



## Instructional Annual Program Review Update Form

### BACKGROUND:

Program Review (PR) is an integral part of the campus planning process. As programs and areas monitor their progress on the current comprehensive four-year program review, changes in need and scope can be expected. This PR Update Form is designed to outline and request modifications to the current program review that occur between comprehensive four-year review cycles, as needed.

Examples of a requested change include new information such as action plans, outcomes modifications, personnel changes, technology needs, and capital expenditures requirements. As programs and areas monitor their progress on the previous comprehensive four-year program review, the form provides the basis to suggest a change in plans and processes to improve student success and institutional effectiveness.

### DIRECTIONS:

This form shall be completed annually by ALL instructional programs.

- All instructional programs must submit their Annual Program Review Update Form to their dean or manager by **Monday, March 6.**
- All deans or managers will forward the completed form to the Program Review Committee Chair by **Monday, March 13.**

### SUBMISSION:

Program: History Division: Social Sciences Date: 3/6/23

We have reviewed our most recent self-study and **have not identified** any significant changes that necessitate resource requests for the upcoming academic year. *(Complete only pages 1 and 2)*

We have reviewed our most recent self-study and **have identified** significant changes that necessitate additional resource requests, which are attached in our submission. *(Complete the entire form)*

Program Signature(s): \_Kristen Shedd Printed Name: \_Kristen Shedd

PPRC Endorsement: Yes  No

Revised 01/27/2023

## Part 1: Review of Data

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### Institution Set Standards (ISS)

1. Use the data provided by the Office of Institutional Effectiveness (OIE) to review your course completion and success rates and provide a comparison to the Institution Set Standards for course completion and success rates.

You can access your program's ISS here: [ISS Documents](#); Alternately, if you have access to Tableau, you can access the data here: [Tableau ISS Data](#).

2. If your program meets or exceeds the standard for completion and success, to what do you attribute your success? If your program does not meet this standard, please examine the possible reasons, and note any actions that should be taken, if appropriate.

### Institutional Student Learning Outcomes (ISLOs)--Do Not Complete Spring 2023

#### All programs will compare their CSLO attainment to the Global Awareness ISLO.

1. Describe your program's participation in assessment of Institutional Student Learning Outcomes (ISLO's). Specifically, how does your CSLO attainment, for the courses that are mapped to the Global Awareness ISLO, compare to Fullerton College's ISLO attainment?
2. Does the SLO data show significant achievement gaps among demographic groups in your program? If so, where are the gaps and what steps can your program take to shrink them? If not, to what do you attribute your success in minimizing the achievement gap?

The History department has achieved a high rate of success and completion with a broad range of courses. The courses offered from 2021-2022 were a combination of online and in-person as we began offering more in-person and on-campus courses after a few semesters of Covid remote teaching. The success and completion can be attributed to a high rate of consistent contact with students in-person and online and attempts to teach material in a compelling and meaningful manner. To retain and help students succeed, department instructors include diverse content and utilize a broad range of instructional methods, which draws students to the material while also expanding their critical thinking skills.

As we considered the courses at the warning level or below the completion and success standards, we first noticed that the History Department has not offered Women's 100 for several years so that course should not be in our data list. History 170H was offered the first semester back to campus and had a very small number of students who were a combination of honors and non-honors students who experienced challenges primarily outside of the classroom. History 127 and History 275 have both been reviewed and discussed to strategize and consider success rates. History 127 is a difficult course to teach because it covers arguably too much material in one semester and the department is currently discussing the benefits of continuing to offer it.

## **Part 2: Additional Resource Request Reasoning and Support**

**Request Justification** (Note: Expand all areas as needed to support your resource request)

Briefly summarize your new / modified resource request. Is it imperative that this resource request be processed now rather than during the next comprehensive program review?

1. If the Resource Request is personnel-related, include support and associated details/data in support of this request.
2. How will this additional resource allocation specifically enhance your program's services, activities, processes, etc. to continue or improve student learning and achievement?
3. How will this resource enhance your area or program? Have you considered the College Mission or Strategic Initiatives, physical/organizational restructuring, and or your program's goals for improvement, as stated in your last program review?

**Provide any additional information that supports your request in the space below. Expand as necessary.**

### Part 3: Resource Request Funding

**Directions:**

- Complete and submit this section ONLY if you have a NEW resource request
- Each NEW resource request must include the associated justification (Page 3).
- Complete as many resource requests, as necessary. Support each resource request with appropriate and relevant detail (Page 3).

**Submission:**

Requested by: \_\_\_\_\_ Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Division: \_\_\_\_\_ Department: \_\_\_\_\_ Total Requested \$: \_\_\_\_\_

This request is intended as an update to a previously submitted program review. List and provide the cost to implement this request. Describe equipment location and include a description of additional space or maintenance, if needed.

Type of Resource	Requested Dollar Amount	Potential Funding Source
Personnel		
Facilities		
Equipment		
Supplies		
Computer Hardware		
Computer Software		
Training		
Other		
<b>Total Requested Amount:</b>		

**Approval:**

Dean: Signature/Approval: \_\_\_\_\_ 

Date: **3-13-23** \_\_\_\_\_

Rank (if appropriate): \_\_\_\_\_ Dean Priority Ranking: \_\_\_\_\_ of \_\_\_\_\_