Spring 2023 SLOA Committee Meeting Agenda

Friday-February 3rd, 2023-Noon- 1:00 PM Via Zoom (https://fullcoll-edu.zoom.us/j/95236221577)

Meeting called by George Bonnand, Chair

Members: Bradley Dawson; Caleb Petrie; Toni Nielson; George Bonnand; Deanna Smedley
Matthew Tribbe; Wendy Perez; Alix Plum; Michael Mueller; Anna Shyrokova; Phat Truong; Karin Pavelek; Ben De Guzman

Resources: José Ramón Núñez; Daniel Berumen

Agenda Items

Assignment of Meeting Minutes Scribe-Recorded in Zoom
Approval of Agenda for today's meeting (See below)-

Topics	Supporting Document Filename (in SharePoint*)	Bring Copy
1. Review and approval of proposed agenda for today (2-3-23).		No
2. Review and approval of previous meeting minutes on 12-2-22 (see attachment)		No
3. Update on Elumen "Performance Report" -Q/A		No
4. Refresh of Elumen system to be performed during week of 2-6-23		No
5. Decision on meeting in-person or continue with Zoom		No
6. Updates from Team Leaders on PSLO progress		Yes as necessary
7. Other-Issues, problems, reports.		Yes as necessary

Meeting Minutes for 2-3-23 SLOAC meeting

The following is the zoom link to the meeting that took place on 2-3-23 at approximately 12:04 PM.

https://fullcoll-edu.zoom.us/rec/share/fTPf4fUg4yLQ6N5OCc-80fCiLghsOZ5JVOp4TTOfd8gaF6R066bM3R8UbvvqnOCR.ejleRrAhY6Gl08dU

The following is a brief summary of the minutes (written by George Bonnand for the 2-3-23 SLOAC meeting).

Meeting came to order at approximately 12:04 PM.   Present members are listed below:

Present for meeting: Bradley Dawson; Caleb Petrie; Toni Nielson; George Bonnand; Deanna Smedley; Matthew Tribbe; Wendy Perez; Alix Plum; Michael Mueller; Anna Shyrokova; Phat Truong; Karin Pavelek;

Meeting agenda for 2-3-23 and meeting minutes for 12-2-22 were approved by the committee.

George Bonnand updated the members regarding the Elumen PROD site Data Refresh for Spring 2023. Data Refresh should occur some time during the week of 2-6-23. We are hoping for around 2-7-23 or 2-8-23.

George Bonnand then stated that he sent out the Performance Reports for each department in each division back on approximately 1-23-23. Some of the reports show "zeros" for the Global Awareness ISLO. (2:23). If courses or programs are not mapped to the ISLO then there will be no information. Some departments did map to the Global Awareness ISLO and some did not. Hence if a department does not have any courses or programs mapped to this #3 ISLO then it is OK. (Note: Per discussions with the Program Review committee, it has been noted that they acknowledge this is a possibility with some departments especially in CTE areas.)

If departments have updated their SLOs and mapping since the reports were run, George Bonnand stated he would re-run the reports as necessary.

Update on Program Review form and ISLO data which uses Elumen data. Brad Dawson gave an update to the group. (3:25)

In essence, Brad stated that they are having problems getting the ISLO data hence faculty do not have to have this ISLO data on the Program Review form. (5:33) See below statement:

"The PRPC, along with the Institutional Integrity Committee, also voted to take a hiatus on programs completing the ISLO analysis in Part 1: Review of Data. Problems with ISLO data collection have made it impossible for programs to get the information they need in a timely manner to do meaningful ISLO assessment. IIC, PRPC, OIE and the SLOA committee are all working to fix this issue for next year's annual updates, but for this year, programs should leave that portion of their annual update blank. On the attached form, this section is grey to indicate it is on hiatus this year. Programs should still do the ISS section in the review of data."

George Bonnand stated that if anyone has any issues or questions regarding Elumen that he is available during the week and on weekends.

George Bonnand informed the group that committees that are under the "Brown act" will need to meet in person. At this time, it somewhat unclear if the SLOAC committee is under the Brown Act or not. Committees directly underneath the Senate Committee are typically under the Brown Act however we have not received clarification of such. (Note: Senate members have had the question asked of them by George Bonnand.)

No real updates from Team Leaders on PSLO progress was given. Karin Pavelek stated that the PSLOs for two of the Child Development programs were submitted but not changed. George Bonnand stated that she should get with her Curriculum representative Kelly Nelson Wright. (Please note that changes to PSLOs are being done on the active files not the pending files.) George Bonnand reminded everyone that when PSLOs are updated and signed off using the PSLO sign off form that it should be sent to John Ison and myself so that it can be placed on the Curriculum Committee Agenda.

