

## Spring 2022 SLOA Committee Meeting Agenda

Friday-October 7th, 2022-Noon- 1:00 PM Via Zoom (<https://fullcoll-edu.zoom.us/j/95236221577>)

Meeting called by George Bonnand, Chair

Members: Bradley Dawson; Caleb Petrie; Toni Nielson; George Bonnand; Deanna Smedley  
Matthew Tribbe; Wendy Perez; Alix Plum; Michael Mueller; Anna Shyrokova; Phat Truong; Karin Pavelek; Tran Dat

Resources: José Ramón Núñez; Daniel Berumen

### Agenda Items

Assignment of Meeting Minutes Scribe-Recorded in Zoom  
Approval of Agenda for today's meeting (See below)-

| Topics  | Supporting Document Filename (in SharePoint*) | Bring Copy       |
|---|---|------------------|
| 1. Review and approval of proposed agenda for today (10-7-22).                |   | No               |
| 2. Review and approval of previous meeting minutes on 9-2-22 (see attachment) |   | No               |
| 3. Update on data extract from Elumen   |   | No               |
| 4. Update on PSLOs status as of 9-26-22 (see attachment)                      |   | Yes              |
| 5. Updates from Team Leaders on PSLO progress                                 |   | Yes as necessary |
| 6. Other-Issues, problems, reports.   |   | Yes as necessary |

### Meeting Minutes

The following is the zoom link to the meeting that took place on 9-2-22 at approximately noon.

<https://fullcoll-edu.zoom.us/rec/share/dkOXYLV1NNMWJoIchRoHg-WaUarfcDI2hh5gtRkD2MwGxvJtgGhELsWP34qizBhv.9P0mc0E5fDwaDNWX>

The following is a summary of the minutes (written by George Bonnand for the 10-7-22 SLOAC meeting).

Meeting came to order at approximately 12:11PM. Meeting came to order late due to a mix up of zoom links. Some members were absent due to this. Present members are listed below:

Present for meeting: Caleb Petrie; Toni Nielson; George Bonnard; Deanna Smedley  
Alix Plum; Michael Mueller; Anna Shyrokova; Phat Truong;

Meeting agenda for 10-7-22 and meeting minutes for 9-2-22 were approved by the committee.

George Bonnard gave a brief introduction of the Data Extract project that has been going on between the Office of Institutional Effectiveness (Daniel Berumen) and Elumen since last year. The data extract would be used to place information into Tableau dashboard so that information could be obtained from one source rather than from Elumen, Tableau and/or other sources. George Bonnard then turned over the meeting to Daniel Berumen to give the committee an overview and status of the project.

Daniel Berumen gave an overview of the project and the data that was obtained from Elumen. Daniel mentioned that he obtained SLO data at the student level. Daniel shared his screen with the committee on zoom to show what the data looked like. 10:35

Daniel showed the CSLO data for students in a basic excel spreadsheet. Daniel stated that the data was basic and was good for the CSLO file. However, Daniel mentioned that when ISLO file data was reviewed it had some incorrect information in the columns and lines. This is due to ISLOs being incorrectly put into Elumen at the beginning (2014). The data extract showed individual course SLOs as ISLOs and a number of miscellaneous SLOs for programs for a total of 36 line items. 12:12

The current ISLOs in Elumen are correct however there are a number other incorrect ISLOs that courses have been mapped to which means a big chunk of the data for ISLOs is incorrect. Daniel stated that he believes since the ISLOs are not mapped correctly or the incorrect ISLOs are mapped--this is the reason the ISLO reports are small for large departments. 13:00

In any case the SLO extract is still OK at the course level and a dashboard in Tableau can be built from that information. There is no crosswalk file or Word document that tells any of us where the CSLOs should be mapped to. 13:33

In summary at this time it is suggested that we map all CSLOs to their respective PSLOs and all PSLOs to their respective ISLOs. This should be done before we get another extract from Elumen otherwise all extracts before this is done would be incomplete. 14:14

Daniel stated he let the Accreditation committee know of the issues with the ISLOs in Elumen and will be letting the IIC committee know as well.

