**September 28, 2023 | 3:00 – 4:30 p.m.**

Program Review and Planning Committee Notes

Location: Building 2400, Room 217

**Participants**

*Co-Chairs:* Mary Bogan, Bridget Kominek; *Faculty Representatives:* VACANT (Business & CIS), Deborah Paige (Humanities), Monique Delatte (LLRSPS), Luciano Rodriguez (Math & Computer Science), Rachel Nevarez (Tech & Engineering), Calvin Young (Natural Sciences), VACANT (Fine Arts), Josh Ashenmiller (Social Sciences), Nick Arman (Counseling), Yolanda Duron (Physical Education); *Classified Representatives*: Sara Camacho; *Management Representatives:* David Grossman, Bridget Salzameda, Kristine Nikkhoo, Jessica Johnson; *Resource Members:* Daniel Berumen, Megan Harris

**Guests**

Dale Craig

**Order of Business**

1. Call to order
2. Review [September 14, 2023 Notes](https://fullcolledu.sharepoint.com/:w:/r/sites/ProgramReviewCommittee308/Shared%20Documents/General/Fall%202023%20PRPC%20Meeting%20Notes%20and%20Agendas/September%2014%20Meeting/PRPC_9_14_23_Notes.docx?d=w444419f16e5649e08b50db3ad4903da5&csf=1&web=1&e=MPffhB)
   1. No corrections to notes
3. Public comments
   1. No public comments
4. Co-Chair Reports
   1. Website updates are in progress
      1. Do we want to publish annual updates in addition to self-studies?
         1. Consensus was yes, we do want to publish annual updates.
   2. Training update and debrief
      1. There was a good turnout for both trainings. The Student Services/Admin/Operational training had approximately 16 attendees. The Instructional one had approximately 10.
      2. Area representatives should make sure their constituents have the link to the training recording. It was sent to the President, VPs, and all deans.
   3. Membership update:
      1. CSEA and Classified Senate: Communicating with Classified Senate Executive Board, will attend an upcoming CSEA and Classified Senate meeting to make public comment about the committee
      2. Faculty Senate: Mary attended 9/19 meeting to recruit student representative
5. [Integrated Planning Work Group](https://fullcolledu.sharepoint.com/:w:/r/sites/ProgramReviewCommittee308/Shared%20Documents/General/Fall%202023%20PRPC%20Meeting%20Notes%20and%20Agendas/September%2028%20Meeting/IPWG%20Proposal_First%20Draft_Public%20Version.docx?d=w10816606bd69491d81461c51d0d9c957&csf=1&web=1&e=osDvwd) draft proposal discussion and feedback
   1. Participant sharing
   2. Discussion and feedback
      1. Bridget reviewed that the context for the draft proposal came from a recommendation during our last accreditation cycle. After initial discussions with IIC, PRPC, PBSC, and ASC a solution needed to come from the larger college community. Representatives from IIC, ASC, PBSC, and PRPC met for two days over the summer and came up with a planning and budget cycle draft. Bridget, Josh Ashenmiller, and Daniel wrote a draft proposal to be shared out for a first round of input with IIC, PRPC, PBSC, and ASC.

After sharing the draft and getting feedback, Bridget, Josh, and Daniel will take the feedback and write a second draft. The deadline to give feedback to them is 10/9. The second draft will be shared widely across campus for a second round of feedback. Then, a third draft will go through the shared governance committees, Senate, and PAC for a vote in late fall or early spring.

The details of the proposed process was described and questions from the group were asked and discussed. Discussion ended with a reminder that continued feedback would be accepted until 10/9.

**Upcoming meetings: Second and fourth Thursdays 3-4:30pm in room 217 of the Humanities Building (10/12, 10/26, 11/9)**