**March 9, 2023 | 3:00 – 6:00 p.m.**

 Program Review and Planning Committee Agenda

Location: [https://fullcoll-edu.zoom.us/j/98378082130?pwd=Z080a0ovcGg1QmF1L2puQU0vcDdnZz09](https://nam10.safelinks.protection.outlook.com/?url=https%3A%2F%2Ffullcoll-edu.zoom.us%2Fj%2F98378082130%3Fpwd%3DZ080a0ovcGg1QmF1L2puQU0vcDdnZz09&data=05%7C01%7CBKominek%40fullcoll.edu%7C0e1d784fbb704aceaae808db086df869%7Cf8b4752f8a294d0e97b5f7428505ab38%7C1%7C0%7C638113040632806975%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=4fQn4UyxMwjSUoibj9zNw%2B1mWFiRr4LDJs%2BgI9Jtck4%3D&reserved=0) Meeting ID: 983 7808 2130 Passcode: 147099

**Participants**

*Co-Chairs:* Mary Bogan, Bridget Kominek; *Faculty Representatives:* Barry McCarthy (Business & CIS), Deborah Paige (Humanities), Monique Delatte (LLRSPS), Luciano Rodriguez (Math & Computer Science), Rachel Nevarez (Tech & Engineering), Calvin Young (Natural Sciences), Todd Smith (Fine Arts), Aline Gregorio (Social Sciences), Nick Arman (Counseling), Yolanda Duron (Physical Education); *Classified Representatives:* Megan Beck, David Sarabia, Kyle Stroud; *Management Representatives:* David Grossman, Bridget Salzameda, Kristine Nikkhoo, Jessica Johnson; *Resource Members:* Daniel Berumen. Megan Harris

**Guests** Doug Eisner

**Order of Business**

1. Call to order
2. [Review 2/23/23 Notes](https://fullcolledu.sharepoint.com/%3Aw%3A/r/sites/ProgramReviewCommittee308/Shared%20Documents/General/Spring%202023%20PRPC%20Meeting%20Notes%20and%20Agendas/February%2023%20Meeting/PRPC_2_23_23_Agenda.docx?d=wfcff31d62d79459cb285d9acb775ad7f&csf=1&web=1&e=fEZBNC)
3. Public comments
4. Co-Chair Reports
	1. Student Services and Admin/Operational self-study timeline reminders:
		1. After the 3/9 meeting, Mary and Bridget will draft a report to present to Senate on April 20th, seeking approval. At the end of the process, the co-chairs will share the approved report with PAC at the April 26 or May 10 meeting and ask it be routed to PBSC following the Integrated Planning Manual
	2. Instructional annual update timeline:
		1. The [annual update reader report](https://fullcolledu.sharepoint.com/%3Aw%3A/r/sites/ProgramReviewCommittee308/Shared%20Documents/General/Fall%202022%20Non-Instructional%20Self-Studies%20and%20Instructional%20Annual%20Updates/Reading%20Team%20Resources/Annual%20Update%20Reader%20Resources/Instructional%20Annual%20Update%20Reader%20Report.docx?d=wefbb327133b64047840a965b07bb7085&csf=1&web=1&e=3lyN2r) and [rubric](https://fullcolledu.sharepoint.com/%3Aw%3A/r/sites/ProgramReviewCommittee308/Shared%20Documents/General/Fall%202022%20Non-Instructional%20Self-Studies%20and%20Instructional%20Annual%20Updates/Reading%20Team%20Resources/Annual%20Update%20Reader%20Resources/Instructional%20Annual%20Update%20Rubric.docx?d=w24d55a6b5717441883116ea558dec807&csf=1&web=1&e=7bsI1e) are completed and available on Teams
		2. Instructional annual updates are due to PRPC by 3/13
			1. When they’re submitted, Mary and Bridget assign annual updates with resource requests to faculty and send an email when they’re ready (by 3/16 ideally)
			2. Faculty should read their assigned annual updates and complete their reader reports so we can discuss annual update resource requests at 4/13 PRPC meeting
			3. Annual update themes and resource requests will be presented to Senate on 4/20 and PAC either 4/26 or 5/10
5. Discuss and vote on all SAPs
	1. Shared assumptions:
		1. We endorse SAPs that were supported by the initial reader unless the initial reader requested discussion
		2. We aim for consensus, but we will rely on majority vote if necessary in the interest of time. Votes will be called at the chairs’ discretion
		3. We maintain confidentiality about the content of our discussion and aim to depersonalize the discussion and limit conversation to the topic at hand as much as possible
	2. Process:
		1. We’ll go team by team, focusing on each SAP that has been identified as needing discussion
		2. Everyone has access to all self-studies and reader reports. You’re encouraged to look at them as we discuss

Reminder: PRPC Faculty reps will receive an email with their assigned annual updates by 3/16. Please read them and draft your reader report and upload it on Teams by 4/12

**Upcoming meetings: Second and fourth Thursdays 3-4:30pm (4/13, 4/27, 5/11)**