April 13, 2023 | 3:00 – 4:30 p.m.

Program Review and Planning Committee Meeting Notes

Location: https://fullcoll-edu.zoom.us/j/98378082130?pwd=Z080a0ovcGg1QmF1L2puQU0vcDdnZz09
Meeting ID: 983 7808 2130 Passcode: 147099

Participants

Co-Chairs: Bridget Kominek; *Faculty Representatives:* Barry McCarthy (Business & CIS), Deborah Paige (Humanities), Monique Delatte (LLRSPS), Luciano Rodriguez (Math & Computer Science), Rachel Nevarez (Tech & Engineering), Calvin Young (Natural Sciences), Todd Smith **(**Fine Arts), Aline Gregorio (Social Sciences), Nick Arman (Counseling); *Classified Representatives:* Kyle Stroud; *Management Representatives:* David Grossman, Bridget Salzameda, Kristine Nikkhoo; *Resource Members:* Daniel Berumen

Guests Doug Eisner

Order of Business

I.   Call to order

II. Review 3/9/23 Notes

III. Public comments

    a.   Doug Eisner provided an update related to Standard II in the accreditation report

IV. Co-Chair Reports

    a.   Plans for spring meetings (4/27, 5/11) and fall meetings (Continue on Zoom? Meet face-to-face?)

        i.   At 4/27 meeting, revise annual update forms (must they include Institution-set Standard analysis? Bridget will do some research about rationale for doing it annually versus quadrennially)

        ii. 5/11 meeting off campus

        iii. Consider preferences for meeting in fall: on Zoom or in person?

V.   Discuss remaining Student Services SAPs

    a.   Shared assumptions:

        i.   We endorse SAPs that were supported by the initial reader unless the initial reader requested discussion

        ii. We aim for consensus, but we will rely on majority vote if necessary in the interest of time. Votes will be called at the chairs' discretion

iii. We maintain confidentiality about the content of our discussion and aim to depersonalize the discussion and limit conversation to the topic at hand as much as possible

b. Mary and Bridget have received feedback from committee members already and we'll plan to make revisiting this process part of our self-evaluation work in the next two years, but for now we recommend keeping our process and shared assumptions the same to finish this batch for fairness/consistency)

c. Friends of Fullerton College Foundation (response to reader report sent after our 3/9 meeting—reading team recommends endorsing)--committee supports endorsing all

d. Library—endorse all except for 14 and 15

e. Athletics—endorse SAP 1, do not endorse 2 and 3

f. Mindful Growth—received after deadline, endorse all SAPs

g. Campus Communications—endorse all SAPs, though we noted that analysis of the large dataset would be helpful in communicating rationale for the SAPs

h. The committee suggests we provide Senate with a total amount requested and the total amount requested for each category (equipment, staffing, etc.)

VI. Instructional Annual Updates

a. Resource requests to discuss

i. Endorse all resource requests ranked as Exceeds or Meets Expectations; do not endorse any resource requests ranked as Provisional and Does Not Meet Expectations

ii. STEM Center—Do all need to be endorsed? Or might the same request be endorsed for some programs but not others? How do we communicate this shared request on the spreadsheet shared with Senate, PAC, and PBSC?

1. We should list all STEM Center requests in a separate section under the Natural Sciences Division and note which programs included STEM Center items in their annual updates

2. We should endorse all STEM Center requests

VII. Committee report to Senate and PAC—materials on Teams (Files --> Fall 2022 Non-Instructional Self-Studies and Instructional Annual Updates --> Presentation to Senate and PAC

a. Timeline

i. Report and list of SAPs presented to Senate on 4/20 (first read)

      ii.   Report and list of SAPs vote on at Senate on 5/4

     iii.   Report and list of SAPs presented to PAC on 5/10 and forwarded to PBSC

b.   Feedback or input? Thanks to people who've already sent theirs!

      i.   Division reps: is your term accurate? If you're terming out or otherwise stepping back, have you worked with your division to fill the seat? How can Mary and Bridget help?

c.   Reminder to division reps: communicate with your [division Senators and at-large Senators](#) so they're aware of our processes and are ready to vote at the 5/4 meeting

Upcoming meetings: Second and fourth Thursdays 3-4:30pm (4/27, 5/11)