Spring 2022 SLOA Committee Meeting Agenda

Friday-September 2nd, 2022-Noon- 1:00 PM Via Zoom (https://fullcoll-edu.zoom.us/j/92758081864)

Meeting called by George Bonnand, Chair

Members: Bradley Dawson; Caleb Petrie; Toni Nielson; George Bonnand; Deanna Smedley
Matthew Tribbe; Wendy Perez; Alix Plum; Michael Mueller; Anna Shyrokova; Phat Truong; Karin Pavelek; Tran Dat

Resources: José Ramón Núñez; Daniel Berumen

Agenda Items

Assignment of Meeting Minutes Scribe-Recorded in Zoom
Approval of Agenda for today's meeting (See below)-

Topics	Supporting Document Filename (in SharePoint*)	Bring Copy
1. Review and approval of proposed agenda for today (9-2-22).		No
2. Review and approval of previous meeting minutes on 5-6-22 (see attachment)		No
3. Download of Banner to Elumen for Fall 2022		No
4. Committee membership update (Fall 22 to Spring 23)		No
5. Update on PSLOs status as of 9-2-22 (see attachment)		No
6. Updates from Team Leaders on PSLO progress		Yes as necessary
7. Other-Issues, problems, reports.		Yes as necessary

Meeting Minutes

The following is the zoom link to the meeting that took place on 9-2-22 at approximately noon.

https://fullcoll-edu.zoom.us/rec/share/m98wVY7B94LgmJEwZGi3aXCmkMgRcSDE15H1qSKkcPFINumCou5WLG_JPTgFHWsM.P7L9efLI1iWJKiD0

The following is a summary of the minutes (written by George Bonnand on 9-2-22).

Meeting came to order at 12:06 PM. George Bonnand stated he hoped everyone got the information for today's meeting. He asked if there were any questions before we get started. No questions were asked. George Bonnand asked for approval of the meeting agenda for 9-2-22 and for the meeting minutes of 5-6-22. All members approved the meeting agenda and meeting minutes put forth.

George Bonnand stated that the download to Elumen from Banner has been done for this Fall 2022 semester. George Bonnand stated to let him know if there were any issues.

George Bonnand then stated he had sent out a committee membership listing to everyone. George Bonnand asked if there were any updates to this committee membership listing. Was there anyone planning to leave. I believe Wendy Perez is the only member who term is up this year.

Brad Dawson stated that this was his last year of being on the committee and that he would get someone to replace him.

George Bonnand stated that he spent the summer putting in and updating programs and certificates in Elumen. George stated that there is an issue that the SLOAC members will need to help with. The issue is that PSLOs in Elumen need to have an assessment created for them. The way each PSLO is assessed is up to the departments. George shared his screen with the members and walked folks through how to find the PSLOs for each certificate and degree. Some questions were asked by members as to how to get to the PSLOs for each certificate and/or program in Elumen for their area. A brief walk through answered most of the questions. (If there any members who need additional assistance, I am more than happy to work with the you one on one for each of your areas.)

Phat Truong asked "So once you add the assessment, who's in charge of performing that assessment? George stated the departments are responsible for assessing the PSLOs. Accreditation will ask the question are the PSLOs assessed (in some way shape or form) and the answer should be Yes. Phat went on to ask several questions about how that can be done over a number of courses? Concerns were raised regarding how to gather the data over multiple courses. Phat stated he was not sure how this can be done realistically or systematically. George stated some examples of how to do this in a CTE or engineering level program (which the person would need to build up to by taking the courses and then at some point they would take a capstone course which is an accumulation of all the skills). The mechanics of how to assess each certificate or program may and will be different for each area hence more input from different individuals at different levels will be needed. In short, each department is responsible for determining how they are going to assess their PSLOs.

Alix Plum in summary asked when should the assessments for PSLOs be done and who should do them. George Bonnand stated that whenever the capstone courses is completed that would be one way to do this assessment. The student could show then that they have the necessary skills stated in the PSLOs and they have attained these skills and thus would pass this course. The student could then be assessed, and it would show the student has the necessary skills for the PSLO certificate or degree. As for who would do this assessment, this depends on who is teaching the course or alternatively one could assign a separate person to do this assessment depending on the department. (Please note that there are many moving parts when doing these assessments and more clarification will be needed for certain areas as we get closer to the PSLO assessment date.)

