Join Zoom Meeting

<https://fullcoll-edu.zoom.us/j/83180290811?pwd=UVVoN0srZUNqRlRvRGVQUWxGK0Vxdz09>

Meeting ID: 831 8029 0811

Passcode: 859305

**Attendees:**

Danielle Fouquette

José Ramón Núñez

Douglas Eisner

Josh Ashenmiller

Kim Vandervort

Ken Starkman

Melisa McLellan

David Grossman

Roger Perez

Henry Hua

Anita Carlos

Bridget Kominek

Carlos Ayon

Dani Wilson

Daniel Berumen

Lisa McPheron

Adrienne Williams

Housekeeping:

1. Call to order
   1. Meeting called to order 10:01 AM
2. Agenda
   1. Added review of March 17th meeting minutes.
3. Review of notes from previous meeting
   1. 17 March 2023
      1. M/S/U
   2. 7 April 2023
      1. Housekeeping, Section 5 a “Strategic Management Plan” was corrected to “Strategic Enrollment Management Plan”
      2. New Business, Section 1 a, “The Enrollment Management team” was corrected to “Strategic Enrollment Management team”
      3. Old Business, Section 1 a i: “The inventory is **0**n” was corrected to = “The inventory is **o**n”.
      4. M/S/U with corrections
4. Public Comments
   1. None
5. Announcements
   1. Adrienne Williams, new addition and will take meeting minutes.
   2. Kim Vandervort, dissertation completion

Old Business

1. Status of ASC recommendations for improvement
   1. Align planning and budgeting processes and improve transparency and establish clear and consistent principles for decision-making processes.
      1. Josh seeking help with standard D3 (financial resources). Doesn’t feel he has enough documents for the standards in this section. Particularly at the college level of documenting processes. A functional map on page 7 references a college budget calendar but has not been able to locate the calendar.
      2. Henry states there is a District budget calendar, looking to locate an internal one for FC. If one isn’t located one will need to be created.
      3. Danelle asked Daniel for the progress of ISC working with PBSC and Program Review and Planning.
      4. Daniel has had formal and informal discussion with PBSC on next steps. Feels that PBSC can be more intentional about sharing information to campus. Co-chairs have been engaging to make the process more collaborative across committees. Suggesting a draft as a proposal to work from. Would like to invite non-chair faculty. Will send out invite to those interested.
         1. Danielle is willing to participate and ask if anyone from ASC is willing to participate.
            1. Doug and Bridget are willing to participate
   2. Faculty Senate decision on May 4th
      1. To expand these committee web pages to that each includes committee descriptions, current roster with terms, up-to-date agendas and minutes/notes, annual reports, and resources (optional) for every campus committee, in the same place and in the same format

AND

* + 1. To put in place a system of reminders and identify an admin to upload agendas, minutes/notes, etc. and to make other updates from committees on an ongoing basis.
  1. Danielle recommends ~~Jennifer as~~ Faculty Senate President ~~and there be~~ an hold orientation for new chairs ~~and professional development~~.
     1. Danielle suggesting a flex day session for orientation and utilizing a CANVAS shell
  2. Lisa agrees that standardizing website would be best, covered standard 2. Wants to revisit on a recommendation on reminders.

New Business

1. ASC Annual report
   1. Updated report located in TEAMS
   2. Summary of the work done, including new recommendations and progress of past recommendations.
   3. Request to move to approve.
      1. ASC Annual report moved to approve. All has approved to PAC and Faulty Senate.
2. Timeline for ISER final draft and approval
   1. First read Oct 24; a completed draft by beginning of Oct 1
      1. September 22nd everything needs to be done
3. District Function Map final draft
   1. Can be used as evidence
4. FC Org chart update
   1. Requirement for the ISER
      1. Danielle suggests having an org chart with no names.
   2. Needed for Standard IV
   3. Jean Foster updates to J drive

**Meeting adjourned 11:10am**

**Dates to remember:**

Dec. 15, 2023: Final draft of ISER due to ACCJC

Oct. 2024: Site visit

Fullerton College’s Accreditation Philosophy and Goals

The reaffirmation of accreditation process provides an opportunity for Fullerton College to evaluate the effectiveness of its programs, practices, and policies. The college is committed to a self-evaluation that draws on campus-wide engagement at all stages. It will employ a process that facilitates accurate and thorough identification and documentation of best practices at Fullerton College that meet or exceed accreditation standards, as well as noting opportunities to improve. The resulting ACCJC Institutional Self-Evaluation Report will accurately document the nature and substance of Fullerton College and will reflect a broad consensus of faculty and staff.