**February 9, 2023 | 3:00 – 4:30 p.m.**

Program Review and Planning Committee Agenda

Location: [https://fullcoll-edu.zoom.us/j/98378082130?pwd=Z080a0ovcGg1QmF1L2puQU0vcDdnZz09](https://nam10.safelinks.protection.outlook.com/?url=https%3A%2F%2Ffullcoll-edu.zoom.us%2Fj%2F98378082130%3Fpwd%3DZ080a0ovcGg1QmF1L2puQU0vcDdnZz09&data=05%7C01%7CBKominek%40fullcoll.edu%7C0e1d784fbb704aceaae808db086df869%7Cf8b4752f8a294d0e97b5f7428505ab38%7C1%7C0%7C638113040632806975%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=4fQn4UyxMwjSUoibj9zNw%2B1mWFiRr4LDJs%2BgI9Jtck4%3D&reserved=0) Meeting ID: 983 7808 2130 Passcode: 147099

**Participants**

*Co-Chairs:* Mary Bogan, Bridget Kominek; *Faculty Representatives:* Barry McCarthy, Deborah Paige, Monique Delatte, Luciano Rodriguez, Yolanda Duron, Rachel Nevarez, Calvin Young, Nick Arman, Todd Smith, Aline Gregorio; *Classified Representatives:* Megan Beck, David Sarabia, Kyle Stroud; *Management Representatives:* David Grossman, Bridget Salzameda, Kristine Nikkhoo, Jessica Johnson; *Resource Members:* Daniel Berumen, Megan Harris

**Guests**

**Order of Business**

1. Call to order
2. [Review 1/26/23 notes](https://fullcolledu.sharepoint.com/:w:/r/sites/ProgramReviewCommittee308/Shared%20Documents/General/Spring%202023%20PRPC%20Meeting%20Notes%20and%20Agendas/January%2026%20Meeting/PRPC_1_26_23_Notes1.docx?d=w84605cdca1bd47428ed0d04705bfa9e6&csf=1&web=1&e=jACpqf)
3. Public comments
4. Co-Chair Reports
   1. Student Services and Admin/Operational self-study timeline reminders:
      1. At the 2/23 meeting, have drafts of your reader reports ready
      2. Bridget and Mary will share final drafts with programs and areas, ask for responses, and bring them to the 3/9 PRPC meeting.
      3. After the Mega meeting, Mary and Bridget will draft a report to Senate and PAC in April, seeking approval. At the end of the process, the co-chairs will share the approved report with PBSC in May.
   2. Annual update timeline:
      1. Mary and Bridget will have the rubric/reader report form ready by 3/9
5. [ASC Recommendation](https://acrobat.adobe.com/link/review?uri=urn:aaid:scds:US:5fbc8544-1274-311c-94e0-b0672d72615c) and next steps
   1. Bridget and Mary will be meeting with IIC and PBSC chairs to discuss the specific question of whether PRPC and PBSC should become dual reporting. Input?
6. Self-study reading—general questions and concerns
7. Team time for discussing self-studies
   1. Goal: to leave today ready to write your reader reports
      1. What questions or concerns do you have about your assigned self-studies to be ready to write your reader report?
      2. Assigned team leader will guide discussion and keep track of time (roughly 15 minutes per person): Barry, Megan Beck, Cal, David Grossman
      3. Before you leave, decide how you will handle ongoing work. Do you want to schedule time to meet? Plan to coordinate by email? Buddy system/second reader?

**Reminder: have draft reader reports ready to share with your reading team at 2/23 meeting**

**Upcoming meetings: Second and fourth Thursdays 3-4:30pm (2/23, 3/9, 4/13, 4/27, 5/11)**