Toni Nelson asked what programs PSLOs have been approved as of today through curriculum. George Bonnand stated that he could find out if a list is provided to him. George also stated that John Ison may also have a list as well of those approved or pending. Toni asked about the timeline for assessing PSLOs once the PSLOs have been approved. Will this match the program review timeline, and will there be an expectation to write about the PSLOs in the next program review? George Bonnand stated that he would

expect it to be one of the questions asked during program review and there might be an expectation that it is in process if not completed. (Please note that this may be difficult and different for many departments.) Toni also asked how do we know which students are graduating with AAT since many times the counselors switch majors for students at the last minute so that student financial aid is not affected. So how do we assess them if we do not know who the students are until the last minute. George Bonnand stated that he did not know. Deanne Smedley stated that the only time they know for sure who the student are and what degree they are pursuing is when they apply for graduation. Deanne Smedley when on to state in summary there are no easy what to do this. She stated that Jeanne Costello and her group are brainstorming about methods on how to do this. There are no easy answers since we are a community college. Deanne went to state in summary that e-portfolio could be used for program review which may have some narratives by students. In addition, we may do a sampling of students since we are an open access community college which may be more realistic. More discussion ensued regarding this subject between members.

Karin Pavelek asked about the number of PSLOs in the programs and certificates in Child Development. She stated there should be 15 PSLOs. George Bonnand when through the Child Development programs and found a number of programs associated with Child Development. In summary George Bonnand showed how to see what programs are in each department and asked if members could verify their programs are there and if the PSLOs are correct.
39:03

Phat Truong asked how often will PSLOs are assessed and will the student who finished the program be automatically populated into the assessment and who will be in charge of getting the students name into Elumen so that we can do the assessment? George Bonnand stated that individual students' names cannot be added for specific assessments. Phat asked would the student's name be populated for each PSLO assessment. George stated that he would have to check on whether or not this could be done. (Please note that PSLOs are in the Elumen and then assessments are created much the same way CSLO assessments are created. Once the PSLO assessment is created it can be added to courses.) Deanna Smedley had some questions and made some suggestions/comments regarding how students are categorized for majors and degrees in Banner at Fullerton college. Deanna stated many of the students' majors don't match those in Banner therefore if the information from Banner is dumped into Elumen it would be wrong. Much discussion within the members occurred around how to assess specific PSLOs either by student or by program separately by department given that student information is not always correct. There was also discussion regarding program approvals by the state. (Note: At this time the PSLO assessment can be put into a course by PSLO type or degree or certificate) 40:54 41:58 45:57

Alix Plum stated that in Pilates there is difference between certificated and certificates. Certificated means someone is certified by a 3rd party and certificates are awarded based on assessments. A second questions was a clarification question regarding certificates that are 9 units and under. George Bonnand gave a brief overview of how to find the Programs and Certificates for each department in Elumen. George Bonnand again stated that there are 4 major steps to get Programs/Certificates and PSLOs into Elumen. George asked for help from the members to verify that the Programs and Certificate naming and PSLO are correct for each of the department in each of the divisions. George Bonnand offered members to sit down one on one with him to do each of the department's certificates/degrees PSLOs. Elumen is a difficult system so it will take effort on everyone's behalf to complete the PSLOs for each certificate and degree in each department.

Karin Pavelek asked about the Child and Adolescent Development degree and the courses associated with it in Elumen. Karin asked about how we link courses together with the degree. George Bonnand

showed here how to link courses and where to look to see if the degree and/or certificate are named correctly.55:43

George Bonnand asked for update from team leader on PSLO. Matt Tribbe stated that Brad had left early but noted in the chat that Caleb and him were working on some PSLO updates. Deanna Smedley stated that Team 3 is up to date on PSLOs. 56:18

George Bonnand asked SLOA members to keep working on them. 59:00 There was some discussion regarding how do we know if the PSLOs have been approved and gone through. George stated that a good way to know if the PSLOs have been changed is to go into CNET and see if the PSLOs have been changed for degrees or certificates that have been submitted. George also stated that he would be willing to help members determine which ones were submitted. 59:20 Deanne Smedley stated that some of the PSLOs have been uploaded to the new program map website.

There were no more comments or questions.

Meeting was adjourned at approximately 1:01 PM.