

Program Review and Planning Committee Meeting

November 11, 2022 | 3:00 – 4:30 p.m.

Location: MS Teams Meeting ID: 285 589 919 460 | Passcode: b6yp7V

Participants

Co-Chairs: Doug Eisner, Bridget Kominek; *Faculty Representatives:* Barry McCarthy, Deborah Paige, Monique Delatte, Luciano Rodriguez, Yolanda Duron, Rachel Nevarez, Calvin Young, Nick Arman; *Classified Representatives:* David Sarabia; *Management Representatives:* David Grossman, Bridget Salzameda; *Resource Members:* Daniel Berumen, Megan Harris

Guests

Order of Business

- I. Call to order
- II. Review 10/27/22 notes
- III. Public comments
- IV. Co-Chair Reports
 - a. [Notetaker for today's meeting](#)
 - b. Faculty information to VPI's office to create Professional Expert contracts for spring: [Is your information complete?](#) It's going to the VPI's office this week.
 - c. Update on Administrative/Operational Program Review Self-Study training on 11/4 and [participant feedback](#)
 - d. Recruiting for committee
 - i. Two managers: awaiting Dr. Perez's approval of Kristine Nikkhoo and Jessica Johnson
 - ii. Faculty from Social Sciences and Fine Arts divisions
 - iii. Two Classified professionals
- V. Instructional Annual Updates
 - a. Ongoing issue: It's unlikely that good quality ISLOA data will be available for the Instructional Annual Updates even with the deadline pushed back to mid-Spring. IIC voted to remove that question from the update form just for this round to give time for SLOAC and OIE to work to get good quality data and for programs to assess CSLOs
 - b. Proposal: Vote to support IIC's recommendation and remove the ISLOA question from the Instructional Annual Update **just for this year**. Keep the March 8 deadline to avoid confusion and respect the workload of program faculty. The temporary hiatus of this question can be explained in the Institutional Self-Evaluation Report (ISER) to maintain adherence to ACCJC standards.
- VI. [Enrollment & Re-Engagement Proposal Draft](#) feedback
 - a. [Read draft of feedback](#) and suggest/make changes
 - b. Finalized feedback is due to PBSC by 11/16--Bridget will synthesize feedback and complete draft

VII. [Strategic Plan draft of college-wide strategic goals and objectives](#) feedback: Daniel

VIII. Review [ASC recommendation to PBSC/PRPC/IIC](#)

- a. Chairs of PBSC, PRPC, and IIC meet 11/28 to discuss the recommendation
- b. Thoughts?
- c. Bridget: I think the problem lies mostly with planning and resource allocation. Program review happens regularly and is a thorough and transparent process, but the role of program review in planning and resource allocation is less consistent and clear.
Solutions: PBSC being a dual reporting committee? Regular cross-work between PRPC and PBSC?

IX. Update [rubric for non-instructional self-studies](#)

Upcoming meeting: 12/8 (tentative agenda: update on ASC recommendation meeting on 11/28, address any ongoing membership issues, discuss Faculty Allocation Committee use of program review self-studies, continue updating rubrics for self-studies and annual updates)