Spring 2022 SLOA Committee Meeting Agenda

Friday-December 2nd, 2022-Noon- 1:00 PM Via Zoom (https://fullcoll-edu.zoom.us/j/95236221577)

Meeting called by George Bonnand, Chair

Members: Bradley Dawson; Caleb Petrie; Toni Nielson; George Bonnand; Deanna Smedley
Matthew Tribbe; Wendy Perez; Alix Plum; Michael Mueller; Anna Shyrokova; Phat Truong; Karin Pavelek; Ben De Guzman

Resources: José Ramón Núñez; Daniel Berumen

Agenda Items

Assignment of Meeting Minutes Scribe-Recorded in Zoom
Approval of Agenda for today's meeting (See below)-

Topics	Supporting Document Filename (in SharePoint*)	Bring Copy
1. Review and approval of proposed agenda for today (12-2-22).		No
2. Review and approval of previous meeting minutes on 11-4-22 (see attachment)		No
3. Update on Elumen "Performance Report" issue		No
4. Update on PSLOs status as of 12-2-22		Yes
5. Updates from Team Leaders on PSLO progress		Yes as necessary
6. Other-Issues, problems, reports.		Yes as necessary

Meeting Minutes

The following is the zoom link to the meeting that took place on 12-2-22 at approximately 12:04 PM.

https://fullcoll-edu.zoom.us/rec/share/RTMRhxnEzcxeVRlQj1R-DNAZXjmZxEEv6Lo-V44dlaeeXgOnGM_PqLNv6jtjbwOt.YXQ-3uEAuD4OV-m6

The following is a brief summary of the minutes (written by George Bonnand for the 12-2-22 SLOAC meeting).

Please note that prior to the meeting coming to order everyone welcomed our new Student Representative Ben De Guzman to the committee.

Meeting came to order at approximately 12:04 PM.   Present members are listed below:

Present for meeting: Bradley Dawson; Caleb Petrie; Toni Nielson; George Bonnand; Deanna Smedley; Matthew Tribbe; Wendy Perez; Alix Plum; Michael Mueller; Anna Shyrokova; Phat Truong; Karin Pavelek; Ben De Guzman

Meeting agenda for 12-2-22 and meeting minutes for 11-4-22 were approved by the committee.

George Bonnand gave a brief overview of the status of the "Performance Reports" problem. The Performance report problem seems to be the disconnect of the ISLOs and Demographic data. The Performance report problem has been acknowledged by Elumen team and a Programmer/Developer has been assigned to correct the issue. The timeline for this has not been determined as of yet. (5:22)

CSLOs can still be assess and mapping can continue as these items are not affected.

Brad Dawson asked "…. this is the reason we need. This is because this is the only reporting mechanism, we have to do the demographic breakdown. Is that correct? George Bonnand replied that is correct. This is the only way we currently have to do demographic breakdowns at the college for the two PRC questions that are being asked hence the importance of this being fixed readily. (6:44)

Matt Tribbe asked if the whole thing is down or just the demographic function? George Bonnand replied just the performance report for the demographic information. Everything else seems to run fine. (6:52) Matt then asked if he could run other reports? George stated yes as long as there are no demographics in the report or the Elumen developer has taken the entire report function offline. George went on to state that the ISLOs and demographics seem to be connected and hence they do not work. All other reports seem to work fine.

(7:37)Deanne Smedley ask if this was a report that did function in the past? George stated that they did work in the past. Deanne then asked "Are you referring to the two questions in the program review with the new program? Review template? not for Instructional Support?" George stated that was correct.

(8:13) George Bonnand then stated that he would be asking for a data refresh in about a week or so approximately December 12th or 13th so that we have some time.

(9:02) George Bonnand asked for any updates on the PSLO status from the team. George asked that the team members check their PSLOs for their respective division and to determine if they up to date per the revisions that have been submitted. If they were submitted and they are not up to date please let me know.

