

Spring 2023 SLOA Committee Meeting Agenda

Friday-April 7th, 2023-Noon- 1:00 PM Via Zoom (<https://fullcoll-edu.zoom.us/j/95236221577>)

Meeting called by George Bonnand, Chair

Members: Bradley Dawson; Caleb Petrie; Toni Nielson; George Bonnand; Deanna Smedley
Matthew Tribbe; Wendy Perez; Alix Plum; Michael Mueller; Anna Shyrokova; Phat Truong; Karin Pavelek; Ben De
Guzman

Resources: José Ramón Núñez; Daniel Berumen

Agenda Items

Assignment of Meeting Minutes Scribe-Recorded in Zoom
Approval of Agenda for today's meeting (See below)-

Topics	Supporting Document Filename (in SharePoint*)	Bring Copy
1. Review and approval of proposed agenda for today (4-7-23). (see attachment)		No
2. Review and approval of previous meeting minutes on 3-3-23 (see attachment)		No
3. Outcomes of meeting with Elumen on March 16 th at 1:30 PM		No
4. SLOA Preferred Practices-Comments or discussion		No
5. Elumen Report problem status		No
6. Mapping-problem and issues		No
7. Updates from Team Leaders on PSLO progress		Yes as necessary
8. Other-Issues, problems, reports.		Yes as necessary

George Bonnard is inviting you to a scheduled Zoom meeting.

Topic: SLOA Committee Meeting

Time: Dec 2, 2022 12:00 PM Pacific Time (US and Canada)

Every month on the First Fri, until May 5, 2023, 6 occurrence(s)

Dec 2, 2022 12:00 PM

Jan 6, 2023 12:00 PM

Feb 3, 2023 12:00 PM

Mar 3, 2023 12:00 PM

Apr 7, 2023 12:00 PM

May 5, 2023 12:00 PM

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly: https://fullcoll-edu.zoom.us/meeting/tJEvdO-qrDovHdNI-SUHg3ANY-c5_MSGzLHI/ics?icsToken=98tyKuCtrDgsGNaUtR6ARowMAIjCM-rzpn5YgqdzVtVLWNghUMSLYD69BZ41SI9_K

Join Zoom Meeting

<https://fullcoll-edu.zoom.us/j/95236221577>

Meeting ID: 952 3622 1577

One tap mobile

+16699006833,,95236221577# US (San Jose)

+16694449171,,95236221577# US

Dial by your location

+1 669 900 6833 US (San Jose)

+1 669 444 9171 US

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 689 278 1000 US

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 646 931 3860 US

Meeting ID: 952 3622 1577

Find your local number: <https://fullcoll-edu.zoom.us/u/kw9j5D4bH>

Join by Skype for Business

<https://fullcoll-edu.zoom.us/skype/95236221577>

Meeting Minutes for 3-3-23 SLOAC meeting

The following is the zoom link to the meeting that took place on 4-7-23 at approximately 12:05 PM.

<https://fullcoll-edu.zoom.us/rec/share/Wno5WQ5WH-I5RxqhZnePv6ZZcvyooDdbj17IjvjnsJD2JxIL1Ja3z1ULkx6hMnOd.1IK9QS0k99nl8KsS>

The following is a brief summary of the meeting minutes for the SLOA meeting on 4-7-23 (written by George Bonnard for the 4-7-23 SLOAC meeting).

Meeting came to order at approximately 12:03 PM. Present members are listed below:

Present for meeting: Caleb Petrie; Toni Nielson; George Bonnard; Deanna Smedley; Alix Plum; Michael Mueller; Anna Shyrokova; Karin Pavelek.

Members missing from the meeting: Phat Truong; Matt Tribbe; Wendy Perez, Ben De Guzman (student representative), and Bradley Dawson.

Meeting came to order at approximately 12:05PM

Meeting agenda for 4-7-23 and meeting minutes for 3-3-23 were approved by the committee.

