Spring 2022 SLOA Committee Meeting Agenda

Friday-November 4th, 2022-Noon- 1:00 PM Via Zoom (https://fullcoll-edu.zoom.us/j/95236221577)

Meeting called by George Bonnand, Chair

Members: Bradley Dawson; Caleb Petrie; Toni Nielson; George Bonnand; Deanna Smedley
Matthew Tribbe; Wendy Perez; Alix Plum; Michael Mueller; Anna Shyrokova; Phat Truong; Karin Pavelek; Tran Dat

Resources: José Ramón Núñez; Daniel Berumen

Agenda Items

Assignment of Meeting Minutes Scribe-Recorded in Zoom
Approval of Agenda for today's meeting (See below)-

Topics	Supporting Document Filename (in SharePoint*)	Bring Copy
1. Review and approval of proposed agenda for today (11-4-22).		No
2. Review and approval of previous meeting minutes on 10-7-22 (see attachment)		No
3. Update on data refresh		No
4. Update on PSLOs status as of 11-4-22		Yes
5. Updates from Team Leaders on PSLO progress		Yes as necessary
6. Other-Issues, problems, reports.		Yes as necessary

Meeting Minutes

The following is the zoom link to the meeting that took place on 11-4-22 at approximately 12:07 PM.

https://fullcoll-edu.zoom.us/rec/share/_S8H-4PS7a8y3TbVQa2H8smBJNEWfTU4lksetm22weuPFPnm1XwhgO1yw7TyK_x0.cE0vzwC96bdc66Lu

The following is a brief summary of the minutes (written by George Bonnand for the 11-4-22 SLOAC meeting).

Meeting came to order at approximately 12:07 PM. Meeting came to order late.   Present members are listed below:

Present for meeting: Caleb Petrie; Toni Nielson; George Bonnand; Alix Plum; Michael Mueller; Anna Shyrokova; Phat Truong; Brad Dawson; Karin Pavelek; Wendy Perez; and Matt Tribbe.

Meeting agenda for 11-4-22 and meeting minutes for 10-7-22 were approved by the committee.

George Bonnand gave a brief summary of the data refresh for Elumen (Banner into Elumen) that occurred on 11-3-22 by the district IT personnel which included the summer data for 2021 and 2022.

Phat Truong asked if the problem for Fall 2022 refresh was resolved?

George Bonnand stated another data refresh of the system was requested to update the Fall 2022 semester on 11-3-22 since it was not completed in the first go around. (Note: Data refresh of the Elumen system for Fall 2022 occurred at 3PM on 11-4-22 after our SLOAC meeting.)

Phat then asked if this is something that needs to be requested each time, we do a data refresh? George Bonnand stated this is something that needs to be done each semester and that it is typically done at the beginning of the semester and at the end of them semester. In some cases, it can be done in the middle of the semester if there is a need. The process is slow and is dependent on a request from the data steward each semester.

George Bonnand then stated that we have a different problem with Elumen and that is that the "Performance Report" which has the demographics data in it is erroring out and not working. The reports were working fine as 3 weeks ago (when they were being requested for accreditation and program review reasons) however when the request came in on 10-22-22 for some accreditation reports the Performance Reports started erroring out. An incident report was given to Elumen on 10-24-22 and then escalated to their Customer/Technical Support for resolution on 11-1-22. The Customer Service Representative and I have been on top of this trying to figure out why. Several fixes have been tried with no success. It is currently with the Elumen program developers to figure out the problem as I understand it. This problem is limited to Performance Reports -all other reports are working at this time. We anticipate the Performance report problem to be resolved in the next couple of weeks. George Bonnand then spoke about the Program Review in summary and about the deadline being extended. Should this issue with the Performance Report not be resolved this will be an issue for program review and accreditation. Once the Performance Reports are fixed, they will go out and George Bonnand will asking some of the committee members to run the reports in their Division Coordinator role to verify they work. George Bonnand then stated that this time around the Program Review Committee has asked that we evaluate the Global Awareness ISLO. George Bonnand stated that in some cases the CSLOs and PSLOs might not be mapped to the Global Awareness ISLO. This is not an issue as some courses/programs do not emphasis this.

