



Instructional Annual Program Review Update Form

BACKGROUND:

Program Review (PR) is an integral part of the campus planning process. As programs and areas monitor their progress on the current comprehensive four-year program review, changes in need and scope can be expected. This PR Update Form is designed to outline and request modifications to the current program review that occur between comprehensive four-year review cycles, as needed.

Examples of a requested change include new information such as action plans, outcomes modifications, personnel changes, technology needs, and capital expenditures requirements. As programs and areas monitor their progress on the previous comprehensive four-year program review, the form provides the basis to suggest a change in plans and processes to improve student success and institutional effectiveness.

DIRECTIONS:

This form shall be completed annually by ALL instructional programs.

- All instructional programs must submit their Annual Program Review Update Form to their dean or manager by **Monday, March 6**.
- All deans or managers will forward the completed form to the Program Review Committee Chair by **Monday, March 13**.

SUBMISSION:

Program: Journalism Division: Technology & Engineering Date: _____

We have reviewed our most recent self-study and **have not identified** any significant changes that necessitate resource requests for the upcoming academic year. *(Complete only pages 1 and 2)*

We have reviewed our most recent self-study and **have identified** significant changes that necessitate additional resource requests, which are attached in our submission. *(Complete the entire form)*

Program Signature(s): J.S. Printed Name: Jay Seidel

PPRC Endorsement: Yes No

Part 1: Review of Data

Institution Set Standards (ISS)

1. Use the data provided by the Office of Institutional Effectiveness (OIE) to review your course completion and success rates and provide a comparison to the Institution Set Standards for course completion and success rates.

You can access your program's ISS here: [ISS Documents](#); Alternately, if you have access to Tableau, you can access the data here: [Tableau ISS Data](#).

Response: The following courses seem to indicate either “Below Standard” or “Warning” or both listed under the Course Success and Completion by Course for AY 2021/2022:

(Explanations are given for each course as to possible reasons why the Success and Completion rates by course are at “Below Standard” or “Warning” or both.)

- **JOUR 110 HF** - Indicates “Below Standard” for both Success and Completion rates. This was heavily impacted by Covid as the honors course is more effective in-person and had a tough time adapting to remote teaching. Further, this course is typically low enrolled as it is not a standard General Education course that is typical of most honors courses. So, the ratings move drastically because of fewer enrolled students to draw data from.
 - **JOUR 134 F** - Indicates “Below Standard” for both Success and Completion rates. There were only three students enrolled in this course as it is the third semester of a “family” of courses that students can take. Students who take this course are usually working to help build the publication by providing leadership, but many have already transferred to universities. The interest in continuing to work on the publication while adapting to a university can be tough. More effort is being made to encourage students who are interested in taking this course to take it earlier and before they transfer.
 - **JOUR 132 F** – Indicates “Warning” for Completion Standard. This is due to workload for students who come in and don't expect the heavy workload in magazine production and publishing the student magazine. Further, the challenges brought on by Covid on producing a student magazine caused some students to leave before the course completed.
 - **JOUR 224 F** – Indicates “Warning” for Completion Standard. Similar to JOUR 134 F, many students who take this course are in leadership roles on The Hornet and many have transferred to local universities and want to continue to contribute to build their experience and portfolios. Adapted to a new university and continuing with the third semester of a course tend to be challenging and many will leave to concentrate on the university. More effort is being made to encourage students who are interested in taking this course to take it earlier and before they transfer.
2. If your program meets or exceeds the standard for completion and success, to what do you attribute your success? If your program does not meet this standard, please examine the possible reasons, and note any actions that should be taken, if appropriate.

Overall, the program meets or exceeds the standards. This is due to the level of interest from the students and their desire to learn and be a part of the program. The ones that are slightly below (As indicated above) were impacted by covid and faculty are continuing to work to improve those levels.

Course Success Institution-Set Standard

Below Standard: Less than 61.2%
Warning: Between 61.2% and 64.6%
+: Above 64.6%

Completion (Retention) Institution-Set Standard

Below Standard: Less than 74.5%
Warning: Between 74.5% and 78.6%
+: Above 78.6%

Course Success and Completion by Program

Subject	Enrollments	Avg. Success	Success Standard	Avg. Completion	Completion Standard
JOUR	455	78.9%	+	87.9%	+

Institutional Student Learning Outcomes (ISLOs)--Do Not Complete Spring 2023

All programs will compare their CSLO attainment to the Global Awareness ISLO.

1. Describe your program's participation in assessment of Institutional Student Learning Outcomes (ISLO's). Specifically, how does your CSLO attainment, for the courses that are mapped to the Global Awareness ISLO, compare to Fullerton College's ISLO attainment?
2. Does the SLO data show significant achievement gaps among demographic groups in your program? If so, where are the gaps and what steps can your program take to shrink them? If not, to what do you attribute your success in minimizing the achievement gap?

Part 2: Additional Resource Request Reasoning and Support

Request Justification (Note: Expand all areas as needed to support your resource request)

Briefly summarize your new / modified resource request. Is it imperative that this resource request be processed now rather than during the next comprehensive program review?

1. If the Resource Request is personnel-related, include support and associated details/data in support of this request.
2. How will this additional resource allocation specifically enhance your program's services, activities, processes, etc. to continue or improve student learning and achievement?
3. How will this resource enhance your area or program? Have you considered the College Mission or Strategic Initiatives, physical/organizational restructuring, and or your program's goals for improvement, as stated in your last program review?

Provide any additional information that supports your request in the space below. Expand as necessary.

Response: No changes to previous request or Program Review data at this time.

Part 3: Resource Request Funding

Directions:

- Complete and submit this section ONLY if you have a NEW resource request
- Each NEW resource request must include the associated justification (Page 3).
- Complete as many resource requests, as necessary. Support each resource request with appropriate and relevant detail (Page 3).

Submission:

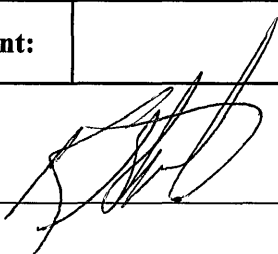
Requested by: _____ Email: _____ Phone: _____

Division: _____ Department: _____ Total Requested \$: _____

This request is intended as an update to a previously submitted program review. List and provide the cost to implement this request. Describe equipment location and include a description of additional space or maintenance, if needed.

Type of Resource	Requested Dollar Amount	Potential Funding Source
Personnel		
Facilities		
Equipment		
Supplies		
Computer Hardware		
Computer Software		
Training		
Other		
Total Requested Amount:		

Approval:

Dean: Signature/Approval:  _____ Date: _____

Rank (if appropriate): Dean Priority Ranking: 45 of 10

Response: No changes to previous request or Program Review data at this time.