

2024 Accreditation Steering Committee
Meeting Minutes Friday April 15, 2022
10:00 a.m.-12:00 p.m. via Zoom

Zoom Meeting

Meeting ID: 974 9240 8489

Passcode: 048283

PRESENT: Kelley Jones-Horwood, Danielle Fougnette, Dani Wilson, Bridget Kominek, Daniel Javier Berument, David Grossman, Doug Eisner, José Ramón Núñez, Josh Ashenmiller, Ken Starkman, Kennedy DeVries, Kim Vandervort, Melisa McLellan, Roger Perez, Rod Garcia

Housekeeping:

1. Call to order 10:02
2. Agenda – see new Business item #3
3. Review of notes from previous meeting(s)
 - a. March 18, 2022
 - i. Bridget Kominek moved to approve as amended; Kim Vandervort 2nd, all approved
4. Public Comments
 - i. No public members present
5. Announcements
 - i. None

Old Business

1. Coordination with Cypress and NOCCCD
 - i. NOCCCD documents for Standards III and IV should be provided over the summer with an explanation for what part of the standard the documents address; the documents should also identify specific pages/sections that are relevant to showing how the standard is met
 - ii. The committee agreed to setting up a Team in Microsoft Teams to include accreditation folks from the district and both colleges to facilitate sharing documents
 - iii. Danielle & Jill will meet regularly
2. Student Services Outcomes project
 - i. Status of the project to address College Recommendation 5 (Improvement) regarding disaggregation of student services data. The Student Services Leadership Team was identified as the best group to continue the work. Workgroups for Standards IIB and IIC will also explore possible strategies for addressing the recommendation.
3. Stretch goals update
 - i. Approved by PAC & Faculty Senate. IIC will continue to work on overhaul of institution set standards and stretch goals so aligned with each other. Annual report completed for Accreditation Commission

New Business

1. Workgroup timeline and tasks

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- i. Danielle: PPT given to writing teams in our AFC team files; shows timeline for each semester for work with assigned workgroups; ignore highlights; continue to recruit members; talk to Josh and Doug for ideas on how work changes over course of process
- 2. District functional map
 - i. The committee will coordinate with Cypress to produce a draft functional map to send to the district for feedback
- 3. (added) New Mission Statement
 - a. College approved revising mission statement – standard 1
- 4. Standards report (information with possible action)
 - a. Standard I (Bridget)
 - i. e-lumen not functional/helpful to disaggregate data
 - 1. A planned update to eLumen may address this problem
 - ii. we can argue that we meet the standards but examples in practice are elusive;
 - iii. What evidence is there that program review reports are used in budget/planning?
 - 1. Budget & Steering Committee
 - 2. Integrated Planning Manual
 - b. Standard IIA (Kim)
 - i. The standards include many references to “every and all” for courses and programs: How do we show this?
 - 1. Focus on policy/procedures
 - ii. Distance Education plan mentions assessing students for readiness for DE classes—need to follow up with how that is being done
 - c. Standard IIB and Standard IIC (Doug)
 - i. Addressed in new business
 - d. Standard III (Josh)
 - i. District people indicated they wanted language to be the same in both ISERs
 - e. Standard IV (Roger)
 - i. Nothing to report

Committee adjourned to Standards breakout rooms at 11:30 a.m.

Dates to remember:

Dec. 15, 2023: Final draft of ISER due to ACCJC

Oct. 2024: Site visit

Fullerton College’s Accreditation Philosophy and Goals

The reaffirmation of accreditation process provides an opportunity for Fullerton College to evaluate the effectiveness of its programs, practices, and policies. The college is committed to a self-evaluation that draws on campus-wide engagement at all stages. It will employ a process that facilitates accurate and thorough

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identification and documentation of best practices at Fullerton College that meet or exceed accreditation standards, as well as noting opportunities to improve. The resulting ACCJC Institutional Self-Evaluation Report will accurately document the nature and substance of Fullerton College and will reflect a broad consensus of faculty and staff.