The next item on the agenda was PSLO updates. George Bonnand stated that he had sent out the PSLO Timeline listing update (which gives the PSLO updates to show which programs have had their PSLOs revised). There were a couple of programs/certificates which were updated which were not shown on the report. (This was an oversight on my part). The PSLO Timeline Listing was updated as of 11-4-22 and then sent out again as of 11-4-22. George Bonnand asked that if anyone sees any discrepancies in the PSLO Timeline Listing to please let him know.

Matt Tribbe stated that for a few programs/certificates that the 2-year programs are checked off the list, but the very same 3-year programs are not checked off. It was agreed that the

programs/certificate that are 2 year are the same as the 3 year program/certificates and thus should checked off the list. George Bonnand stated that he would go through and do that. George Bonnand state that we have about 127 out of 266 have been completed thus far which is a good record. We have 17 of the top 50 programs left to do for the PSLOs.

Brad Dawson stated that the Chemistry department was thinking about updating the PSLOs but decided not to update the PSLOs. George Bonnand stated that was OK and that some departments are not going to update their PSLOs. We are the facilitators for this process, and we do not require departments to change their PSLOs. George Bonnand thanked everyone on the committee for doing their part in helping departments update the PSLOs.

The next item on the agenda was PSLO updates from the group teams. George Bonnand asked if there were any updates from any of the Team Leaders on the PSLOs.

Michael Mueller asked the question about mapping of CSLOs to PSLOs to ISLOs. Michael asked if the mapping process should be completed for the old PSLOs if the new PSLOs are still in process? George Bonnand stated he would give it a few more weeks and then make a decision as to whether to map to the old ones or not depending on how close they are to being completed. By the end of the semester a decision will need to be made as they should be all mapped for the reports.

Matt Tribbe asked the question if the mapping is not complete can the faculty still complete the CSLO assessments? George Bonnand stated yes that can be done. The mapping is for the reports mostly.

Phat Truong asked a question regarding the review of PSLOs in groups and what to do if 3 members state it is OK and one member states it is not OK. George Bonnand stated that he assumed a majority rules in this case. Brad Dawson stated that in most cases there was an issue with the Bloom Taxonomy verb. Brad stated that the Curriculum committee will reject if the verb does not show up on the Bloom Taxonomy verb list that the committee uses. It appears that a couple of different list were used with some variations in each. The Bloom Taxonomy list from the Curriculum Committee site should be used [(AD)-Affective Domain List (CD)-Cognitive Domain List (PD)-Psychomotor Domain List (fullcoll.edu)](#).

Caleb Petrie stated that he was working on the CIS PSLOs, and he was trying to get them revised and signed off. He was not sure if there was deadline for doing this or not. George Bonnand stated he still had time to get this done and that it could go through as long as it was all signed off.

The next agenda item was other issues and problems and reports. George Bonnand asked if there were any other issues or problems. George stated that he will work with the committee members one on one to resolve any issues with Elumen.

George Bonnand reminded everyone to make sure they remind faculty to do their CSLOs at the end of the semester. George when on to state to the committee that the program review chairs Bridget Kominek and Doug Eisner and himself have suggested that the faculty senate pass an initiative to remind faculty do their CSLO assessments on a yearly basis.

Phat Truong asked about what the Accreditation is going to look when they review Fullerton college? Are they looking for certain reports or whether we have a system? George Bonnand stated

both. George Bonnand then stated that there will be two questions that will be asked during program review which may end up on the accreditation report.

Matt Tribbe asked a question regarding whether the CSLO assessment on yearly basis would be a requirement or a suggestion. George Bonnand stated he would take either one but that a strong suggestion is what most likely will be done. A lively discussion about yearly cycles versus the 3-year cycle (and now the 4-year cycle) ensued between members of the committee. Brad Dawson stated that the request for faculty to do CSLO assessments on yearly basis would be a toothless request that could not be a requirement. Brad when on to state that it would be a strong suggestion to do these assessments on a yearly basis and that department would need to do this on their own. If the Accreditation of the college is in question, then faculty would need to do this before it becomes an issue. Caleb Petrie asked when the end of the 3-year cycle was currently. The end of the current cycle is Spring 2023. More discussion about putting assessments in on a 3-year cycle and 4-year cycle versus a yearly cycle ensued.

George Bonnand thanked everyone for doing their part in doing the CSLO; PSLO; and ISLO mapping and for being part this committee.

Meeting adjourned at approximately 12: 38PM.