### Fullerton College

### Program Review and Planning Committee meeting notes

### 24-Feb 22 meeting, 3-4:30P, Zoom

**Present:** Mary Bogan (faculty, co-chair), Josh Ashenmiller (faculty, co-chair), Megan Beck (Classified professional, A&R), Dave Brown (faculty, Lib), Doug Eisner (faculty, Hum), Aline Gregorio (Faculty, Soc Sci), David Grossman (PE Dean), Megan Harris (OIE), Chuck Helms (classified professional, ASC), Rachel Nevarez (faculty, Tech/Eng), Ryan Osborne (classified professional, KBPK), Luciano Rodriguez (faculty, Math/CS), David Sarabia (Tutoring Center Coordinator), Todd Smith (faculty, Fine Arts), Ken Starkman (Dean, Tech/Eng), Matt Taylor (Guided Pathways Co-Chair), Cal Young (Nat Sci)

1. **Agenda and notes from last meeting (27-Jan 21) approved**
	1. Public Comments (cont’d.)
		1. Follow-up on question from last meeting: the past few years, in response to the Student-Centered Funding Formula (SCFF), FC has created new GE certificates. Matt said these are mostly “housed in Counseling,” but they might be floating around out there with no one in particular in charge of curriculum review and program review.
		2. Josh talked to John Ison, the CC chair, and also to Danielle Fouquette, the current Institutional Integrity Committee (IIC) chair.
		3. Josh also read the Counseling Dept. program review, which contains some analysis of the first few years’ worth of data for these new GE certificates.
2. **Progress toward the Mini Mega March Meeting**
	1. March 1st: finish readers’ reports, upload them to folders on One Drive.
	2. By March 7th (maybe earlier): Mary and Josh share Google Doc of draft report
	3. Thu, 10-Mar
		1. This is a regularly-scheduled meeting.
		2. This will be the Mini Mega March Meeting.
	4. Thu, 17-Mar (save this date in case we need it)
		1. This is usually an off-week, but 24-Mar is Spring Break this year.
		2. We will meet to tie up loose ends from the MMMM.
3. **Non-instructional annual update**
	1. Mary had the good idea to use a Qualtrics Survey to find out what non-instructional people think is feasible for data analysis.
	2. Mary and Josh will meet on 15-Mar with OIE to find out more about non-instructional program data.
4. **Issues that have come up so far reading the self-studies.**
	1. The committee discussed how to handle the Natural Sciences Division’s coordinated request for a STEM Center.
	2. The committee discussed striking the right balance of Velvet Glove/Iron Fist when writing the readers’ report.
		1. Especially when giving feedback to small or one-person departments.
		2. If a self-study claims its data shows there are no equity issues, then what do we say? This question was not fully resolved and will be discussed next time.
	3. Committee members are also keeping notes about what sorts of institutional changes are suggested by this year’s round of self-studies.
5. **Remaining Spring 2022 meeting dates (2nd & 4th Thu, 3-4:30P).**
	* 1. 10-Mar (Mini Mega March Meeting)
		2. 17-Mar (Mini Mega March Meeting Mop-up)
		3. 14-Apr
		4. 28-Apr
		5. 12-May