George Bonnard shared his screen and went over the presentation that Elumen presented on March 16th. In essence, there are a few enhancements that are on the horizon for Elumen. They are as follows:

- Simplified search box with key filters
- Newly column to display what course the assessment is “Used In”
- Flagging for deactivated SLOs

George Bonnard showed the “Inbox” features and explained some of the new features. The “Test” site in Elumen has the new configuration with the enhancements. The new configuration will be in the “PROD” site in mid-June.

Deanna Smedley asked if the new configuration could have affected the “PROD” site? Deanna stated that the “Recommended” SLOs are no longer at the beginning of the selection list when the user goes to the “Find Assessment” tab. She stated that the entire library is showing now as opposed to just the recommended current SLOs.

George Bonnard stated that he did not know that it has affected the PROD Elumen site but that he would ask Elumen if it has affected the site.

George Bonnard then moved on the “Preferred Practices” SLOA Handbook revisions. Changes that have been made were reviewed with the committee. No objectives to changes were made during the meeting. 11:38

Karin Pavelek asked an unrelated question regarding assessment of courses for instructors who are no longer teaching in the middle of the semester. George Bonnard stated that the person taking over the course for this semester or the person taking over the course next semester would be the person doing the evaluation. However, if no information is handed over from the previous instructor it may be that the course is not evaluated this semester. George Bonnard stated he could help assign an evaluator if necessary to the course should that be necessary.

George Bonnard stated he would keep on working on the Preferred Practice handbook. 17:50

George Bonnard when on to the Elumen Report Status. Caleb Petrie stated that there was a problem with the Report Explorer function for approximately 2 weeks. As of last week, the issue has been resolved. There is one other report issue, but this is being worked out currently.

George Bonnard when on to the Mapping issues in Elumen 19:10. It appears that some courses have never been offered hence they are not listed in Banner and consequently are not in Elumen and cannot be mapped. If courses are offered, then they will be in Banner and will be in Elumen however some courses may be “inactive” and will not show up. This can be readily fixed by going into the “Org Management” tab and finding the course and then clicking on the Edit button. Once in the Edit mode it can be made “active” using the appropriate drop-down menu. If a course has never been offered, then it cannot be mapped. George Bonnard asked that everyone do the best they can with the mapping process. 20:50

George Bonnard moved on to PSLO updates. Karin Pavelek had some PSLOs for religious studies for curriculum review and approval. These PSLOs should be on the agenda for the 4-19-23 curriculum meeting. The Business PSLOs were submitted by Phat Truong and were approved at the 4-5-23 curriculum meeting. George Bonnard thanked everyone for doing these PSLOs. Most of the PSLOs that were on the list have been completed however some departments are resistant to changing the PSLOs. George Bonnard stated that this is fine we cannot force any department to change. 23:10 George Bonnard stated he would update the PSLO Timeline document showing which programs have been updated and send it out to everyone. (At last count as of 4-8-23 we 155/266 completed). Alix Plum asked for an updated list of the PSLO Timeline. 24:16

George Bonnard asked for updates from the Team Leaders on PSLOs. Michael Mueller stated that he was working on his and that he should have them to me shortly.

Deanna Smedley made a comment regarding the PSLOs and whether it should be part of the SLOA Preferred Practices Handbook or is the canvas page on PSLOs sufficient? The question was posed to the committee for comments and feedback. A discussion ensued between committee members regarding where the responsibility for PSLOs should fall. 29:11 The PSLO rubric was approved by the senate. George Bonnard stated that he would put verbiage into the Preferred Practices handbook which addresses the PSLOs. Comments from committee members would be welcomed on the verbiage.

33:36 Alix Plum made a request that we have a review training session to update/refresh the members on Elumen navigation and usage. These meetings could either be after our current meetings or on Fridays when there are no other SLOA meetings. A discussion among committee members ensued regarding this reinforcing the need for these review sessions. A date of the beginning of May was picked hence at our next scheduled meeting (5-5-23) we will have a session.

George Bonnand asked that members send him a listing of topics that they would like covered so that preparations can be made.

Meeting was adjourned at 12:44 PM.