Spring 2021 SLOA Committee Meeting Agenda

Friday-November 5, 2021-Noon- 1:00 PM Via Zoom (https://fullcoll-edu.zoom.us/j/92758081864)

Meeting called by George Bonnand, Chair

Members: Bradley Dawson; Caleb Petrie; Toni Nielson; George Bonnand; Deanna Smedley
Matthew Tribbe; Wendy Perez; Alix Plum; Michael Mueller; Stephen Klippenstein; Anna Shyrokova; Phat Truong; Karin Pavelek; Tran Dat

Resources: José Ramón Núñez; Marwin Luminarias;

Agenda Items

Assignment of Meeting Minutes Scribe-Recorded in Zoom
Approval of Agenda for today's meeting (See below)-

Topics	Supporting Document Filename (in SharePoint*)	Bring Copy
1. Review and approval of proposed agenda for today (11-5-21).		No
2. Review and approval of previous meeting minutes on 10-1-21 (see attachment)		No
3. Review of PSLOs per PSLO Rubric		Yes
4. Other-Issues, problems, reports.		Yes as necessary

Meeting Minutes

Recorded Zoom meeting link: Topic: SLOA Meeting 21-22
Start Time: Nov 5, 2021 11:58 AM

For a complete review of the Meeting Recording please see link below:
https://fullcoll-edu.zoom.us/rec/share/xXcSzcrUG6mDcnSl1UrqAsdzXJ6FZLCNPEHzw5kQkMd_L66zZk-5VakPIQcnZ88_.qSVcWXmHGng7ArvZ

The following is summarization of meeting minutes:

Meeting came to order at approximately 12:03PM.

Meeting proposal agenda was approved for 11-5-21 by all members.

Meeting minutes for 10-1-21 was approved by all members.

Meeting began by reviewing the Timeline from the Workgroup #4 for the Tier 1 PSLOs.

The meeting progressed to reviewing PSLO rubrics. George Bonnand stated that many PSLOs were turned in and that the focus was for Tier 1 programs per the timeline. Many PSLOs were turned in however many more are needed to complete the Tier 1 timeline.

The Business PSLOs were reviewed first.

Phat Truong had a question regarding whether all ISLOs had to be linked to a PSLO. The response back from the committee was that PSLOs should be linked to as many as possible ideally.

George Bonnand stated that he had reviewed a few of them but not all. Some of the PSLO rubrics only had one name on the rubric. Our goal is to have as many in the department review these PSLOs.

George Bonnand asked the members how they wanted to go about reviewing them. There was some discussion around how to go about reviewing all of them since there were a number of them. There seem to be consensus from the group to review one or two from each department to see if members were on the right track.

The PSLO Business folder was opened on screen to review the Accounting, Business Administration, CIS, Marketing Management, Paralegal, and Real Estate PSLOs.

George Bonnand reviewed with the group the first PSLOs for Accounting and the various areas of the rubrics. George went over the items that the Curriculum committee would be looking when reviewing the SLOs. Blooms Taxonomy, punctuation, capitalization, and grammar are the main things they look for. Curriculum committee does not evaluate whether or not the SLO is correct for the department or the technical aspects of the SLOs.

A question came up about assessment methods and where to put the method of assessment. There is a checkbox at the top of the second page of the assessment which asks if "PSLO could be assessed through a variety of potential instruments (see Appendix A for suggested instruments), allowing students to demonstrate learning in more than one ways."

A suggestion was made that the comments box next to the checkbox could be the place where the assessment method or methods could be listed.

Alix Plum stated that she asked her faculty to put something in every box.

George Bonnand stated that perhaps a "other" box could be placed onto the form in the assessment section.

Phat Truong stated that the form had some issues with checkboxes. It was determined that the latest form was not being used. Members should be using the newest version of the form with their departments.

George Bonnand stated he was OK with the PSLO form that was reviewed.

George Bonnand also stated that the Curriculum committee has asked that we have a Word document for approval or agreement. George asked Deanne to speak about this. Jeanne Costello was present at the meeting and she stated that she would be developing this approval/agreement form. George Bonnand stated he had a draft developed already. This draft will be forwarded to Jeanne for further development.

Jeanne Costello summarized how the prioritize PSLO approval process will be sent to the curriculum committee. In summary the Tier 1 programs would be first then the others.

Matt Tribbe had a question about why this approval/agreement form was needed. Jeanne Costello stated that John Ison (Curriculum Chair) had requested this as part of the approval process. A discussion with Jeanne ensued regarding the curriculum committee process and how the PSLOs would be approved.

A brief review of the curriculum approval process was given for minor revisions by George Bonnand.

Alix Plum stated that she was under the impression from the timeline that all PSLOs needed to be done. The tier 1 programs per the timeline was our goal for this meeting. A brief discussion occurred regarding how PSLOs were to be submitted for approval.

The review of PSLOs continued with the Business division with one PSLO being reviewed for Business Management, CIS, Marketing, PLEG, PSLOs.

Suggestions for improvement were made for the Marketing, PLEG, Real Estate PSLOs. A discussion about form completion and PSLO wording were discuss and questioned for Marketing, PLEG and Real Estate. Phat Truong was asked to go back and review the Marketing, PLEG and Real Estate PSLOs with the department before being approved.

