<div align="center">
2024 Accreditation Steering Committee
Meeting Minutes
Friday March 18, 2022
10:00 a.m.-12:00 p.m. via Zoom
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https://fullcoll-edu.zoom.us/j/94895852924?pwd=Q0dUR2d5eHNjanZJTU5jd0RqQS9Jdz09

Meeting ID: 948 9585 2924
Passcode: 656285

Attendees:

Danielle Fouquette
José Ramón Núñez
David Grossman
Roger Perez
Kelley Jones-Horwood
Josh Ashenmiller
Carlos Ayon
Daniel Javier Berumen
Bridget Kominek
Doug Eisner
Melissa McLellan (for Rod Garcia and CSEA Rep)
Kim Vandervort
Albert Abutin
Kennedy DeVries
Carolina Santillán

Housekeeping:

1. Call to order
    a. Meeting called to order at 10:04 AM
2. Agenda
    a. Agenda approved
3. Review of minutes from previous meeting(s)
    a. March 4, 2022
    b. Minutes approved by all
4. Public Comments
    a. None
5. Announcements
    a. None

Old Business

1. Institution-set standards for ACCJC annual report (update)

a. IIC responded quickly and shared stretch goals that will align with the set standards
b. 102% of 5-year average was their recommendation
   i. They will recalculate numbers every year to get a 5-year average
c. Was approved by Faculty Senate
d. PAC doesn't meet until April 13, after the report is due, but will try and push for an emergency vote meeting
e. IIC will revisit the entire process after the annual report

2. Naming conventions and file storage
   a. All documents must be accessible to the public
   b. It's best to standardize a naming process
   c. Librarians suggested something like "IIB_2_5_FileName"
   d. Danielle suggested something like the midterm report "6.A.3.1 File Name"
   e. This is something that can be discussed with partners during breakout sessions
   f. Everyone decided to re-visit this later

New Business

1. Coordination with Cypress and NOCCCD
   a. The committee will coordinate with Jill Bauer, who is the faculty co-chair at Cypress, as needed
   b. They must reach out to District if a piece of evidence is needed—José Ramón will make the initial contact
2. Standards report/updates (information with possible action)
   a. Standard I
      i. They had their first group meeting
      ii. They are getting to know the standard
      iii. Working on an evidence matrix
      iv. Looking for more classified representatives to join their workgroup
   b. Standard IIA
      i. They are also getting to know their standards
      ii. They are focusing on the verbs to see what each standard is saying
      iii. They are hoping for counselors and classified staff to join their team
   c. Standard IIB and IIC
      i. Service Area Outcomes
      ii. The groups are meeting separately for now, but will meet together soon
      iii. They are looking into how to collect data and evidence and how it can be measured
      iv. Josh will meet with deans and managers to review templates
      v. They will follow up on the data Dashboard process
      vi. Their priority right now is to continue the process with non-instructional programs to come up with or work on outcomes

    d. Standard III
   i. They had their first meeting
   ii. They are also reviewing what they need to work on
   iii. The group needs to come up with a "code of ethics" to include in report
    e. Standard IV
   i. They also had their first meeting
   ii. They already have people who want to take on certain standards
   iii. They will also reach out to classified staff and faculty
   iv. They will work on looking at more details and evidence
3. Additional Notes:
    a. Kennedy is a resource for finding student executives
    b. Danielle wants an updated schedule from each team

Standard Co-chair Workgroup Planning session (11:30-12:00)

The groups dismissed into their sessions at 11:41 AM

Dates to remember:
Dec. 15, 2023: Final draft of ISER due to ACCJC
Oct. 2024: Site visit

Fullerton College's Accreditation Philosophy and Goals

The reaffirmation of accreditation process provides an opportunity for Fullerton College to evaluate the effectiveness of its programs, practices, and policies. The college is committed to a self-evaluation that draws on campus-wide engagement at all stages. It will employ a process that facilitates accurate and thorough identification and documentation of best practices at Fullerton College that meet or exceed accreditation standards, as well as noting opportunities to improve. The resulting ACCJC Institutional Self-Evaluation Report will accurately document the nature and substance of Fullerton College and will reflect a broad consensus of faculty and staff.