



Institutional Integrity Committee Minutes

Co-Chairs: Daniel Berumen(M), Jeanette Rodriguez (F)

Members: Michael Gieck (C), David Grossman(M), JP Gonzalez(M), Danielle Fouquette(F), Matt Taylor(F), Nick Arman(M), Jennifer Merchant (M)

Student Representative: N/A

Guest:

Recorder: Bianca Gladen (Temporary)

Absent: Nick Arman

HOUSEKEEPING

1. Call to Order
2. Agenda
3. Approval of Minutes
 - a. Approved Minutes from February 14, 2023
4. Public Comment
5. Announcements
 - a. Danielle F. will be resigning from the committee at the end of Spring 2023 semester

OLD BUSINESS (Discussion with Possible Action)

1. Finalize Institution Set Standards
 - a. Reviewed the "Methodology"
 - i. "Stretch Goal for Rates" for 2023-2025 will be the highest performing racial subgroup (White and Asian) and will set that as the stretch goal.
 - b. Reviewed the "Change in Metrics"
 - i. Metrics that were kept were Course Success rates, Course Retention Rates, Completion of Math + English in first year, Persistence from Fall to Spring in first year, Transfers, and Board of Barbering and Cosmetology Licensing Examination.
 - ii. Metrics that were added were, Successful Enrollment After Completing Application, CTE Completers Employed in Job Closely Related to Field of Study, Average Number of Units Completed by Associated Degree Earners.
 - iii. Metrics that were edited:
 1. "Increase Job Earnings" to "Attained a Living Wage after Exiting System (no transfer)"
 2. "Certificates Awarded" to "Earned a Certificate"
 3. "Degrees Awarded" to "Earned an Associated Degree"

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- iv. Discussed Certificates metric change
 - 1. The reason for the change was due to students earning multiple degrees/certificates which didn't accurately reflect the standard.
 - 2. Regarding the funding formula, we can count one award per year towards this model.
- v. Discussed "Completion of Math and English"
 - 1. Danielle F. - Do they need to be measured together? If they are measured together, there will be no responsible program to review them, but if they are separated, they can be accounted for in program review for Math and English.
 - 2. Guided Pathways and SEA report to the state on this metric.
 - 3. The reason Math and English are together is to have a collective ownership of the problem, to break down the silos, and not put the blame all on Math or all on English.
 - 4. Danielle F. mentioned where should these metrics be reviewed? It's misleading that we say we have a standard and a goal but we don't have a mechanism to address them. They will not be addressed in program review if they are not separated. Maybe the subtext should say that these will now be a part of their Appendix A in program review for the annual updates. Should we say 'where' these metrics will be evaluated since not all of them will be evaluated through program review?
- c. Committee approved the Institutional Set Standards moving forward to be presented at Faculty Senate and PAC.
 - i. Danielle F. would also like the Institution Set Standards to be shown to ASC.

2. College Mission Next Steps

- a. The Board of Trustees did not approve the current draft Mission Statement sentence "We dismantle oppressive institutional structures in order to achieve educational justice".
- b. Some options the committee spoke about were to reconvene with the writing team to rewrite that sentence, remove it and come back to it in the future, have the campus re-vote to remove that language from the Mission Statement.
- c. All members on the committee decided they would like to keep the sentence in the Mission Statement and would like to take it back to Dr.Olivo to approach the Board again. The committee is defending the process that was used to produce this outcome, and merely changing the sentence wouldn't reflect the development and methods of why the sentence was formed.
- d. Danielle F. will go to ASC to discuss the sentence being removed and get their feedback.

3. Increasing Transparency and Accountability for Program Review and PBSC

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Tuesday, February 28, 2023

1:00 p.m. - 3:00 p.m.

Via Zoom

- a. This committee is in charge of the Planning Manual, there are discussions of having Union representatives in committees. This committee would need to update the manual. It will be taken to Senate next.

NEW BUSINESS (Discussion with Possible Action)

1. Planning Manual: Faculty/Staff Union Representation in Committees
 - a. Going to be taken to Faculty Senate on 3/02/23
 - b. This topic will be on the next agenda to discuss.

OTHER TOPICS FOR DISCUSSION

1. Future Topics
2. Adjournment at 2:50pm.

NEXT MEETING: Tuesday, March 14, 2023 @ 1pm

Agenda and Minutes: Cynthia Olivo, Gilbert Contreras, Jean Foster, Nitzya Hamblet, Melisa McLellan, José Ramón Núñez, Joe Carrithers

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