

2024 Accreditation Steering Committee
Meeting Minutes
Friday Nov. 4, 2022
10:00 a.m.-12:00 p.m. via Zoom

Join Zoom Meeting

<https://fullcoll-edu.zoom.us/j/87474945476?pwd=RVFDME4zVFRXZlc5b1pFV1hKNTQ0QT09>

Meeting ID: 874 7494 5476

Passcode: 592797

Attendees:

Danielle Fouquette
Dani Wilson
Josh Ashenmiller
Kim Vandervort
Douglas Eisner
Lisa McPheron
Melisa McLellan
David Grossman
Roger Perez
Daniel Javier Berumen
Albert Abutin
Carlos Ayon
Ken Starkman
Carolina Santillán

Housekeeping:

1. Call to order
 - a. Meeting called to order 10:02 AM
2. Agenda
 - a. No additional items
3. Review of notes from previous meeting(s)
 - a. Oct. 21, 2022
 - i. Minutes approved – Josh moved to approve minutes; Doug seconded
4. Public Comments
 - a. None
5. Announcements
 - a. Faculty Senate approved Mission & Core Values
 - i. Daniel is going to PAC this Wednesday, Nov. 9th
 - ii. Associated Students – trying to meet with them
 - iii. Classified Senate – 2nd read on Tuesday, Nov. 8th
 - b. Evidence extravaganza very productive; future meetings will be put back on the agenda

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Old Business:

1. Functional Map (Update)
 - a. First draft sent to Cherry for review of District functions
 - b. The map is in TEAMS for review
 - c. The district map needs a lot of editing; they used similar language to other colleges; we need to use language that reflects our services
 - d. All committee members agreed that FC President and VPs will be responsible for reviewing the final draft
2. Service Area Outcome project and program review (Update)
 - a. Student Support Services are still working with Daniel and his team to get the charts done
 - b. Training will take place later today (Nov. 4th) for administrative personnel
 - i. Their outcomes differ from student support services – no student data needed
 - c. Megan from the research office is still meeting with folks to help them with data
 - d. It looks like everyone will meet the deadline
3. QFE topic selection (discussion with possible action)
 - a. We will further discuss this topic in our next meeting – this will give Danielle time to share the last QFE with everyone for review
 - b. Program Review and DEI still seem to be strong contenders for the topic
 - c. Other topics include PBSC and linking planning to resource allocations
 - d. Each standard group will discuss which topics to focus on

New Business:

1. Currency of committee webpages and FC Committee webpage
 - a. Continued the discussion of committee webpages being updated with current agenda and minutes
 - b. Not all committees submit their documents to Campus Communications
 - c. The Integrated Planning Manual mentions the method to follow, but it looks like we would need to reach out to committees because the plan isn't working – should we ask IIC to step in and review the process and identify ways of improving?
 - d. Campus Communications suggests we use the leadership of the committees to make sure they follow the process – it's part of the responsibility to commit to transparency and access to information
 - e. Another simple solution is for committee leaders to just add "committees@fullcoll.edu" to their emails
 - f. Committees need to make sure is that their webpages are maintained

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2. Status of ASC recommendations
 - a. PBSC and Program Review & Planning
 - i. Better planning on allocation process; ASC recommendation was for the processes to be aligned
 - ii. It will be a great idea for the chairs of all three committees, including ASC, to get together to review the process
 - iii. They should create a plan that includes (per the Standard Non-compliance/Opportunity for Improvement recommendation):
 1. “Criteria for prioritizing budgeting requests endorsed by the shared governance groups
 2. Better alignment of the various planning and budgeting processes
 3. Guidelines for ensuring transparency and clarity throughout the processes”
 - iv. IIC was asked to coordinate these discussions
3. ISLO Assessment issues
 - a. Problems accessing CSLOs
 - b. SLOA committee reps are connecting program SLOs to institutional SLOs; they’ll probably be done by the end of the semester
 - c. Bridget would like to put the issue in Faculty Senate agenda
 - i. We need to do as much assessment as possible to provide ISLO data for program review
 - ii. CSLOs are not really connected to PSLOs – committee is aware of this and is currently working on this
 - iii. We need good data from departments for next semester
 - iv. We need faculty review and support; therefore, going to Faculty Senate is a good idea
 - v. We assess ISLOs through CSLO data – this data should be mapped correctly from now moving forward
 - d. We need to think of ways to design this process better. Should we skip this ISLO cycle to have better recommendations based on the assessments they are currently working on?
 - i. It is best to wait if we do not get the data on time
 - ii. Everyone agreed to recommend to Program Review and Planning that they postpone ISLO assessment from current instructional annual update

Meeting adjourned 11:42 AM

Dates to remember:

Nov. 28, 2022: First draft of standard sections due to Danielle

Feb. 13, 2023: Second draft of standard sections due to Danielle

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March 13, 2023: Completed draft of standard sections due to Danielle

Dec. 15, 2023: Final draft of ISER due to ACCJC

Oct. 2024: Site visit

Fullerton College's Accreditation Philosophy and Goals

The reaffirmation of accreditation process provides an opportunity for Fullerton College to evaluate the effectiveness of its programs, practices, and policies. The college is committed to a self-evaluation that draws on campus-wide engagement at all stages. It will employ a process that facilitates accurate and thorough identification and documentation of best practices at Fullerton College that meet or exceed accreditation standards, as well as noting opportunities to improve. The resulting ACCJC Institutional Self-Evaluation Report will accurately document the nature and substance of Fullerton College and will reflect a broad consensus of faculty and staff.