George Bonnand gave a summary update on the Performance Reports issue in Elumen. The performance reports were fixed during the winter break by Elumen and the reports were run at the beginning of the year around between 1-3-23 and 1-9-23. However, since this time some more report issues were detected and fixed. At this time, the Performance Reports do run however it appears they are temperamental depending on when the reports are run (the time of day they are run). This issue is currently under investigation by Elumen.

George Bonnand asked Deanna Smedley if he could share the Questions that were asked by her about the mapping and reports and responses that were given by George Bonnand and CSM representative from Elumen in regard to these questions (12:13). The following questions and responses were shared with the SLOA committee: (12:13 to 21:06)

- Once CSLOs are mapped to PSLOs and PSLOs mapped to ISLOs, will they show up on this report, or will someone need to assess them in order for the data to be populated?
  - Answer: The CSLO assessments follow the mapping. So if the CSLOs are mapped to PSLOs and the PSLOs are mapped to ISLOs then the report should show the numbers regardless.
  - **Here is my CSM answer.** 😊 : Mapping in eLumen is the linkages between your learning outcomes from course level to program level and program to institutional level. The mapping (or links) you complete in the system is the mechanism for data to flow through all three levels in the system. Assessment (for the most part) occurs at the course level - CSLOs are assessed. But how can the system pull Program level performance when only the course level is assessed? The answer is Mapping. So, two things need to occur for meaningful data at all three levels: the first is mapping, and the second is regular assessment of your course learning outcomes.

- Our Coun courses are assessed for CSLOs at this point, but for our IDS & CSU/IGETC we have minimal counseling courses in these programs, so I'm not sure who would need to assess those PSLOs and ISLOs? Would it be discipline specific, so for example if there's a Hist course in our Coun program, would history assess the PSLOs since it's their discipline, even though it's a coun program PSLO?
    - Answer: If a course outside your program is assessed, the data should follow the course regardless of the program or certificate it is associated with.
    - **Here is my CSM answer:** The data load tells eLumen several things: what department the course should be placed in, what sections should be applied to that course, and the evaluators (faculty) assigned to those sections. In the example of the Hist course under the Couns program, the faculty member who teaches this course would assess their section. The data is attached to the course; if the mapping is completed between the CSLOs and the Coun PSLOs then data is associated there too. Assessment occurs at the course level, and PSLO data is derived from the mapping (links) between your CSLOs and PSLOs in the system.

A discussion ensued between Deanna Smedley and George Bonnand regarding the Guided Pathways goal of assessing programs at the program level. Some concerns were voiced that Elumen cannot accurately assess program student learning outcomes. George Bonnand stated that if the PSLOs are placed into the CSLOs throughout certain courses then an assessment can be done and a report run. George Bonnand stated that problems with students not achieving CSLOs or PSLOs means that one needs to go back through the process to determine where the issues is (21:06).

Alix Plum made a statement that her Dean David Grossman asked all the faculty members in the departments in the PE division to go into Elumen and make copies of the Reflections that they have on their courses for this semester. This is so that they can share their data among themselves to make improvements. (21:39) These comments/improvements could be used to update PSLOs, and suggestions could be used in Program Review to make improvements. Alix asked if there any issues with this. At this time, the committee does not see any issues with this since this is what the reflection template is to be used for and exactly in this matter.

Matt Tribbe made a statement that Deans cannot force faculty to share their reflections with them. A discussion ensued with members around the topic of reflections and recording the discussion of PSLOs in Elumen. (Note: There is no place to record the discussion of CSLOs or PSLOs in Elumen since it was not designed for this. Discussion agenda and minutes should be kept by faculty not in Elumen.) (24:19)

Phat Truong asked a question regarding students obtaining the CSLOs. Phat asked that if a student does not meet the CSLO assessment then an "NA" would be placed there hence the PSLO reports would show that the student did not meet the PSLO. (Note: CSLOs are what a student will leave with once they finished with the course. This would be the same for PSLOs.) (26:32)

Phat Truong ask another question regarding exit surveys for assessing PSLOs. Phat asked for some direction on doing exit survey from George Bonnand. As a SLOA Committee we do not have any information on doing exit surveys. George Bonnand stated that Lisa McPheron might be a good resource for exit surveys.

(31:01) A discussion among SLOA committee members ensued around the question of who we are assessing; when we are assessing; and how we are assessing students at the PSLO levels. At this time, Elumen does not have all the information necessary to make meaningful detailed reports at the student level. However, there is information that can be obtained at the student level on CSLOs obtained and possibly at the PSLO level for programs. More discussion on this topic may be necessary to determine exactly what is needed to satisfy PSLO assessment needs for accreditation. (35:56)

Meeting adjourned at approximately 12:43 PM.

Some SLOA committee members stayed on the zoom call for additional information on mapping.