Study Abroad Committee

 September 8, 2022

Meeting convened in 822 and on Zoom

1. **Welcome to attendees**: Citlally Santana, Renay Laguana-Ferinac, Stephanie Tran, Val Macias, Angela Henderson, Carina Valencia, Leonor Cadena, Blythe Tellfelson.
2. **Study Abroad Coordinator Update**

Angela introduced Carina Valencia, our new Admin Assistant, to the rest of the Study Abroad committee. Angela passed out more than 300 flyers for the Cypress College New Student Night event on August 19. Carina and Stephanie reported on the Charger Experience event at Cypress College on September 7, 2022. Stephanie shared how students had questions and concerns about not being able to speak the language. Angela shared about Cypress College's International Language and Cultural Festival event in February 2023. Another excellent opportunity to showcase and celebrate the rich diversity of cultures and traditions in our community and around the world.

* 1. **Program updates**
		1. Seville, Spain Spring 2023- The program still has open spots for additional students. We have 20 student who are accepted. The goal is to have at least 30 students or more participate in the Seville program. The Seville applications will close on October 17, 2022.
		2. Dublin, Ireland, summer 2023- We got 13 applicants for the Dublin, Ireland program.
		3. Kyoto, Japan, Summer 2023- Kyoto, Japan, is not currently open for tourists or students. A decision was made to postpone the Summer 2023 program.
		4. Rome, Italy Fall 2023- For Rome, we have received good interest in our Study Abroad program. We currently have 14 new applicants. Informational sessions for Rome will be in October 2022.
		5. Kyoto, Japan, Fall 2023- Angela will meet with the Kyoto faculty to discuss postponing the Fall 2023 program.
	2. **Information sessions**
		1. Angela reported the first in-person info session for the Seville, Spain program. A total of 15 students attended the Fullerton College Info session on September 7. The Cypress College info session was held on September 8. A virtual info session for Seville will be hosted next Wednesday, September 14, at 7:00 PM.

**Upcoming Info Sessions for the Seville, Spain Spring 2023 Program**

Wednesday, September 7th | 6:00 PM | Location: Fullerton College BLDG. 200 Room 227

Thursday, September 8th | 6:00 PM | Location: Cypress College CPLX Room 414

Wednesday, September 14th | 7:00 PM | Location: Zoom (Virtual)

**General Info Session for all programs:**

Friday, September 16th | 12:00 PM | Location: Zoom (Virtual)

 **General Info Session for Rome, Italy Fall 2023 Program**

Monday, October 3rd | 5:00 PM | Location: Fullerton College BLDG. 200 Room 229

Wednesday, October 5th | 5:00 PM | Location: Cypress College TBA

1. **Discussion of the Faculty Application**

Angela shared about changing the Faculty Application, applying a new lens for the application process, and that it includes more about equity, diversity, access, inclusion, etc. Angela met with Leonor to discuss questions 5 and 10 before the committee meeting. Angela asked the committee for input on revising questions five and ten. Renay suggested that the questions include language around understanding culture. Leonor commented that the questions are centered more on how the district is advancing and ensuring that diversity and equity are included. Val suggested revising the first half of question 5 to say, "How does the program you have proposed advance diversity, equity, access, inclusion, and anti-racism? (in the associated country, if applicable).

Angela plans to create a video to share the application information instead of doing in-person meetings. The faculty application deadline is January 27, 2023, and interviews will be heldon Friday, February 3, 2023. The faculty interview will be in-person and over Zoom. Stephanie Tran, Carina Valencia, Angela Henderson, and Dani Wilson will participate in the faculty interview committee. The goal is to plan for Study Abroad programs two years ahead, which will allow students enough time to create their educational plans. Citlally & Renay suggested revising the language around the eligibility requirements to say: 12 units of college courses, excluding dual enrollment.

1. **Study Abroad Scholarship** – Payroll Authorization Form- Faculty and Staff can use the Payroll Deduction Authorization form to deduct any amount directly from their paycheck that will be applied to our Study Abroad Scholarship.
2. **AIFS Scholarship**
	1. AIFS provides two $500 scholarships for our Study Abroad applicants.
	2. Revise requirements – return project ideas- Angela shared that the scholarship requirement will eliminate the essay. Instead, students will write a one-page proposal on how they plan to share their Study Abroad experience after they return from their trip. This idea is more aligned with our program andorganizational goals.
	3. Approve selection process- selected by the program faculty. All committee members agreed to move with this decision and change the scholarship requirements.
3. **Fall Fundraiser**

Dinner and Wine pairing – November 5, 2022. Leonor has graciously offered to host the Dinner and Wine pairing at her home on November 5, 2022. This fundraiser will be open to the first 50 participants as first come, first served basis. The accepted fundraiser donation has increased from $100 to $130. The funds collected for this event will directly go to the foundation. Leonor is currently working with NOCCCD to create an approved save-the-date flyer for this event.

1. **Welcome new Committee Members**

Angela allowed all committee members to introduce themselves and welcomedour new member, Blythe Tellfelson.

1. **Community Program**

Angela shared with the committee the community program for Italy in Summer 2023. The proposal will go to the Board on September 13. This opportunity will be open to all NOCCCD faculty and staff. Employees may bring up to one guest, 18 years or older.The purpose of this Community Program is to allow faculty and staff to get a general idea of the student experience abroad. Also, $300 from each person’s fee will go straight into our foundation Study Abroad Scholarship fund.This opportunity will be as a first come, first served basis, and the cap is 25 people. Carina will work on a flyer that will be shared with NOCCCD faculty and staff in the coming months.

The Study Abroad Committee meets the 2nd Thursday of the month from 4-5 p.m.

September 8th

October 13th

November 10th

December 8th.