The next PSLOs to be reviewed were from the Fine Arts division.

The Art AA degree PSLOs from the ART department were reviewed. There were some questions regarding the PSLO wording. Jeanne Costello stated she did not understand the terms "design problem" and "what is a visual art or design problem". A considerable amount of discussion around the wording for the first PSLO for the ART AA occurred and whether it should be revised. Michael Mueller stated during the discussion he would go back to the department.

Toni Nielson asked (in summary) if there would be someone to come in and help us regarding PSLOs since we are not subject matter experts in each field. The depth of review is somewhat concerning to her since she feels she cannot evaluate PSLOs outside her own discipline.

George Bonnand stated we may not be able to go through that level review for each PSLO.

Alix Plum stated that if we complete the comments section for each checkbox area that it would explain which items are being covered/reviewed. Some discussion by members occurred around the comments box and completing them.

The Graphic Design department PSLOs for Advertising and Graphic Design AA was reviewed next. It appears that these PSLOs were not finished. Karin Pavelek stated that sometimes when the forms

are completed depending on the system that you are using, the forms do not save. She stated that for her when she did her PSLO on her Apple systems the forms did not save and that this might be the case for the Graphic Art forms submitted. Brad Dawson stated he had this happen to him as well.

The next PSLOs were from the Math Division and department.

The Mathematics AS degree PSLO was reviewed. No comments were made. PSLO looked OK to the committee.

The next PSLOs were from the Natural Science Division.

The Pre-Nursing AS PSLO from the Health Sciences department was reviewed. No comments were made. PSLO looked OK to the committee.

The Environmental Sciences AS PSLO was reviewed next. No comments were made. PSLO looked OK to the committee.

The Biology AA, AST PSLO was reviewed next. No comments were made. PSLO looked OK to the committee.

The next PSLOs were from the Social Sciences Divisions.

The Early Childhood Education AS degree for Transfer PSLO from the CDES department was reviewed.

The form submitted was not complete due to technical issues with the user not having the correct form and/or having a system which can complete Adobe form document.

Karin Pavelek stated she could not complete the form using her system so she just put in comments into the form.

Brad Dawson made a comment that the PSLO did not use the format "Students need to do X in order to accomplish Y" for the PSLO. Brad stated that the PSLO says student can do X but not the purpose behind that. Another PSLO from the Earl Childhood Education AS degree was reviewed and the format was appropriate according to Brad.

George Bonnand asked Karin if she could get back with her folks to review these. Karin asked if she could combine two PSLOs together. In summary PSLOs can be combined, deleted, reworded, revised, or edited as necessary. Hence, old PSLOs can be disregarded and new PSLOs can be put in when revising PSLOs.

Karin stated she would revisit these PSLOs for this degree with her group.

The Anthropology AA for transfer PSLO from the Anthropology department was reviewed next. There was a discussion around whether the PSLO fit the "Students need to do X in order to accomplish Y" format.

George Bonnand asked if we were OK with this PSLO?

Phat Troung stated he believes it is still missing the purpose of learning in this PSLO. The PSLO shows the skill set they acquire but not the Purpose of why they acquire this skill set.

Jeanne Costello stated a good helpful question for faculty is to ask "What are they expected to do with this knowledge of theory and concepts?" "What do they do as Anthropologist once they understand this?". There was some discussion between members and Jeanne Costello regarding the PSLO and how it could be stated so that it could be clear what a student can do with the knowledge gained. There were some comments that these PSLOs are in combination with others.

Matt Tribbe state "…these PSLOs combined cultural and physical anthropology subjects hence this might be difficult to do". There was in depth discussion regarding the study of Anthropology and what is taught/learned and how the PSLOs might need to be separated.

Brad Dawson made a comment that this PSLO fits the format with one minor change as follows: "Analyze and evaluate key anthropological theories and concepts in cultural and physical anthropology, **in order to apply them** to holism, evolution, cultural relativism and human variation."

More discussion centered around the Anthropology PSLO by members and Jeanne Costello.

Matt Tribbe stated he would throw it back to the department to review further.

George Bonnand stated we are running out of time since it is 12:59PM. We will need to review remainder next time we meet. A suggestion from Brad Dawson was to meet sometime before our next meeting to review these PSLOs.

Jeanne Costello suggested to use a shared space method used by the travel committee to expedite the review process of applications. This enables voting outside the committee and discussions of items not approved can be brought up in the meeting times.

A considerable amount of discussion around the PSLO approval process began with several members. Members basically expressed concerns that more time is needed to review them thoroughly. In summary, the committee members expressed that they should be divided up into teams and assigned to review these PSLOs with team leaders that had inside knowledge and felt confident about reviewing the PSLOs. George Bonnand stated he would divide up the teams and assign them accordingly. Members expressed that a repository where documents could live would be needed. Canvas, Teams, Goggle documents, etc. were mentioned.

George Bonnand stated he would look into developing a Canvas module and dividing up the members into teams with each having a team leader.

Meeting adjourned at approximately 1:11PM