2024 Accreditation Steering Committee
Meeting Minutes
Friday April 29, 2022
10:00 a.m.-12:00 p.m. via Zoom

Join Zoom Meeting
https://fullcoll-edu.zoom.us/j/97492408489?pwd=K2QyV1pnZnoxUG92RUUrZ2xoN0Nudz09
Meeting ID: 974 9240 8489
Passcode: 048283

Attendees:

Danielle Fouquette
Dani Wilson
Albert Abutin
Doug Eisner
Kennedy DeVries
Roger Perez
Bridget Kominek
Josh Ashenmiller
Daniel Javier Berumen
Kim Vandervort
Ken Starkman
Rod Garcia
David Grossman
Carolina Santillán

Housekeeping:
1. Call to order
   a. Meeting called to order 10:02 AM
2. Agenda
   a. #4 Functional Mapping added under old business
3. Review of notes from previous meeting(s)
   a. April 15, 2022
      i. Bridget Kominek moved to approve as amended; Dani Wilson 2nd, all approved
4. Public Comments
   a. None
5. Announcements
   a. None

Old Business:
1. eLumen and SLOA data collection/reports
   a. PAC supported recommendation from IIC to extract SLOA data from eLumen at the student level to facilitate building data dashboards for program review
   b. Faculty Senate will consider recommendation at May 5 meeting

2. Connection between Program and Planning processes and budget decisions
   a. Concerns related to gaps in the program review, planning, and budgeting process and transparency related to decision-making were shared.
   b. Standard co-chairs were asked to discuss specific problems with the current process and possible recommendations for improving the process as well as which campus committees should be involved.
   c. Following the breakout session, the committee identified the following problems/opportunities for improvement:
      i. Program Review and Planning templates for instructional and non-instructional programs don't align with the various funding mechanisms and processes at the college
      ii. Instructional programs are not aware of how requests for resources made through program review are used or why requests aren't funded
      iii. Criteria used to evaluate funding requests is not provided to programs/service areas prior to completion of program review
      iv. Planning and resource allocation processes outlined in the college's Integrated Planning Manual is not followed
   d. The committee identified Program Review and Planning Committee, Planning and Budget Steering Committee, and Institutional Integrity Committee as the primary committees to develop a plan for improving the process

3. Student Services Outcomes project
   a. The Student Services Leadership Team met to discuss completing the data dashboard project, which requires remaining services areas develop one outcome that can be assessed at the student level
   b. Proposal is to have a workshop for remaining services are to work with Office of Institutional Research to identify an outcome and a method for measuring the outcome that OIR can use to build dashboards

4. Functional Mapping
   a. Accrediting commission asked for a functional program mapping around the college and district—Danielle shared an example with the committee
      i. First step: create an inventory of functions
      ii. Second step: Organize functions into areas
      iii. Third step :each college and district will create a draft description of the function at their site
      iv. Last step will be to create a common

New Business
   1. Standards report (information with possible action)
      a. Standard I
      b. Standard IIA

    c.   Standard IIB &C
    d.   Standard III
    e.   Standard IV

2. Standard Co-chair Workgroup Planning session (11:30-12:00)
   a. Each group was tasked with the following:
      i. Each pair should think about what recommendations can ASC make for the funding process and come up with a proposal—look at pp. 14-15 in the Integrated Planning Budget that Danielle shared; it shows that some steps are missing in the process
      ii. Discuss how the functional map should look like and what information should be included
      iii. Help Danielle complete a year end report to send to Senate—Danielle shared last year's annual report
      iv. Share any additional recommendations

- **Members left to their breakout rooms at 11:12 AM**
- **Whole committee reconvened at 11:50 to share input on program review and resource allocation**

<mark>Dates to remember:</mark>
Dec. 15, 2023: Final draft of ISER due to ACCJC
Oct. 2024: Site visit

Fullerton College's Accreditation Philosophy and Goals

The reaffirmation of accreditation process provides an opportunity for Fullerton College to evaluate the effectiveness of its programs, practices, and policies. The college is committed to a self-evaluation that draws on campus-wide engagement at all stages. It will employ a process that facilitates accurate and thorough identification and documentation of best practices at Fullerton College that meet or exceed accreditation standards, as well as noting opportunities to improve. The resulting ACCJC Institutional Self-Evaluation Report will accurately document the nature and substance of Fullerton College and will reflect a broad consensus of faculty and staff.