



Institutional Integrity Committee Minutes

Co-Chairs: Daniel Berumen (M), Jeanette Rodriguez (F)

Members: David Grossman (M), JP Gonzalez (F), Danielle Fouquette (F), Nick Arman (F), Jennifer Merchant (M), Matt Taylor (F), Alex Brown (M)

Student Representative: N/A

Guest: Tyler Deacy

Recorder: Bianca Gladen (Temporary)

Absent: Michael Gieck (C)

(M)=Manager (F)=Faculty (C)=Classified

Room: Library Room 820-P

HOUSEKEEPING

- 1) Call to Order
- 2) Agenda
- 3) Approval of Minutes
 - a) Approved minutes from January 24, 2023
- 4) Public Comment
 - a) Tyler Deacy from Sustainability is attending the IIC meeting today.
- 5) Announcements
 - a) The updated Mission and Values are being shown to the Board of Trustees on 2.14.23

OLD BUSINESS (Discussion with Possible Action)

1) Finalize Goals/Objectives: Sustainability

- a) Tyler Deacy from the Sustainability Committee came to inform IIC about campus initiatives on sustainability to help better understand Goal #3 Objective: "Increase engagement around sustainability and environmental justice among employees, students and the local community"- which was inspired from conversations with the Sustainability committee and a review of [AP 3580](#).
- b) What is the Purpose of AP 3580:
 - i) Provide guidelines for implementing principles of environmental sustainability in the institution, services, and operations of the district.
 - ii) NOCCCD campuses are to meet or exceed all policies, targets and goals using the STARS system (Sustainability, Tracking, Advancement, & Rating System).
- c) How is AP 3580 Operational:
 - i) The district plans to practice environmental sustainability through maintenance and

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facilities operations. Ex: Air, Energy, Buildings, Food & Dining, Landscape, Purchasing, Transportation, Waste, Water

- d) Danielle F. asked, “how do we increase engagement?”
 - i) Tyler mentioned a good metric could be using the AASHE report as a baseline data for making the sustainability plan for the campus, it has a judging system where you put in your data you are judged against other campuses, from bronze to platinum, and they have a section “Engagement” you can get credit for. Increasing engagement in STARS could be a good metric in increasing engagement in sustainability. Engagement is one of the four parts that make up the rating.
 - ii) Danielle F. asked how do they define engagement? Tyler said engagement could be student club items, collaboration with different organizations, student studies and surveys on campus culture and sustainability. Refer to the Community Partnerships and Engagement, 4.0 in the [AP 3580](#).
 - (1) Danielle F. thinks the committee should set an objective that people can be accountable for. The objective could be to develop, implement and evaluate the sustainability plan.
- e. Edited objectives regarding sustainability to align efforts talked about in the [AP 3580](#) and [BP 3580](#) sustainability plans.
 - i) Edited to: “Identify and implement environmental justice projects to serve environmentally disadvantaged students and employees. Source: GIS (Geographic Informational Systems) Study

1) How to Address Institution Set Standards Moving Forward

- a) Committee went over the “Institutional Set Standards” power point
 - i) Need to review and update the standards to reflect updated methodologies, Vision for Success, new Goals & Objectives.
 - ii) Need to integrate disaggregated data component and need to identify a permanent methodology for setting aspirational goals.
 - iii) Matt mentioned Successful Enrollment should be added to the ISS
 - iv) Deleted “job earnings” from ISS
 - v) Matt mentioned the [AB 1705](#) English and Math metric. This committee should be in conversations surrounding this topic.
 - (1) Danielle F. questioned if we should keep English and Math together for the metric “completion of transfer-level English and Math”. It would be easier to address (understand) them separately if they were not under one metric.
 - vi) Add missing Vision for Success Goals to align with Mid-Term Report and statewide metrics
 - (1) Warning and Standard
 - (2) Aspirational Goals
 - (a) Matt asked if there is anything in the aspirational goals that focus on reducing disproportional impact. These goals should be focusing on reducing DI in success rates.
 - (b) Daniel B. mentioned what Santa Monica college is doing in terms of equity metrics,

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Tuesday, January 24, 2023

1:00 p.m. - 3:00 p.m.

Via Zoom

they disaggregated their data and looked at who was the highest performing group and set them as the aspirational goal.

- (c) Danielle F. made a point that there are no consequences if people do not meet these goals (unlike the Institutional Set Standards). What is the accountability if people do not meet their goals? How do we show an equity minded approach when the standard does not reflect DI?
 - (i) Alex suggested meeting the warning level and a tiered approach.
 - (ii) Daniel B. suggested pick a base line year, review it every 2-3 years, and adjust for the “current stretch goal”.

2) Planning Manual Updates:

- a) Campus Collaboration Group was approved

NEXT MEETING: Tuesday, February 28, 2023 @ 1pm

Agenda and Minutes: Cynthia Olivo, Gilbert Contreras, Jean Foster, Nitzya Hamblet, Melisa McLellan, José Ramón Núñez, Joe Carrithers

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