



Instructional Annual Program Review Update Form

BACKGROUND:

Program Review (PR) is an integral part of the campus planning process. As programs and areas monitor their progress on the current comprehensive four-year program review, changes in need and scope can be expected. This PR Update Form is designed to outline and request modifications to the current program review that occur between comprehensive four-year review cycles, as needed.

Examples of a requested change include new information such as action plans, outcomes modifications, personnel changes, technology needs, and capital expenditures requirements. As programs and areas monitor their progress on the previous comprehensive four-year program review, the form provides the basis to suggest a change in plans and processes to improve student success and institutional effectiveness.

DIRECTIONS:

This form shall be completed annually by ALL instructional programs.

- All instructional programs must submit their Annual Program Review Update Form to their dean or manager by Monday, March 6.
- All deans or managers will forward the completed form to the Program Review Committee Chair by Monday, March 13.

SUBMISSION:

Program: Cinema and Television Division: Tech and Engineering Date: 3/6/2023



We have reviewed our most recent self-study and **have not identified** any significant changes that necessitate resource requests for the upcoming academic year. *(Complete only pages 1 and 2)*



We have reviewed our most recent self-study and **have identified** significant changes that necessitate additional resource requests, which are attached in our submission. *(Complete the entire form)*

Program Signature(s):

Printed Name: Laura Bouza

PPRC Endorsement: Yes

No

Part 1: Review of Data

Institution Set Standards (ISS)

1. Use the data provided by the Office of Institutional Effectiveness (OIE) to review your course completion and success rates and provide a comparison to the Institution Set Standards for course completion and success rates.

You can access your program's ISS here: [ISS Documents](#); Alternately, if you have access to Tableau, you can access the data here: [Tableau ISS Data](#).

2. If your program meets or exceeds the standard for completion and success, to what do you attribute your success? If your program does not meet this standard, please examine the possible reasons, and note any actions that should be taken, if appropriate.

The following courses meet or exceed the standard for success and completion rate:

CRTV 120 Media Aesthetics
CRTV 121 American Cinema to the 1960's
CRTV122 Audio Production Techniques
CRTV 126A World Cinema to 1945
CRTV 126B World Cinema 1946 – Present
CRTV128 Writing for Radio, TV and Film
CRTV 131 Contemporary American Cinema
CRTV135 Broadcast TV & Radio Announcing
CRTV 150 Television Studio Production
CRTV 175 Documentary Filmmaking

What do you attribute to your success?

Our hands-on, technical film and television courses in the above list are CRTV 122, CRTV150, CRTV135, and CRTV 175. These courses benefit from having small class sizes, access to industry standard film equipment, and additional technical support from a dedicated technical classified staff member. Additionally, our program has worked to ensure grant funding to support the purchase of equipment and facility updates used to keep current with industry standards. Students are more motivated when they feel they have access to key equipment and tools. Most of our film studies lecture and writing classes meet or exceed the standard for success and completion rate. They are CRTV120, CRTV 121, CRTV 126A, CRTV 126B, CRTV 128, and CRTV 131. These courses benefit from having engaging and relevant material. The curriculum for our CRTV courses supports an increase in production jobs in the film and television sector over the past few years to meet the demand of streaming platforms. Students in other majors enjoy taking a film class as they earn GE, CSU or UC requirements as well as meeting the multicultural requirement with CRTV 126A and CRTV 126B.

The following courses do not meet the standard in either one or both categories:

CRTV 118 Introduction to Radio, TV and Film had 270 enrollments and is indicated to meet standards for success rates at 66.3% while the in completion rate at 75.9% are at warning status.

Possible reasons for not meeting the standards include:

1. **Insufficient full time faculty in this area** – As the gateway course for our program, it's important to note that adjunct faculty teach all sections of CRTV 118. Due to 3 unfilled full-time faculty positions, full time faculty in our program currently teach only 10% of classes, leaving adjunct faculty to teach 90% of classes. This has created a disadvantage for students in our program.. The lack of full-time faculty to support our students is an institutional barrier to student success, equity and inclusion. To compound this, we keep losing excellent adjunct faculty members to either full-time teaching opportunities at other colleges/universities or to the industry. With each lost adjunct faculty member, it's also a loss for those students who saw those faculty members as mentors, which goes hand-in hand with student retention, success and equity. We have consistently requested to fill full time vacancies based on increased student enrollment, increased career opportunities/labor demand in the region, and faculty retirements.

