



Institutional Integrity Committee Notes

Co-Chairs: Daniel Berumen, Jeanette Rodriguez **Members:** Alex Brown, Michael Gieck, David Grossman, JP Gonzalez, Danielle Fouquette, Matt Taylor, Nick Arman, Jennifer Merchant, Roman de Jesus, Aline Gregorio
Student Representative: N/A
Recorder: N/A

Zoom ONLY: <https://fullcoll-edu.zoom.us/j/83127426403>

HOUSEKEEPING

The committee approved the notes for the April 25, 2023 meeting.

OLD BUSINESS (Discussion with Possible Action)

1. IIC Annual Report Approval
 - a. Daniel Berumen shared the final draft for the IIC Annual Report that will be shared with Faculty Senate and President's Advisory Council. Minor edits were suggested and tracked on the document. The committee voted to approve the document.
2. Summer Work Update
 - a. Daniel Berumen shared that on 5/4/2023 Faculty Senate elected the following faculty members from Program Review and Planning Committee, IIC, and Planning and Budget Steering Committee for the IIC's Summer Work project:
 - i. Calvin Young
 - ii. Luciano Rodriguez
 - iii. Doug Eisner
 - iv. Roman De Jesus
 - v. Jennifer Combs
 - b. The elected group will be provided with a Professional Expert contract for up to 16 hours to meet over the summer and continue the work the committees have engaged in to address the Accreditation Steering Committee's recommendations about the planning and budgeting process of the College.
 - c. The group will provide a first draft proposal to IIC members in the fall.

OTHER TOPICS FOR DISCUSSION

1. Meeting Schedule for Fall 2023
 - a. The group discussed options for meetings in the Fall 2023. The group discussed whether to maintain a hybrid meeting schedule or move exclusively in person or online. The committee decided to meet in the fall through Zoom in order to accommodate teaching schedules of faculty. The chair also supported this motion, as the hybrid workspace was befall by various tech issues, and was also not conducive to a meaningful discussion.
 - b. The group also discussed the meeting frequency. Based on previous discussion, the group

IIC: The Institutional Integrity Committee regularly evaluates and makes recommendations on the College's processes, practices, and procedures, and publications in order to ensure the integrity and effectiveness of the College's planning and decision-making process and its alignment with the College's mission, vision, and core values.

Tuesday, May 9, 2023
1:00 p.m. - 3:00 p.m.

- agreed to try the “Planning and Budget Steering Committee model”, in which the second meetings of the month are only held when necessary. The committee would decide at its first meeting of the month whether to meet as a whole group, hold a meeting with only select members working on a specific IIC project, or to not hold any meetings to allow members to work independently on IIC projects.
- c. The committee also discussed ideas for projects that IIC could tackle in the fall. Daniel Berumen requested folks email him with ideas if they had them and committed to bringing up the opportunity to discuss ideas at the first fall meeting.

NEXT MEETING: Tuesday, August 29, 2023 @ 1pm

Agenda and Minutes: Cynthia Olivo, Gilbert Contreras, Jean Foster, Nitzya Hamblet, Melisa McLellan, José Ramón Núñez, Joe Carrithers