(10:02) Phat Troung gave an update for Group #2 on the PSLOs. Phat stated that he got about 100 or so PSLOs straighten out and reviewed with the Business division. He stated that he would be putting those onto the PSLO form for signatures.

(10:27) Matt Tribbe asked "So will those PSLOs be updated in CNET and Elumen?" George Bonnand replied back that they will be updated in CNET but that the PSLOs will need to be updated in Elumen by the SLOA team members. Matt seemed a bit unsure as to how to update PSLOs in

Elumen. The process is pretty easy and George Bonnand stated he could send him some instructions on how to do this if necessary. Matt stated he would mess around with it and would let me know if he had any issues.

(11:46) Brad Dawson asked if "…I had updated the PSLO Timeline with all the checks….." George Bonnand stated that he had updated the last time we had a meeting (11-5-22) and thanked Brad for reminding him. George went on to state that he would wait for the December 7th curriculum meeting before updating it again. The PSLO timeline for 11-5-22 should be up to date up to that point.

(13:35) Deanne Smedley stated that Group #3 are all complete for counseling and Technology and Engineering.

(14:34) Alix Plum asked "if we could get a list of those that needed to be updated". George Bonnand stated that the PSLO Timeline list is up to date as of the last time we met. Alix stated she would take a look back.

George Bonnand asked if there were any other questions and asked the team members to remind their faculty to do their CSLOs assessments and mapping.

(15:50) Deanne Smedley asked what the deadline was for the mapping. George Bonnand stated he did not have that in front of him but that he could get that for you. George went on to state that they wanted it by the end of the semester. Deanne Smedley then asked "…But that means when they're writing the reporting. It's not expected that we'll have assessed PSLOs in our programs already Right? It's just the mapping piece that needs to be completed?" George Bonnand replied that is correct.

(17:13) Deanne Smedley then asked "…You know, in the event that we decide not to assess Pslos in counseling for certain programs, because we're in such a unique situation. In that case, should I not include those programs in Elumen and not link the classes because i'm thinking once the reports are run. It's just gonna we're not going to have anything if they're not assessed or should I not include them?" George Bonnand replied that they need to be linked.

(17:44) There was some discussion among the group (Deanne Smedley, Brad Dawson, George Bonnand) regarding whether or not we should be mapping courses in other different disciplines to the degrees and certificates. The general consensus is that we need to map them since we as faculty are responsible for putting them in the degree or certificate to begin with-with some exception in the CSU and UC degree area. The consensus here is that we are still responsible for doing that since it is our college. The larger question is how to do the PSLO assessments for the programs. This question will be addressed later.

(20:36) Brad Dawson made the following statement about the PSLO assessment: "…I have a comment about assessing PSLOs. George and I got together because I have. I have a program that i'm kind of in charge of, and I've figured out the assessment for the PSLOs. And I've got the information I need, and I tried to write a PSLO put together a PSLO assessment, and I put it together, but then I couldn't find it. I couldn't attach students to it. So, I got together with George a month ago or so. I don't remember George and he showed me another way to do the same thing, and I haven't told you yet, George, but I did your way, and I still couldn't find it. I cannot figure out how to assess a PSLO and put that data in creaking it. Somehow, we have to be able to find students to attach them to the assessment tool that we build, and I could not for the life of me find those I built them. They're

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somewhere in curriculum. But there's no I have no access to them, and I tried being division coordinator. I tried being lead faculty. I tried being just regular faculty. I tried all my hats, and I couldn't figure it out so right now, assessing PSLOs up in curriculum,……"

(23:25) There was discussion regarding the comment about putting in PSLOs assessment and attaching students to them between Brad and George. George Bonnand stated he would look at it and see if he could resolve it.

(23:50) Brad Dawson also stated in summary that he did not know how to identify Pre-Nursing students in his courses. He stated that he has asked this to many committees but has not received a reply as of yet. This is fair question.

