**Program Review and Planning Committee Meeting**

**October 27, 2022 | 3:00 – 4:30 p.m.**

Location: MS Teams: Meeting ID: 285 589 919 460 | Passcode: b6yp7V

**Participants**

*Co-Chairs:* Doug Eisner, Bridget Kominek; *Faculty Representatives:* Barry McCarthy, Deborah Paige, Monique Delatte, Luciano Rodriguez, Yolanda Duron, Rachel Nevarez, Calvin Young; *Classified Representatives:* David Sarabia; *Management Representatives:* David Grossman, Bridget Salzameda; *Resource Members:* Daniel Berumen, Megan Harris

**Guests**

Kristine Nikkhoo, Jessica Johnson

**Order of Business**

1. Call to order
2. [Review 10/13/22 notes](https://fullcolledu.sharepoint.com/:w:/r/sites/ProgramReviewCommittee308/Shared%20Documents/General/Fall%202022%20PRPC%20Meeting%20Notes%20and%20Agendas/PRPC_10_13_22_Meeting%20Notes.docx?d=w614e527e9ee64cada191faee484aa5a3&csf=1&web=1&e=0bRHtV)
3. Public comments
4. Co-Chair Reports
   1. Housekeeping: Is your information accurate on the participants list?
   2. Update on Student Services training on 10/14
   3. Plans for Administrative/Operational and non-instructional training scheduled for 11/4
      1. Question about Section 4
   4. Ongoing support to help student services areas complete section 4 provided by OIE
   5. Recruiting for committee
      1. Two managers
      2. Faculty from Counseling, Social Sciences, and Fine Art
      3. Three Classified professionals
5. Instructional Annual Updates
   1. Two issues--The data programs need to do the ISLO data analysis in Part 1: Review of Data is not available and the SLOA Committee won’t have it until the end of this semester. They need to map CSLOs to PSLOs and ISLOs in Elumen. SLOA in Fall 2022 also needs to be robust and meaningful across campus so there is data in Elumen.
   2. Proposal: extend the deadline for instructional annual updates to Week 8 of Spring 2022. Program coordinators would receive data from SLOA by the first week of Spring 2022. They may work on Part 1 ISS data analysis and Parts 2 and 3 this semester but will save ISLO data analysis in Part 2 for early spring.
6. [Enrollment & Re-Engagement Proposal Draft](https://acrobat.adobe.com/link/review?uri=urn:aaid:scds:US:2871353f-2d8c-3eae-98ac-72ebc3a67da5) and feedback
   1. What clarifying questions do you have about priorities, activities, or items in the Enrollment and Re-engagement proposal?
   2. What activities around enrollment and re-engagement are not represented in this version of the proposal?
   3. What activities included in the proposal do you consider essential priorities for Fullerton College?
7. Planning for This Semester
   1. What must be done this semester by the committee? What should wait until spring?
      1. Update rubric for non-instructional self-studies
      2. Update rubric for instructional annual update
      3. Organizing the housing of self-studies on Teams?
      4. Survey PRPC members involved in last year’s process to get feedback
      5. [Get information to VPI’s office on faculty readers for spring to get PE paperwork approved](https://docs.google.com/document/d/1lZFVm-ace4FsiQuH8xytVW2XvR5Ltb_eS4_MnjeZiZk/edit?usp=sharing)
      6. Gather observations and reflections on the work of the committee to be ready for Fall 2023/Spring 2024 self-reflection process

**Upcoming meetings: 11/10 and 12/8**