

Fullerton College **SLOA Committee**

Minutes for the meeting Friday, **Sept. 6, 2019**

Attendance: G. Bonnand (Chair), B. Dawson (meeting secretary), A. Plum, C. Petrie, W. Perez, S. Klippenstein, J. Kageyama, A. Shyrokova, P. Troung, J. Ramirez

1. Meeting called to order 12:05 PM.
2. Approval of May 3, 2019 minutes - approved
3. New Member Update
 - a. P. Troung – Business/CIS
 - b. A. Shyrokova – Library co-rep
 - c. T. Neilson – Humanities
 - d. Deanna Smedley-Counseling
 - e. J. Ramirez – new Director of Institutional Research (resource member)
 - i. Will be given log-in access to eLumen for research purposes
4. Current status of CSLOs, PSLOs, and mapping (aka whack-a-mole)
 - a. Courses missing CSLO – 20 (mostly new courses)
 - b. Unmapped CSLOs – 42 (mostly new courses)
 - c. CSLOs not included in assessment rubric – 434
5. Issues regarding CSLO status
 - a. New courses have CSLOs in the COR but they need to be manually added to eLumen
 - b. Each Division Rep can enter CSLOs, or request the Chair to do the input
 - i. Copy and paste from Curricunet – course must be fully approved (not Pending)
 - c. Division Reps can map CSLOs to Programs and ISLOs with permission from the appropriate Division/Department/faculty
 - d. Adjunct-only classes remain a challenge to assess
 - i. Division Rep can make lead full-time faculty an Evaluator so data from adjunct faculty can be entered into eLumen
 - e. Assessment data/evidence should be kept for 5-7 years
 - f. Courses that have not and will not be offered during the current 3-year cycle should be Inactivated by the Division Rep (current cycle until Spring 2020)
6. CSLO Reflections
 - a. Is there a way to determine if faculty are submitting Reflections with CSLO data? Probably not.
 - b. How to encourage faculty to submit reflections? Provide simple examples.
7. eLumen student information upload
 - a. Twice a semester, at census (2 weeks in) and again at W deadline (near end of semester)
8. SLOA website
 - a. Are the videos created by prior chair Jan up-to-date enough? New version of eLumen.
 - b. Help videos on eLumen help site work, just not specific to how we do things at FC.
9. Generating useful SLOA reports
 - a. Chair will attend training on generating reports in eLumen, and report back to the Committee

Meeting adjourned 1:00 PM