Potential Solutions

1. **Hire additional full time faculty** - Replacing our full-time faculty positions will create more consistency in instructor-to- student interactions. Students have more opportunities to form rapport and trust with full-time faculty. Full-time faculty are more accessible to students via multiple courses, office hours, program events and the like. Importantly, full-time faculty have the institutional knowledge to advise students, helping them find their pathway to success, and to connect students with relevant campus resources..
2. **Discuss with adjunct faculty when and for what reasons students in CRTV 118 tend to withdraw from the class.**

CRTV 127 Screenwriting is indicated to be at below standard for both success and completion out of 105 enrollments with average success at 51.4% and completion at 74.3%. *CRTV 227 Intermediate Screenwriting* is indicated to be at below standard for both success at 55.6% and completion rate at 66.7% out of 9 students.

Possible reasons for not meeting the standards include:

1. **Insufficient full time faculty in this area** – See rationale above. Note that the program used to have a dedicated full-time faculty member in screenwriting.
2. **Split classroom and high adjunct turnover** – One instructor teaches both CRTV 127 and CRTV 227 simultaneously in the same classroom. This is not an ideal learning environment for students and it is not an ideal teaching environment for faculty. Students in either section are not getting the full attention of the instructor. Due to this setup and the fact that faculty are not financially compensated for the extra work to teach two sections as one, we have had a high adjunct turnover for this class.
3. **Writing Support** – Many students struggle with the writing demands of this class.

Potential Solutions

1. **Hire additional full time faculty** to replace the retired full time screenwriting instructor – this area would benefit from having a full time faculty member.
2. **Look at offering separate classes** for CRTV 127 and CRTV 227 instead of a split class. This might involve offering CRTV 227 less frequently.
3. **Writing Support** – The IST Committee has met to discuss solutions via an equity lens for this class based on the 2021 Program review data. Collaboration with the writing center has been discussed to provide training to tutors on screenwriting. IST intervention

and support will continue through the Spring 2023 semester.

CRTV 157 Digital Production is indicated to be at below standard 59.8% success rate and warning for completion rate at 77.2% out of 92 students.

Possible reasons for not meeting the standards include:

1. The reasons and possible solutions for this needs to be investigated and discussed amongst faculty in the program as success and completion rates have declined since the pandemic.

Note that CRTV 129, CRTV 145, CRTV 235, and CRTV 237 were all developed and supervised by a full-time faculty member specializing in Radio. These 4 courses are now supervised by the Journalism program, due to retirement of the only Radio faculty member in Spring 2021.

Institutional Student Learning Outcomes (ISLOs)—Do Not Complete Spring 2023

All programs will compare their CSLO attainment to the Global Awareness ISLO.

1. Describe your program's participation in assessment of Institutional Student Learning Outcomes (ISLO's). Specifically, how does your CSLO attainment, for the courses that are mapped to the Global Awareness ISLO, compare to Fullerton College's ISLO attainment?
2. Does the SLO data show significant achievement gaps among demographic groups in your program? If so, where are the gaps and what steps can your program take to shrink them? If not, to what do you attribute your success in minimizing the achievement gap?

Part 2: Additional Resource Request Reasoning and Support

Request Justification (Note: Expand all areas as needed to support your resource request)

Briefly summarize your new / modified resource request. Is it imperative that this resource request be processed now rather than during the next comprehensive program review?

1. If the Resource Request is personnel-related, include support and associated details/data in support of this request.
2. How will this additional resource allocation specifically enhance your program's services, activities, processes, etc. to continue or improve student learning and achievement?
3. How will this resource enhance your area or program? Have you considered the College Mission or Strategic Initiatives, physical/organizational restructuring, and or your program's goals for improvement, as stated in your last program review?

Provide any additional information that supports your request in the space below. Expand as necessary.

Part 3: Resource Request Funding

Directions:

- Complete and submit this section ONLY if you have a NEW resource request
- Each NEW resource request must include the associated justification (Page 3).
- Complete as many resource requests, as necessary. Support each resource request with appropriate and relevant detail (Page 3).

Submission:

Requested by: _____ Email: _____ Phone: _____

Division: _____ Department: _____ Total Requested \$: _____

This request is intended as an update to a previously submitted program review. List and provide the cost to implement this request. Describe equipment location and include a description of additional space or maintenance, if needed.

Type of Resource	Requested Dollar Amount	Potential Funding Source
Personnel		
Facilities		
Equipment		
Supplies		
Computer Hardware		
Computer Software		
Training		
Other		
Total Requested Amount:		

Approval:

Dean: Signature/Approval:  _____

Date: 3-12-2023

Rank (if appropriate):

Dean Priority Ranking: 3 of 10