(23:58) Alix Plum stated that the PE certificates were submitted and that none of the PE certificates have a checkmark next to them. George Bonnand asked Alix to send him the signed PSLO revision form so that he would follow up on them.

(24:47) Michael Mueller asked the following question "… In looking at the assessments for CSLOs for specific courses, I know that there are, because a while back we attach them and link them to the ISLOs. So now that we're tracking through PSLOs is the direct link for the course to an ISLOs is that is, that something that should. Is that something we need to change or fix or adjust, since those were already in place? Or did that get wiped as we're looking at, linking them to PSLOs and kind of doing that scaffold system.?" George Bonnand replied that the CSLOs are now linked to the PSLOs and the PSLOs are now linked to the ISLOs. There was discussion as to whether the direct links and assessment should be deleted or deactivated that were linked between the CSLOs and ISLOs. The general consensus is that they can be deleted if necessary.

(26:08) Phat Troung asked the following two questions: "….I got uh two question about the PSLOs. Assessment process. The first one is who's actually in charge responsible for inputting the assessment for the PSLOs?" George Bonnand replied that would be the SLOA folks and faculty. The second question was the following "So how do we know if the students finish the program?" George Bonnand replied "this is a age old problem that I can't fix. But we don't know." George went on to state in summary, "This is same problem everyone else is having and we are going to need to do the best we can to determine who our majors are in the courses." (Please note that this issue is being worked on by a variety of committees.)

(26:58) Deanne Smedley stated "…remember that the only way you really know is the last term when students apply for graduation or for the certificate, then, you know, for sure that's the program they went through. That's probably the best way. I don't know how else we would do it. And so like in counseling. We're running into that situation. We won't know who our students receiving the degrees are until they apply for it. And so then we're talking about. Maybe we do a survey after the fact. But then the information would go into Lumen after the semester. Not necessarily during that semester, So that's a whole other issue, but I just wanted to share that."

(27:58) Phat Troung asked a follow up question "….The follow up question I have is like for PSLOs that you know, cover multiple course, I think we didn't have lots of discussion. I don't think we really have an answer to it, and I've been asked by multiple people from different department division like, How do we even like, you know, do assessment on the PSLOs. I want to cover multiple course, and I don't know if i'm supposed to come up with a solution. So I I just don't have an answer to keep them. So anyone run to that problem Where? Asked by the departments like how they'd even assess the

PSLOs. And any recommendation as to how I can even give them at least some answer?" There was some discussion between the SLOAC members (Phat Troung, Deanne Smedley, Matt Tribbe, George Bonnand) regarding this issue and other surrounding issues. In general, one member stated that remember we are kind of piloting this program to assess PSLOs so there is no right or wrong answers. (Chairperson note: Please note that CSLOs and PSLOs are not a waste of time if faculty take it serious. Please remember the assessment process in Elumen is faculty driven. At this time there are no other ways to do assessments of CSLOs and PSLOs college wide in a uniform fashion, hence faculty should do their best to do the assessments and suggesting not to do them is not an option.)

(31:47) Alix Plum stated that she had sent the PSLO revision form to George Bonnand but that it came out weird so that I then revised it but did not send it to the curriculum committee. There was discussion the PSLO from PE going back and forth due to a problem Alix was having with the file. George Bonnand stated he would follow up on that with her. (Upon further review, please note that the PSLOs that Alix submitted as "revised" were the same as the ones in the CNET system in the active files for each certificate in PE.)

(33:03) Caleb Petrie had the following question "Just checking in about mapping the CSLOs to PSLOs and PSLOs to ISLOs for computer science. We haven't finished updating their new PSLOs. Yet since we still go ahead and do mapping?" George Bonnand replied stating yes go ahead and do the mapping.

George Bonnand stated if there were no other questions that he would like to adjourn at 12:38 PM today. George Bonnand wished all members happy holidays, season greetings and a safe holiday.

Meeting adjourned at 12:38PM.