

Tuesday, August 23, 2022

1:00 p.m. - 3:00 p.m.

Via ZOOM



Institutional Integrity Committee Minutes

Co-Chairs: Daniel Berumen (M), Danielle Fouquette (F) – Acting **Members:** Alexander Brown (M), Michael Gieck (C), Juan Pablo Gonzalez (F), David Grossman (M), Jeanette Rodriguez (F), Matthew Taylor (F)

Student Representative:

Guests: Kelley Jones-Horwood (C)

Recorder: Emma Hangué (C)

Members Absent:

C = Classified; F = Faculty, M = Manager, S = Student

HOUSEKEEPING

Meeting time of order: 1:06pm

1. Welcome

2. Introductions

3. Agenda

- a. Student Representatives need to be removed since they are replaced/renewed after every academic year.

4. Meeting Notes

- a. Approval of May 10th Meeting Minutes (Fouquette/Rodriguez/U)

5. Public Comments

- a. None.

6. Announcements

- a. Emma will be leaving the IIC and Fullerton College. **August 31st** will be her last day on campus.
- b. Emma attended the Classified Senate meeting earlier today to try to share some information about the IIC committee, and encourage some to think about possibly joining our committee as a Classified Staff representative.
 - i. Currently, our IIC committee has 3 additional Faculty representative and one more Classified Staff representative vacancies to be filled.

IIC: The Institutional Integrity Committee regularly evaluates and makes recommendations on the College's policies, processes, practices, procedures, and publications in order to ensure the integrity and effectiveness of the College's planning and decision-making process and its alignment with the College's mission.

NEW BUSINESS

1. Housekeeping – Review IIC Committee Mission Purpose & Member List

- a. The Committee made some changes to the IIC Committee's Mission Purpose and Membership listing.
 - i. Added "vision, and core values" to the mission to IIC Mission Statement.
 - ii. Removed "goals" and come back to clarifying/re-writing this statement.
 - iii. Removed "minimum performance".
 - iv. Removed "Monitor changes in accreditation standards and trends".
- b. The committee feels like it might be a good idea for us as a committee to be very clear about what it is we do so that there aren't any misconceptions.

2. Mission Statement Refresh & Planning Activities

- a. The Mission Statement Refresh Activity was passed out after Convocation last Friday, August 19th, and the committee reviewed the numbers of those who participated in the survey.
- b. The IIC is going to encourage more people to take the Mission Statement Refresh Activity survey, possibly taking a flyer to Deans and seeing if they can share it to their departments.

3. College Goals Overview

- a. The IIC will work on updating the College's Strategic Plan; committee purpose includes reviewing different parts that make up a strategic plan (Mission, Goals, institution set standards)
- b. The Planning Manual does not provide direction on which committee creates strategic plan, but OIE developed the last plan using Program Review action plans
- c. There are various metrics the College tracks that can be aligned and integrated into the College Goals for the new plan
- d. Some good questions to ask:
 - i. Where are we short with the core values and goals?

OTHER TOPICS FOR DISCUSSION

1. Future Topics for Next Meeting:

- a. Mission Statement & Convocation Survey
- b. Review of the IIC Calendar & Member List

2. To Do List to Complete by Next Meeting:

- a. Daniel will email out the PowerPoint slide

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The meeting adjourned at 2:59 p.m.

NEXT MEETING: Tuesday, September 13, 2022 @ 1pm

Agenda and Minutes: Gilbert Contreras, Jean Foster, Nitzya Hamblet, Rodrigo Garcia, Melisa McLellan, Elaine Lipiz Gonzalez, Rachel Roschel, José Ramón Núñez, Emma Hangué, Joe Carrithers, Nick Arman

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