to this some of the courses are stand alone courses which means they do not have anywhere to map to.(14:19).

Toni Neilson asked the question what do we do when there is a course that there is nothing to map to? George Bonnard explained that one should go to CNET to determine if there are any Course Impacts to the course before determining it is a stand-alone course. George then shared his screen and showed committee members how to determine if there are any Course Impacts to a course in CNET. This would show other courses it is attached to and programs or certificates it is part of. The courses need to be associated with the programs and/or certificates in Elumen and then mapped to

them. This led to Item 6 on the agenda which is “How to Start the Mapping Process in Elumen” handout that was given to members prior to the meeting for review. (21:15). An explanation was given to the committee members regarding the steps required to associate programs and certificates in Elumen. If the steps for associating courses to programs/certificates is not done correctly the CSLOs and PSLOs will show up as not mapped in Elumen.

Next item 7 “Updates from Team Leaders on PSLOs” was reviewed (25:01).

Phat asked a question regarding the revision of PSLOs after the initial batch of PSLOs were approved. Should they go through the PSLO approval process again? The answer is Yes, they should go through the SLOA approval process again so that they can be forwarded to the Curriculum to be fast track for approval. If they go through the CNET process for minor revision, it can take anywhere from 6 to 8 weeks for approval. Once approved in CNET it will need to be changed in Elumen by the Division Coordinator to implement the change.

Caleb asked a question regarding how to find out if the PSLO were updated in CNET and whether we need to update them in Elumen. The answer is that the PSLOs should be checked in CNET to determine if they have been updated or not. If they have been updated, then they need to be updated in Elumen as well and mapped accordingly. This is part of our responsibility as SLOA committee members. Caleb then asked when will the Data Refresh will be done on the Elumen system? The data refresh will be done somewhere around the May 15th or 16th.

Some members of the committee stayed over to discuss issues and problems they are having with Elumen. These sessions were not recorded.

Meeting adjourned at 12:39 PM.