George Bonnard stated that most of the incorrect ISLO information/data (noise) has been deactivated in Elumen that were put in back in 2014. 15:35

Daniel stated that the information will be correct going forward however the data in past is not correct.

George stated that it is important that we map correctly. As we continue with our current PSLO Redesign project we need to map CSLOs to PSLOs and PSLOs to ISLOs. 16:40

There are basically 4 steps to inputting PSLOs correctly into Elumen. 17:30

There are two major steps that need to be accomplished to obtain correct information. The first step is to map the CSLOs to the PSLOs and then map the PSLOs to the ISLOs.

George then shared his screen and showed committee members the overall stats for the PSLOs that need to be mapped from a CSLO to PSLO and then from a PSLO to ISLO first step in putting PSLOs into Elumen correctly. George then went over how to check the PSLOs in Elumen and what screens and tabs should be checked to make sure that the PSLOs are entered into Elumen correctly. He stated that he is willing to go over it with you one on one with all of you stating he is available Monday and Wednesday mornings even afternoons till 5PM. George then went on to show committee members how to link courses to PSLOs. 24:06

Phat Truong asked a question regarding how to do assessments, who is responsible for doing the assessments, and who do we assess. In summary, there are two main concerns as it was stated. The first is when do we assess and how to determine or find the students to be tracked for assessment. The second concern is that for some business students one PSLO could have several items that make up one PSLO in which case the entire PSLO would be covered by a range of courses. Hence how do we track a student throughout the process of completing one PSLO? 28:21

A lengthy discussion between Phat and George ensued regarding how to do this. In summary, this will need to be studied and looked at a little further since it involves multiple steps to determine if a student attained a PSLO (if there are multiple levels to the PSLOs). 33:20 (Please note that this question has been brought up before. This question has been forwarded again to the Elumen Service Success Representative as of 10-9-22 via email.)

Deanna Smedley asked some further clarifying questions regarding PSLO assessments and whether we should map all the PSLOs. George Bonnard stated that all PSLOs should be mapped however only those courses which have the PSLO assessment attached to them would need to be assessed.

George Bonnard stated he does not have all the answers to all the questions regarding PSLOs assessment at this time since this is new to everyone.

The meeting then switched to the Program Review questions that are being asked of faculty for 2022. It appears that the questions being asked in the Program Review form is somewhat outdated since it is asking for CSLOs that are mapped to ISLOs which is not currently being done. Daniel Berumen asked the Chairperson to forward language for the questions in the Program Review form. Daniel stated this is a bit of a process and if changes are necessary then changes will be made. Daniel also stated that the Program Review chair is no longer the chair and that Jennifer Combs is having a meeting to discuss who could take over those responsibilities. 42:35

George Bonnard then asked for team updates from the team leaders on the PSLO redesign committee.

Team number 1 team leader (Alix Plum). Alix stated they were all caught up.

Team number 2 team leader (Brad Dawson). Caleb Petrie stated they were working on the 3<sup>rd</sup> batch of PSLOs and that they have a lot to review.

Team number 3 (Deanna Smedley)-No updates at this time.

George Bonnard reminded everyone to be sure to CC him on any emails to have PSLOs approved by the curriculum committee.

George asked committee members to continue working on the PSLO list from the “PSLO Timeline” so that we can complete them in a timely manner.

Deanna Smedley asked some other questions surrounding PSLO assessments and what type of assessment to give each PSLO. George Bonnard stated this would be up to each department. Another question regarding timeline to have all the PSLO inputted into Elumen was asked. George Bonnard asked that he would like to have all PSLO in Elumen by Summer 2023 inputted and mapped so that there is time review them during the summer.

Another question was asked regarding Program Review cycle. Daniel Berumen stated that the next program review cycle would be 2025.

Meeting adjourned at 12:56 PM.